

October 2, 2018

Approved Minutes  
Vernon Town Council- Regular Meeting  
Town Hall- 14 Park Place- 3<sup>rd</sup> Floor  
Vernon, Connecticut  
October 2, 2018- 7:30PM

RECEIVED  
VERNON TOWN CLERK  
18 OCT 23 PM 4: 17

Mayor Daniel A. Champagne called the meeting to order at 7:30 PM

A) PLEDGE OF ALLEGIANCE

B) ROLL CALL:

Present: Council Members Steve Wakefield, Thomas DiDio, Brian Motola, Julie Clay, Mike Wendus, Laura Bush, Bill Campbell, Ann Letendre, Jim Tedford, Pauline Schaefer and Ralph Zahner

Absent: Steve Peterson

Entered During Meeting: None

Also Present: Town Administrator Michael J. Purcaro, Recording Secretary Cassandra Minor

C) CITIZENS FORUM

Kerry Socha of 310 Hartford Turnpike, Vernon spoke in support of the Hartford Foundation.

F) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne presented a Proclamation declaring Fire Prevention Week – October 7<sup>th</sup> to the 13<sup>th</sup> in Vernon. Fire Chief, Steve Eppler, Fire Marshal, Ray Walker and Deputy Fire Marshal William Call accepted.

Robert Grasis, Director of the Water Pollution Control Authority presented an update on the progress of the facility upgrade.

D) EXECUTIVE SESSION:

7:45PM Council Member Wakefield, seconded by Council Member Bush made the following motion to go into Executive Session #1. Motion carried unanimously.

SESSION #1

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200(6) (D) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS, AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO TO ATTEND.

8:11PM Executive Session #1 ended.

No action taken.

8:12PM Council Member Wakefield, seconded by Council Member Campbell made the following motion to go into Executive Session #2. Motion carried unanimously.

SESSION #2

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200, (2), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS STRATEGY

October 2, 2018

AND NEGOTIATIONS WITH RESPECT TO THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF VERNON AND THE DEPARTMENT OF PUBLIC WORKS SUPERVISORS REPRESENTED BY THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, LOCAL 818 OF COUNCIL #4 AFL-CIO, AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO AND ASSISTANT TOWN ADMINISTRATOR DAWN MASELEK TO ATTEND.

8:53PM Executive Session #2 ended.

Council Member Wakefield, seconded by Council Member Bush made a motion to hereby accept the Executive Summary and approves the draft contract between The Town of Vernon and The Department of Public Works Supervisors represented by the American Federation of State, County and Municipal Employees, Local 818 of Council #4 AFL-CIO, as presented. Motion carried with 10 in favor and 1 abstention, Council Member Tedford.

8:55PM Council Member Wakefield, seconded by Council Member Schaefer made the following motion to go into Executive Session #3. Motion carried unanimously.

### **SESSION #3**

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200, (2), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS STRATEGY AND NEGOTIATIONS WITH RESPECT TO THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF VERNON AND THE PROFESSIONAL EMPLOYEES REPRESENTED BY LOCAL 818 OF COUNCIL 4, AFSCME, AFL-CIO, AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO AND ASSISTANT TOWN ADMINISTRATOR DAWN MASELEK TO ATTEND.

9:04PM Executive Session #3 ended.

No action taken.

9:05PM Council Member Wakefield, seconded by Council Member Schaefer made the following motion to go into Executive Session #4. Motion carried unanimously.

### **SESSION #4**

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200(6) (B) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO PENDING LITIGATION RELATIVE TO JAMES BOYAJIAN AND JPB, LLC VS TOWN OF VERNON AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO TO ATTEND.

9:12PM Executive Session #4 ended.

No action taken.

### **E) PUBLIC HEARING**

None.

### **F) PRESENTATIONS BY THE ADMINISTRATION (CONT):**

#### **UPCOMING EVENTS:**

As part of the Vernon Police Department's community engagement program we are partnering with McDonald's to celebrate National Coffee with a Cop Day, on October 3, 2018 from 9:00 AM – 11:00 AM at the 89 Talcottville Road McDonald's location. Chief Kenny, Captain Kelley and other officers are looking forward to participation in the event.

North Central District Health Department, the Board of Education and the Town of Vernon are teaming up to offer flu clinics to employees in three locations this month. On October 18<sup>th</sup> from 2-4 pm at the Vernon PD; October 18<sup>th</sup> from 5-7pm in Administration and on October 22<sup>nd</sup> from 2-4PM at Rockville High School Library Media Center.

October 2, 2018

Scrabble Fundraiser - the Rockville Public Library Department, will hold their annual Scrabble Fundraiser on October 13, 2018 from 6:30 PM – 9:30 PM at the library. Teams of four work cooperatively on one board. You can bring your own team or join a group when you arrive. Call the Library for all the details at 860-875-5892. Forms will also be available in the lobby of Town Hall.

It's time for the Rockville High School "2018 Festival of Bands". This year's event is on October 13, 2018, beginning with the National Anthem at 5:00PM and concluding with the awards ceremony at 9:15PM. Come support the Rockville High School "RAM" Band.

**CONGRATULATIONS**

Congratulations to Captain John Kelley of the Vernon Police Department for graduating with the 273<sup>rd</sup> Session of the FBI National Academy.

**G) ACTION ON CONSENT AGENDA:**

Council Member Wakefield, seconded by Council Member Bush made a motion to move the Consent Agenda. Council Member Campbell made a motion to pull Consent #3. Motion to approve Consent C-1 and C-2 carried unanimously.

