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AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL – 14 PARK PLACE – 3RD FLOOR
VERNON, CONNECTICUT

TUESDAY, NOVEMBER 20, 2018
7:30 P.M.

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

RECEIVED
VERNON TOWN CLERK
18 NOV 16 AM 11:51

D.) EXECUTIVE SESSION

SESSION #1

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200(6) (B) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS THE FOLLOWING TAX APPEALS: **DJV REAL ESTATE, LLC VS TOWN OF VERNON ET AL, CV-18-6046342S;** AND **777 REALTY LLC, VS TOWN OF VERNON ET AL, HHB-CV-17-6039332** AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO, TOWN ASSESSOR DAVID WHEELER AND ASSISTANT TOWN ATTORNEY MARTIN BURKE TO ATTEND.

SESSION #2

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (6) (C) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS SECURITY AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO, CHIEF JAMES KENNY AND LT. WILLIAM MEIER TO ATTEND.

SESSION #3

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENRAL STATUTES 1-200 (2) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO, ASSISTANT TOWN ADMINISTRATOR DAWN MASELEK, CHIEF STEVE EPPLER AND EMS COORDINATOR JEAN GAUTHIER TO ATTEND.

SESSION #4

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200(2) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL ISSUE AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO, AND ASSISTANT TOWN ADMINISTRATOR DAWN MASELEK TO ATTEND.

E.) PUBLIC HEARINGF.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

G.) ACTION ON CONSENT AGENDA

- C 1. Request the Town Council approve Tax Refunds for Prior and Current Years.**
(See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated November 8, 2018 included in the Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES ONE (1) PRIOR YEAR(S) TAX REFUNDS TOTALLING \$759.51 AND FIFTY-SEVEN (57) CURRENT YEAR TAX REFUNDS TOTALLING \$16591.41 AS REFERENCED IN THE LETTER FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED NOVEMBER 8, 2018.

- C 2. Request the Town Council approve budget amendment #49 for fiscal year 2017-2018 as provided by Finance Officer Jeff O'Neill on the budget amendment forms attached.** (See the budget amendment form with explanation attached to this agenda.)

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUEST #49 FOR FISCAL YEAR 2017-2018 AS OUTLINED IN THE BUDGET AMENDMENT FORM PROVIDED BY FINANCE OFFICER JEFF O'NEILL.

- C 3. Request the Town Council approve budget amendments #2, #3 and #4 for fiscal year 2018-2019 as provided by Finance Officer Jeff O'Neill on the budget amendment forms attached.** (See the budget amendment forms with explanation attached to this agenda.)

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS #2, #3, AND #4 FOR FISCAL YEAR 2018-2019 AS OUTLINED IN THE BUDGET AMENDMENT FORM PROVIDED BY FINANCE OFFICER JEFF O'NEILL.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Christy N. Vale, (R), 100 Dobson Road, Unit #3, Vernon, Connecticut as a regular member of the Vernon Board of Ethics , said appointment to commence December 1, 2018 and expires November 30, 2023.** (A copy of Mrs. Vale's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO ORDINANCE # 173, TOWN CODE SEC. 2-91 - 2-98; THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF CHRISTY N. VALE, (R), 100 DOBSON ROAD, UNIT #3, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE BOARD OF ETHICS, SAID NEW TERM TO COMMENCE ON DECEMBER 1, 2018 AND ENDS ON NOVEMBER 30, 2023.

H.) DISCUSSION OF PULLED CONSENT ITEMS

I.) PENDING BUSINESS

J.) NEW BUSINESS

- 1. Request the Town Council authorize the disposal of fixed assets for the Vernon Public Schools and the Water Pollution Control Authority.** (See memorandum dated November 14, 2018 from Jeffrey O'Neill, Finance Officer to Michael J. Purcaro, Town Administrator relative to same.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF FIXED ASSETS FOR THE VERNON PUBLIC SCHOOLS AND THE WATER POLLUTION CONTROL AUTHORITY AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORMS.

2. **Request the Town Council pass the supporting resolution for participation in the Sustainable Connecticut Municipal Certification Program.** (See memorandum dated November 2, 2018 from Shaun Gately, Economic Development Coordinator relative to same. Also included in the Council packet is the full resolution for review.)

PROPOSED RESOLUTION

RESOLVED, THE VERNON TOWN COUNCIL HEREBY APPROVES THE RESOLUTION ENTITLED, ***"TOWN OF VERNON, CONNECTICUT RESOLUTION, SUPPORTING PARTICIPATION IN THE SUSTAINABLE CONNECTICUT MUNICIPAL CERTIFICATION PROGRAM."***

3. **Request the Town Council approve the 2019 Freedom of Information required meeting dates for 2019 Vernon Town Council regular meetings.** (See memorandum from Mayor Daniel A. Champagne dated November 15, 2018 relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE 2019 TOWN COUNCIL MEETING SCHEDULE AS PRESENTED IN THE MEMORANDUM FROM MAYOR DANIEL A. CHAMPAGNE TO THE VERNON TOWN COUNCIL DATED NOVEMBER 15, 2018.

