

August 21, 2018

APPROVED MINUTES
VERNON TOWN COUNCIL REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

RECEIVED
VERNON TOWN CLERK
18 SEP 19 AM 10:04

August 21, 2018 - 7:30 PM

Mayor Daniel Champagne called the meeting to order at 7:30 PM

A) PLEDGE OF ALLEGIANCE:

B) ROLL CALL:

Present: Council Members Pauline Schaefer, Thomas DiDio, Brian Motola, Julie Clay, Michael Wendus, Steve Wakefield, Laura Bush, Bill Campbell, Jim Tedford, Steve Peterson and Ann Letendre.

Absent: Council Member Ralph Zahner

Entered During Meeting:

Also Present: Town Administrator Michael Purcaro, Recording Secretary Karen Daigle

7:31 PM Recess; 7:35 PM Reconvened

E.) PUBLIC HEARING (7:35 PM)

PUBLIC HEARING TO RECEIVE COMMENTS AND QUESTIONS REGARDING THE "DEPARTMENT OF HOUSING'S CRUMBLING FOUNDATION TESTING PROGRAM FUNDS UNDER THE SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM".

MAYOR DANIEL A. CHAMPAGNE CALLED THE PUBLIC HEARING TO ORDER

TOWN CLERK READ THE LEGAL NOTICE

Mayor Champagne explained the process of the grant program and funding.

Town Clerk read two letters (read only once as they were identical), submitted to Ellington First Selectman Lori Spielman by Representative Kurt Vail, representing Stafford and Somers, and State Representative Christopher Davis, 57th District, Ellington and East Windsor. (See Exhibit A and B attached)

TOWN COUNCIL RECEIVED PUBLIC COMMENT

40 persons came forward to express their support of foundation testing under the block grant program. (See Exhibit C attached)

In addition, 18 persons signed a statement in favor of the Town of Vernon's application to the State Department of Housing for foundation testing in Vernon, Ellington, and Stafford. (See Exhibit D attached)

Peter Testa of A&E Services Group LLC, consultant for CBDG Small Cities Grant Testing, explained how the process will work – application by the Town of Vernon for the three towns, collection of data, funding possibly awarded for core testing.

August 21, 2018

Mayor Daniel Champagne of Vernon, First Selectman Lori Spielman of Ellington and First Selectman Mary Mitta of Stafford all expressed their full support of this application for foundation testing.

All attending Council Members and Town Administrator individually stated their support of this endeavor.

8:44 PM MAYOR CHAMPAGNE ADJOURNED PUBLIC HEARING

RETURNED TO REGULAR MEETING

8:44 PM Recess; 8:57 PM Reconvened

C.) CITIZEN'S FORUM

No one spoke at Citizen's Forum

D.) EXECUTIVE SESSION

8:58 PM Council Member Wakefield, seconded by Council Member Tedford, made the following motion to go into Executive Session #1:

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200(6) (D) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS NEGOTIATIONS RELATIVE TO THE AMERBELLE SITE, AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO TO ATTEND.

Motion carried unanimously.

9:11 PM Executive Session #1 ended.
No action taken.

9:11 PM Council Member Wakefield, seconded by Council Member Bush, made the following motion to go into Executive Session #2:

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200, (2), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO AND ASSISTANT TOWN ADMINISTRATOR DAWN MASELEK TO ATTEND.

Motion carried unanimously.

9:43 PM Executive Session #2 ended.
No action taken.

F.) PRESENTATIONS

Presentation to the Town Council by Mayor Daniel A. Champagne on various topics.

- The 2018 Summer Days Carnival celebrated its 10th Anniversary. Unfortunately, attendance was down 21% due to the inclement weather during those days. The carnival went on, and the incredible team that supports this project worked hard to make it happen.