- C 1. Request the Town Council approve Tax Refunds for Prior and Current Years.** (See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated September 19, 2018 included in the Council packet.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES FOUR (4) PRIOR YEAR(S) TAX REFUNDS TOTALLING \$8001.13 AND TWENTY-EIGHT (28) CURRENT YEAR TAX REFUNDS TOTALLING \$2312.41 AS REFERENCED IN THE LETTER FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED SEPTEMBER 19, 2018.

- C 2. Request the Town Council approve the corrected total amount of the refunds presented at the September 18, 2018 for the current fiscal year. The total was incorrect, however the individuals refunds were correct.** (The original agenda is attached for your review with the corrected total. See memorandum from Terry Hjarne, Collector of Revenue dated September 27, 2018 to Michael J. Purcaro, Town Administrator relative to same.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES ONE (1) TAX REFUND FOR PRIOR FISCAL YEAR TOTALING \$2560.66 AND SIXTY-SIX (66) FOR CURRENT FISCAL YEAR TOTALING \$16693.66 AS ***CORRECTED*** ON THE ATTACHED MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED SEPTEMBER 27, 2018.

**H) DISCUSSION OF PULLED CONSENT ITEMS**

- C 3. Request the Town Council approve budget amendments #45, #46, #47 and #48, for fiscal year 2017-2018 as provided by Finance Officer Jeffrey A. O'Neill on the budget amendment forms attached.**

**PROPOSED MOTION**

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUEST #45, #46, #47 AND #48, FOR FISCAL YEAR 2017-2018 AS PROVIDED BY THE FINANCE OFFICER JEFFREY A. O'NEILL ON THE BUDGET AMENDMENT FORMS ATTACHED.

October 2, 2018

Council Member Wakefield, seconded by Council Member Bush made a motion to approve budget amendment request #45, #46, #47 and #48 for Fiscal Year 2017-2018 as provided by the Finance Officer Jeffrey A. O'Neill on the budget amendment forms attached. Discussion ensued. Finance Officer Jeffrey O'Neill and Town Clerk, Karen Daigle spoke. Motion carried unanimously.

I) **PENDING BUSINESS**

None

J) **NEW BUSINESS**

1. **Request the Town Council authorize the disposal of fixed assets for the Vernon Public Schools Department** (See memorandum dated September 24, 2018 from Jeffrey O'Neill, Finance Officer relative to same.)

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF FIXED ASSETS FOR THE VERNON PUBLIC SCHOOLS AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORMS.

Council Member Wakefield, seconded by Council Member Bush made a motion to approve the disposal of fixed assets for the Vernon Public Schools as disclosed on the fixed asset disposal request forms. Motion carried unanimously.

2. **Request the Town Council adopt the job description for Equipment Operator in the Department of Public Works.** (A copy of the job descriptions are attached for Council review.)

**PROPOSED MOTION**

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF EQUIPMENT OPERATOR FOR THE DEPARTMENT OF PUBLIC WORKS.

Council Member Wakefield, seconded by Council Member Bush made a motion to adopt the job description of Equipment Operator for the Department of Public Works. Discussion ensued. Assistant Town Administrator, Dawn Maselek spoke. Motion carried unanimously.

3. **Request the Town Council authorize the liquidation and re-appropriation of fiscal year 2016-2017 in the amount \$150,269.01 to fiscal year 2017-2018.** (See memorandum dated September 21, 2018 from Finance Officer Jeffrey O'Neill to Michael J. Purcaro, Town Administrator relative to same.)

**PROPOSED MOTION**

RESOLVED, THAT THE TOWN COUNCIL AUTHORIZES THE LIQUIDATION AND RE-APPROPRIATION OF FISCAL YEAR 2016-2017 ENCUMBRANCES IN THE AMOUNT OF \$150,269.01 TO THE FISCAL YEAR 2017-2018 BUDGET AS DETAILED IN THE ATTACHED TABLE.

Council Member Wakefield, seconded by Council Member Campbell made a motion to authorize the liquidation and re-appropriation of Fiscal Year 2016-2017 encumbrances in the amount of \$150,269.01 to the Fiscal Year 2017-2018 Budget as detailed in the attached table. Discussion ensued. Finance Officer Jeffrey O'Neill spoke. Motion carried with 9 in favor and 2 opposed, Council Members Zahner and Campbell.

K) **INTRODUCTION OF ORDINANCES**

None.

L) **ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED:**

None.

October 2, 2018

M) **IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS**

None.

N) **DISCUSSION OF ADDITIONAL ITEMS AND INFORMATION ITEMS**

None.

O) **ADOPTION OF MINUTES:**

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF SEPTEMBER 18, 2018 AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Wakefield, seconded by Council Member Bush made a motion to waive the reading of and approve the Minutes of the September 18, 2018 Meeting. Motion carried with 10 in favor and 1 abstention, Council Member Schaefer.

P) **INFORMATION ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC, NOT REQUIRING ACTION.**

1. Flyer for the **2018 SCRABBLE CHALLENGE** fundraiser at the Rockville Public Library on Saturday, October 13, 2018 from 6:30PM – 9:00PM.
2. Monthly Report for the Town Clerk – August, 2018 – as submitted by Karen Daigle, Town Clerk.

Q) **ADJOURNMENT (9:41pm):**

Council Member Wakefield, seconded by Council Member Schaefer, made a motion to adjourn. Motion carried unanimously.

Received: October 9, 2018  
Approved: October 16, 2018

Respectfully submitted,



Cassandra Minor  
Recording Secretary