K.) **INTRODUCTION OF ORDINANCES**

1. **Proposed Ordinance entitled "Ordinance No. _____, An Ordinance Renewing All Previous Ordinances Of The Town of Vernon".** (See Ordinance attached for Council review. A number will be assigned once the Ordinance has passed Town Council vote.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH CHAPTER V, OF THE VERNON TOWN CHARTER, SEC. 6, ENTITLED "PUBLIC HEARING ON AND PUBLICATION OF ORDINANCES," HEREBY SCHEDULES A PUBLIC HEARING REGARDING AN ORDINANCE ENTITLED ***"AN ORDINANCE RENEWING ALL PREVIOUS ORDINANCES OF THE TOWN OF VERNON"***, AT 7:35 PM ON TUESDAY, DECEMBER 4, 2018 LOCATED AT THE TOWN COUNCIL CHAMBERS, THIRD FLOOR, 14 PARK PLACE, VERNON, CONNECTICUT TO RECEIVE COMMENTS AND QUESTIONS RELATIVE TO THE PROPOSED ORDINANCE.

2. **Proposed Ordinance entitled “Ordinance No. , An Ordinance Appropriating \$85,972,000 for upgrades and related improvements to the Town’s Water Pollution Control Facility and authorizing the issue of bonds, notes and other obligations to finance the portion of the appropriation not defrayed from grants”.** (See ordinance attached for Council review. The ordinance will be officially numbered after passage. Also see memorandum from Day Pitney LLP, to Jeffrey A. O’Neill, Finance Officer dated November 9, 2018 outlining actions required and memorandum from WPCA Director Robert Grasis to conduct a joint meeting of the Town Council and WPCA dated November 15, 2018.)

PROPOSED RESOLUTION #1

THE TOWN COUNCIL HEREBY SCHEDULES A JOINT MEETING WITH THE WATER POLLUTION CONTROL AUTHORITY TO HEAR A PRESENTATION REGARDING THE PROPOSED PLANT UPGRADE AND FOR THE WPCA TO FORMALLY RECOMMEND THE PROJECT TO THE TOWN COUNCIL, SAID MEETING TO TAKE PLACE IN CONJUNCTION WITH THE REGULAR TOWN COUNCIL MEETING SCHEDULED FOR DECEMBER 4, 2018, SAID JOINT MEETING WILL COMMENCE AT 7:45PM IN THE TOWN COUNCIL CHAMBERS, 14 PARK PLACE, VERNON, CONNECTICUT.

PROPOSED RESOLUTION #2

RESOLVED, CONSISTENT WITH CHAPTER V, OF THE VERNON TOWN CHARTER, SEC. 6, ENTITLED “PUBLIC HEARING ON AND PUBLICATION OF ORDINANCES,” THE TOWN COUNCIL SCHEDULES A PUBLIC HEARING TO BE HELD JOINTLY WITH THE TOWN’S WATER POLLUTION CONTROL AUTHORITY ON TUESDAY, DECEMBER 4, 2018 AT 7:45PM IN THE THIRD FLOOR COUNCIL CHAMBERS OF THE VERNON TOWN HALL, MEMORIAL BUILDING, 14 PARK PLACE, VERNON, CONNECTICUT TO HEAR COMMENTS AND ANSWER QUESTIONS RELATIVE TO THE FOLLOWING ORDINANCE: **“AN ORDINANCE APPROPRIATING \$85,972,000 FOR UPGRADES AND RELATED IMPROVEMENTS TO THE TOWN’S WATER POLLUTION CONTROL AUTHORITY FACILITY AND AUTHORIZING THE ISSUE OF BONDS, NOTES AND OTHER OBLIGATIONS TO FINANCE THE PORTION OF THE APPROPRIATION NOT DEFRAID FROM GRANTS”**, AND THAT NOTICE OF SUCH PUBLIC HEARING BE PUBLISHED AND POSTED.

L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING ON **OCTOBER 16, 2018** AND THAT MINUTES OF SAID MEETING BE APPROVED.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION.

1. Announcement of Connecticut Recreation and Parks Association "Above and Beyond the Call of Duty" award recipient for 2018 is Town Council Member Ann Letendre.
2. Public Information Session Notice for Vernon's Regional Wastewater Treatment Plant Upgrade.
3. Monthly Report – October, 2018 for the Town Clerk's Office as submitted by Karen Daigle, Town Clerk.
4. "Be a Hero for a Buck", flyer sponsored by the Youth Service Bureau.
5. Monthly Report - September, 2018 Vernon Police Department as submitted by Captain John Kelley.
6. Monthly Report – September, 2018 for the Town Clerk's Office as submitted by Karen Daigle, Town Clerk.

Q.) ADJOURNMENT