August 21, 2018

- National Night Out had representation from the Vernon Police Department, including the Humvee, drone demonstrations and K9 Thor. Thank you to the community for all the volunteer participation.
- Summer Youth Employment Program has concluded for 2018. The Youth Services Department did a great job placing students with our departments.
- All the summer Parks and Recreation programs are concluding, with a total of 2,329 campers participating in a variety of programs.
- Administration and Finance Departments are pleased to announce that Moody's has assigned the Town of Vernon a rating of Aa2, with healthy reserves, and moderately sized tax base with average resident wealth.
- The Summer Concert Series' final concert is August 21st.
- The Tax Sale is August 23, 2018 in the town council chambers.
- First day of school is August 29, 2018 – be aware of walkers and school bus stops around town.
- The Community Day at Public Works is September 15, 2018 from 9AM – Noon. Donations benefit the Social Services Assistance Program, and include a Shred Event.
- The RDA Farmers Market is taking place at the American Legion Hall, West Street on Thursdays through October. Come support our local farmers and vendors.
- Farmers Market Senior Vouchers are available through our Social Services Department, distributing \$18 vouchers from the Department of Agriculture, to be used by seniors at farmer's markets. Please contact Allison Maynard at 860-870-3661.
- The transition of the Rockville Public Library is moving ahead as planned.
- The outside game area and atrium of the Senior Center is receiving a face lift.
- The Social Services Department is sponsoring its 15th "Back to School Clothing" program for children in our community, with 51 students receiving new clothes.
- Thanks to the support of the town council, the town's fleet vehicles are in and being used daily.
- The Parks and Recreation Department has installed new sign posts for all "Announcement Areas", replacing the metal posts with white cedar ones. New sign policies have been implemented.
- The first phase of the new time and attendance system has been integrated into the MUNIS Financial Software.
- The Town of Vernon webpage is being redesigned, to provide a more user friendly and accessible website. A unified community calendar of events sponsored by the Town and many community partners is planned.
- The Solarize Vernon campaign is drawing to a close, with ten Vernon households signing up with the program. As a result, the Town will receive a 5 kilowatt solar powered system to install on one of its buildings.

August 21, 2018

G.) ACTION ON CONSENT AGENDA

Council Member Wakefield, seconded by Council Member Bush, made a motion to move the Consent Agenda. Council Member Wendus pulled C-2. Motion to approve C-1 carried unanimously.

- C 1. Request the Town Council approve Tax Refunds for Prior and Current Years.** (See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated August 10, 2018 included in the Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES FOURTEEN (14) PRIOR YEAR(S) TAX REFUNDS TOTALLING \$25383.52 AND FIFTY-FOUR (54) CURRENT YEAR TAX REFUNDS TOTALLING \$7499.67 AS REFERENCED IN THE LETTER FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED AUGUST 10, 2018.

H.) DISCUSSION OF PULLED CONSENT ITEMS

- C 2. Request the Town Council approve budget amendments #36, #37, #38, #39, #40, #41, #42, #43, and # 44, for fiscal year 2017-2018 as provided by Finance Officer Jeffrey A. O'Neill on the budget amendment forms attached.**

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUEST #36, #37, #38, #39, #40, #41, #42, #43 AND #44, FOR FISCAL YEAR 2017-2018 AS PROVIDED BY THE FINANCE OFFICER JEFFREY A. O'NEILL ON THE BUDGET AMENDMENT FORMS ATTACHED.

Council Member Wakefield, seconded by Council Member Bush, made a motion to approve budget amendment #36-#44 for Fiscal Year 2017-1028. Finance Officer Jeffrey O'Neill, and Public Works Director Robert Kleinhans, answered questions. Discussion ensued.

9:59 PM Council Member Motola, seconded by Council Member Schaefer, made a motion to extend curfew until the end of business. Motion carried unanimously.

Motion to approve the budget amendments carried unanimously.

I.) PENDING BUSINESS

None

J.) NEW BUSINESS

- 1. Request the Town Council approve the re-designation of Capital Improvement funds for the purchase of vehicle for the Senior Center.** (See memorandum from Finance Officer Jeff O'Neill dated August 8, 2018.)

PROPOSED MOTION:

RESOLVED, THE TOWN COUNCIL HEREBY AUTHORIZES THE RE-DESIGNATION OF \$30,000.00 IN THE CAPITAL IMPROVEMENTS FUND APPROVED FOR THE PURCHASE OF AN

August 21, 2018

**ANIMAL CONTROL VAN TO PURCHASE A SUITABLE VEHICLE
FOR THE SENIOR CENTER.**

Council Member Wakefield, seconded by Council Member Campbell, made a motion to re-designate \$30,000 in the Capital Improvements Fund to purchase a suitable vehicle for the Senior Center. Mayor spoke and discussion ensued. Motion carried unanimously.

- 2. Request the Town Council authorize the disposal of fixed assets for the Data Processing Department.** (See memorandum dated August 14, 2018 from Jeffrey O'Neill, Finance Officer relative to same.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF FIXED ASSETS FOR THE DATA PROCESSING DEPARTMENT AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORMS.

Council Member Wakefield, seconded by Council Member Bush, made a motion to approve the disposal of fixed assets for the Date Processing Department. Motion carried unanimously.

