

March 5, 2019

Approved Minutes

Vernon Town Council- Regular Meeting

Town Hall- 14 Park Place- 3rd Floor

Vernon, Connecticut

March 5, 2019- 7:30PM

RECEIVED
VERNON TOWN CLERK

19 MAR 27 AM 8:38

Deputy Mayor Steve Wakefield called the meeting to order at 7:30PM

A) PLEDGE OF ALLEGIANCE

B) ROLL CALL:

Present: Council Members Steve Wakefield, Thomas DiDio, Brian Motola, Julie Clay, Mike Wendus, Laura Bush, Bill Campbell, Ann Letendre, Jim Tedford, Pauline Schaefer and Ralph Zahner

Absent: Mayor Daniel A. Champagne and Council Member Steve Peterson

Entered During Meeting: None.

Also Present: Town Administrator Michael J. Purcaro, Recording Secretary Cassandra Minor

C) CITIZENS FORUM

None.

F) PRESENTATIONS BY THE ADMINISTRATION

Superintendent of Vernon Public Schools, Dr. Joseph Macary and Author of "Vernon, Our Town", Jean Luddy made a presentation regarding the Board of Education's adoption of the new Vernon, Our Town textbook for 3rd Grade. Discussion ensued.

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.- NONE

D) EXECUTIVE SESSION:

7:51PM Council Member Motola, seconded by Council Member Bush made the following motion to go into Executive Session #1. Motion carried unanimously.

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (6), (B) HEREBY MOVES TO GO INTO EXECUTIVE SESSION RELATIVE TO *COLBERT V TOWN OF VERNON BOARD OF EDUCATION* AND INVITES DR. JOSEPH MACARY, SUPERINTENDENT OF SCHOOLS, AND MICHAEL J. PURCARO, TOWN ADMINISTRATOR TO ATTEND.

8:26PM Executive Session #1 ended.

8:27PM Council Member Motola, seconded by Council Member Tedford made the following motion to go into Executive Session #2. Motion carried unanimously.

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (2) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO, ASSISTANT TOWN ADMINISTRATOR DAWN MASELEK TO ATTEND.

8:32PM Executive Session # 2 ended.

8:33PM Council Member Motola, seconded by Council Member Zahner made a motion that the Town Council hereby agrees to the full and final supplement as presented by Dr. Joseph Macary, Superintendent of Vernon Public

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Schools in the matter of Colbert V. Town of Vernon Board of Education. Motion passed with 7 in favor and 4 opposed: Council Members Wendus, Zahner, Schaefer and Wakefield.

8:33PM Council Member Motola, seconded by Council Member Schaefer made a motion that the Town Council, consistent with Chapter IX, Section Two of the Town Charter, entitled "Officers and Boards appointed by the Town Council, hereby approves Mayor Daniel A. Champagne's appointment of Jeffrey A. O'Neill, 14 Park Place, Vernon, Connecticut as Town Treasurer, said term to begin on March 6, 2019 and expires on June 30, 2022. Discussion ensued. Motion carried unanimously.

E) **PUBLIC HEARING (7:35 PM)**

None.

G) **ACTION ON CONSENT AGENDA:**

Council Member Motola, seconded by Council Member Bush made a motion to move the Consent Agenda. Motion to move Consent 1 carried unanimously.

C 1. **Request the Town Council approve Tax Refunds for Current Year.** (See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated February 21, 2019 included in the Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES EIGHT (8) CURRENT YEAR TAX REFUNDS TOTALLING \$5,139.50 AS REFERENCED IN THE LETTER FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED FEBRUARY 21, 2019.

H) **DISCUSSION OF PULLED CONSENT ITEMS**

None.

I) **PENDING BUSINESS**

None.

J) **NEW BUSINESS**

1. **Request the Town Council approve the job descriptions of Youth Counselor for the Youth Services Bureau and Part Time Assistant Program Coordinator for the Vernon Senior Center.** (A copy of the job descriptions are included for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTIONS OF YOUTH COUNSELOR FOR THE YOUTH SERVICES BUREAU AND PART TIME ASSISTANT PROGRAM COORDINATOR FOR THE VERNON SENIOR CENTER. – PULLED
Clerk Note: New Business # 1 was pulled from the agenda by Deputy Mayor Wakefield per Administration.

2. **Request the Town Council approve the disposal of fixed assets for the Vernon Cemetery as disclosed on the fixed asset disposal request forms.** (See the fixed asset forms in the Council packet for your review.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF FIXED ASSETS FOR THE VERNON CEMETERY AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORMS.

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Council Member Motola, seconded by Council Member Schaefer made a motion to approve the disposal of fixed assets for the Vernon Cemetery as disclosed on the Fixed Asset Disposal Request forms. Motion carried unanimously.

Clerk Note: Town Administrator, Michael Purcaro, explained a request from Administration to the Council concerning the job description of the Youth Services position, that said item be pulled from the agenda, and to put back forth for consideration the job description of part time Assistant Program Coordinator of the Vernon Senior Center.

3. **Request the Town Council approve the job description of Part Time Assistant Program Coordinator for the Vernon Senior Center.** (A copy of the job description is included for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF PART TIME ASSISTANT PROGRAM COORDINATOR FOR THE VERNON SENIOR CENTER.

Council Member Motola, seconded by Council Member Bush made a motion to adopt the job description of part time Assistant Program Coordinator for the Vernon Senior Center. Motion carried unanimously.

4. Council Member Zahner, seconded by Council Member Schaefer made a motion to reconsider New Business # 3. Motion to reconsider carried unanimously. Assistant Town Administrator, Dawn Maselek spoke and answered questions. Discussion ensued. Motion to pass New Business # 3 carried unanimously.

K) INTRODUCTION OF ORDINANCES

None.

L) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED:

None.

M) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

None.

N) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATION ITEMS

None.

O) ADOPTION OF MINUTES:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING ON FEBRUARY 19, 2019 AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Motola, seconded by Council Member Schaefer made a motion to waive the reading of and approve the Town Council Meeting Minutes of February 19, 2019. Motion carried unanimously.

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P) INFORMATION ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION.

1. Monthly Report – January, 2019 for the Town Clerk's Offices as submitted by Karen Daigle, Town Clerk.
2. Monthly Report – January, 2019 for the Vernon Police Department as submitted by John Kelley, Captain.

Q) ADJOURNMENT (8:51pm):

Deputy Mayor Wakefield, seconded by Council Member Schaefer, made a motion to adjourn. Motion carried unanimously.

Received: March 12, 2019
Approved: March 19, 2019

Respectfully submitted,



Cassandra Minor
Recording Secretary.