- 3. Request the Town Council accept the property known as 38 Park Street, Vernon, Connecticut, Parcel ID#4001080007.** (See memorandum dated August 16, 2018 from Shaun Gately, Economic Development Coordinator relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL, GRATEFULLY ACCEPTS THE GIFT OF 38 PARK STREET, VERNON, CONNECTICUT AND THANKS THE DONOR FOR THEIR GENEROSITY.

Council Member Wakefield, seconded by Council Member Bush, made a motion to accept the gift of 38 Park Street, Vernon, Connecticut to the Town of Vernon. Discussion ensued. The Mayor, along with Town Administrator Michael Purcaro, spoke concerning renovation of said building. Council Member DiDio, seconded by Council Member Schaefer, made a motion to table this until more information is obtained, especially concerning an inspection of the property. Motion carried unanimously.

- 4. Request the Town Council authorize the following modification of the scope of Ordinance #299 – Road Reconstruction and Improvements.** (See attached resolution submitted by Finance Officer Jeffrey A. O'Neill and memorandum dated August 16, 2018 by Robert J. Kleinhans, Director of Public Works relative to same.)

PROPOSED RESOLUTION

HEREBY RESOLVED, AS OF AUGUST 21, 2018, THE TOWN COUNCIL MODIFIES THE SCOPE OF ORDINANCE #299 – ROAD RECONSTRUCTION AND IMPROVEMENTS, BY REMOVING OLD TOWN ROAD TO BE REPLACED WITH ADDING LOVELAND HILL ROAD AND ADDING SNIPSIC STREET, SPRUCE STREET, LAUREL STREET, BRADLEY DRIVE, PETERSON ROAD, OLD STONE ROAD, PHOENIX STREET, DOCKEREL ROAD, KELLY ROAD BRIDGE AND WASHINGTON STREET BRIDGE TO THE PROJECT.

August 21, 2018

Council Member Wakefield, seconded by Council Member Peterson, made a motion to modify the scope of Ordinance #299 Road Reconstruction and Improvements by removing one street and adding nine other streets and the Washington Street bridge to the project. Finance Officer, Jeffrey O'Neill, and Public Works Director, Robert Kleinhans, answered questions. Discussion ensued. Motion carried unanimously.

- 5. Request the Town Council refer the Water Pollution Control Facility Upgrade to the Planning and Zoning Commission for 8-24 review.** (See memorandum dated August 16, 2018 from Robert Grasis, Director of Water Pollution Control to Mayor Daniel A. Champagne and Town Administrator Michael J. Purcaro relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY REFERS THE PROPERTY KNOWN AS 100 WINDSORVILLE ROAD, VERNON, CONNECTICUT, (PARCEL ID #70000200001) TO THE PLANNING AND ZONING COMMISSION FOR AN 8-24 REVIEW AS REQUESTED.

Council Member Wakefield, seconded by Council Member Campbell, made a motion to refer 100 Windsorville Road, Vernon, to the Planning and Zoning Commission for an 8-24 review. Water Pollution Control Authority Director, Robert Grasis, answered questions. Discussion ensued. Motion carried unanimously.

- 6. Request the Town Council adopt the job descriptions for Director, Assistant Director and Administrative Assistant at the Rockville Public Library.** (A copy of the job descriptions are attached for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTIONS OF ***DIRECTOR, ASSISTANT DIRECTOR AND ADMINISTRATIVE ASSISTANT AT THE ROCKVILLE PUBLIC LIBRARY***, AS AMENDED BY MEMORANDUM DATED AUGUST 21, 2018 FROM DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR TO MAYOR DANIEL A. CHAMPAGNE AND THE VERNON TOWN COUNCIL.

Council Member Wakefield, seconded by Council Member Campbell, made a motion to approve the job descriptions of Director, Assistant Director and Administrative Assistant at the Rockville Public Library, as amended. Assistant Town Administrator, Dawn Maselek, answered questions. Discussion ensued. Council Member Motola, seconded by Council Member Clay, made a motion to add language under Other Job Functions Duties for Director and Assistant Director.

10:32 PM Recess; 10:36 PM Reconvened

Council Member Motola, seconded by Council Member Clay, added the following language: "Initiates creative and alternative methods of income and fundraising other than Town General funds." Under Other Job Functions Duties for Director and Assistant Library Director. Motion adding said language carried unanimously. Motion approving the job descriptions of Director, Assistant Director and Administrative Assistant, as amended, carried unanimously.

August 21, 2018

K.) INTRODUCTION OF ORDINANCES

None

L.) ACTION ON ORDINANCES PREVIOUSLY PRESENTED

None

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS.

None

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

None

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING ON *JULY 17, 2018* AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Wakefield, seconded by Council Member Bush, made a motion to waive the reading of and approve the minutes of the July 17, 2018 regular Town Council meeting. Motion carried unanimously.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Monthly Report for June, 2018 from the Town Clerk's Office as submitted by Karen C. Daigle, Town Clerk.
2. Monthly Report for July, 2018 from the Town Clerk's Office as submitted by Karen C. Daigle, Town Clerk.
3. Invitation to Mayor Daniel Champagne and the Vernon Parks and Recreation Department presents, "2018 Summer Concert Series".
4. Memorandum dated August 13, 2018 from Jeffrey A. O'Neill, Finance Officer for the Town of Vernon to Mayor Daniel Champagne and members of the Vernon Town Council relative to our recent bond offering, and attachments.

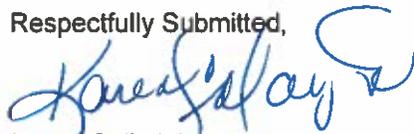
Adjourn (10:39 PM)

Council Member Wakefield, seconded by Council Member Bush, made a motion to adjourn. Motion carried unanimously.

Received: August 28, 2018

Approved: September 18, 2018

Respectfully Submitted,



Karen C. Daigle
Recording Secretary

August 21, 2018

EXHIBIT A



State of Connecticut

HOUSE OF REPRESENTATIVES
STATE CAPITOL

REPRESENTATIVE KURT VAIL
FIFTY-SECOND ASSEMBLY DISTRICT

LEGISLATIVE OFFICE BUILDING, ROOM 4200
300 CAPITOL AVENUE
HARTFORD, CT 06106-1591

TOLL FREE: (800) 842-1423
Kurt.Vail@housegop.ct.gov

MEMBER
INSURANCE AND REAL ESTATE COMMITTEE
LABOR AND PUBLIC EMPLOYEES COMMITTEE
PUBLIC SAFETY AND SECURITY COMMITTEE

Dear First Selectman Spielman,

I write in support of the joint application of the towns of Ellington, Stafford, and Vernon to partner with the United States Department of Housing and Urban Development and the state Department of Housing to use Community Development Block Grant funds to establish a regional testing program for residents that may be affected by a crumbling foundation.

I applaud the efforts of the three towns' leaders to take advantage of this state-administered, federally funded grant program to attempt to provide certainty to our residents and provide a better understanding of the scope of the crumbling foundation issue in our region. These funds will provide homeowners with an opportunity to determine if their home is affected at an affordable cost, helping guide the homeowners to the appropriate ways to address the issue if needed. Additionally, information obtained by the homeowners through this testing will be critically important for policymakers at the local, state, and federal levels to better understand the size and scope of the issue.

I look forward to continuing to work with our town and federal leaders to help address this devastating issue impacting our region.

Sincerely,

A handwritten signature in black ink, appearing to read "Kurt Vail".

Representative Kurt Vail
Stafford and Somers

www.RepVail.com

August 21, 2018

EXHIBIT B



State of Connecticut

HOUSE OF REPRESENTATIVES
STATE CAPITOL

REPRESENTATIVE CHRISTOPHER DAVIS
FIFTY-SEVENTH ASSEMBLY DISTRICT

LEGISLATIVE OFFICE BUILDING, ROOM 4200
300 CAPITOL AVENUE
HARTFORD, CT 06106-1591
CAPITOL: (860) 240-8700
HOME: (860) 292-0041
Christopher.Davis@housegop.ct.gov

ASSISTANT REPUBLICAN LEADER

RANKING MEMBER
FINANCE, REVENUE AND BONDING COMMITTEE

MEMBER
HOUSING COMMITTEE
ENERGY AND TECHNOLOGY COMMITTEE

Lori Spielman
First Selectman
Town of Ellington
55 Main St
Ellington, CT 06029

Dear First Selectman Spielman,

I write in support of the joint application of the towns of Ellington, Stafford, and Vernon to partner with the United States Department of Housing and Urban Development and the state Department of Housing to use Community Development Block Grant funds to establish a regional testing program for residents that may be affected by a crumbling foundation.

I applaud the efforts of the three towns' leaders to take advantage of this state-administered, federally funded grant program to attempt to provide certainty to our residents and provide a better understanding of the scope of the crumbling foundation issue in our region. These funds will provide homeowners with an opportunity to determine if their home is affected at an affordable cost, helping guide the homeowners to the appropriate ways to address the issue if needed. Additionally, information obtained by the homeowners through this testing will be critically important for policymakers at the local, state, and federal levels to better understand the size and scope of the issue.

I look forward to continuing to work with our town and federal leaders to help address this devastating issue impacting our region.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Davis".

Christopher Davis
State Representative, 57th District
Proudly serving East Windsor and Ellington

August 21, 2018

EXHIBIT C

Public Hearing -- August 21, 2018

Town Council Chambers, 14 Park Place, Vernon, CT

Please clearly write your name and address and town

Jac Cambrey	9 Tobias Ct Vernon
Brecheen Sura	70-330 Old Town Road Vernon
Stuart & Olive	17 Pine St Ellington 06029
Rachel O'Coin	60 Westwood Drive Vernon 06066
Rb Corone	208 Old Manon Rd 06066
JANET JOHNSON	75A GRAND AVE. 06076 VERNON
Jim Acke	67 Deer Hill Court CT
Mike Winkler	20 Goffier Dr Vernon
Tom DiDi.	112 Oak Mt Dr Vernon
Debra Macley	McClairie Vernon, CT
James F. Tomko	68 Westwood Dr Vernon
Wendy Padula	23 Elliot Dr Vernon
Jeanne MacKowicz	70 Crane Rp. Ellington
Naomi Baretta	48 Westwood Dr.
Tom Dyer	105 Marie Ave
Debra Lee	1 Snipsic View Hgts Ellington
Cindy Kadikas	80 Duncaster Ln Vernon
Timothy Sullivan	72 Hillcrest Dr Vernon
Teresa Giroux	3 Sprucewood Dr Ellington
Richard E. Perry	4 Westwood Dr. Vernon CT
Heather Gill	70 Old Town Rd Unit 326 Vernon

August 21, 2018

EXHIBIT C (cont'd)

Public Hearing -- August 21, 2018

Town Council Chambers, 14 Park Place, Vernon, CT

Please clearly write your name and address and town

Diane Lux 60 Old Town Road Unit 158 Vernon
Jesse Fox 111 Cortland Dr Vernon
John Locke 172 Leonard Rd Stafford
Pamela Gladys 210 Orcuttville Rd Stafford
Michelle Eddy 53 Lake St Vernon
DENIS FERRARA 5 CHAMAIN AVE ECCLESTON
Susan Toomey 103 Old Monson Stafford
John Ferris 18 Broadway Road Stafford
Anne Lehmann 44 Putnicie Dr Vernon
Robert Gray 58 Haag Lane Vernon CT
ARTHUR BAZILET 98 School Brook Lane Vernon
David Walsh 21 Great Ave Stafford
JIM BARETTA 4 WESTWOOD DR. VERNON
Claire Crane 62 Zoey Dr Vernon
Paul + Debbie Bushnell 52 Wall St, Coventry
COLLEEN CORONA 208 Old Monson Rd Stafford
RONALD RENAUD 57 HILCREST DR VERNON (Support)
Mary Husz 108 Tripp Ellington (Support)

August 21, 2018

EXHIBIT D

I the undersigned fully support the
Town of Vernon's application to the State
Department of Housing for foundation testing
in Vernon, Ellington & Stafford

	Name	Address
	Dawn Maselek	100 Crow Hill Rd Stafford Springs
	JOHN LUKSHA	40 GULF ROAD STAFFORD CT
	JAN LUKSHA	40 Gulf Road Stafford, CT
	Richard C Pennington	4. WESTWOOD DR VERNON CT
Yes!	Alan Jutte Philkust	1 Acorn Dr Stafford Springs CT
	Melanie Hubbert	119 Pinney St Ellington, CT
	maris Hubbert	119 Pinney ST Ellington, CT
Yes	Dorely Sobie	17 North Terrace Vernon, CT
yes	Rick Harkenslein	118 Middleville Rd Stafford Springs CT
	Mary Anne Williams	237 Weigold Rd Tolland, CT
yes	Katharine Hemingway	179 ARBOTT RD ELLINGTON, CT
Yes	Robert Gross	5 Vinetta Drive Vernon CT
YES	GEORGE KRIFER	79 BAKER RD VERNON
YES	THOMAS MCKINNEY	409 LAKE ST VERNON
Yes!	Karen Perwa	300 South St. - Pl. Vernon
YES	Hanna Kivirala	101 Rainbow Trl Vernon, CT
yes	Sharon Padgett Schall	19 Egypt Road, Ellington, CT
YES	JAMES WILLIAMS	237 WEIGOLD ROAD, TOLLAND, CT

8/21/2018

Vernon Town Council
Public Hearing