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AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL – 14 PARK PLACE – 3RD FLOOR
VERNON, CONNECTICUT
TUESDAY, MARCH 20, 2018
7:30 P.M.

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

D.) EXECUTIVE SESSION

E.) PUBLIC HEARING (7:35 PM)

PUBLIC HEARING TO RECEIVE COMMENTS AND QUESTIONS REGARDING THE PROPOSED ORDINANCE ENTITLED “ **ORDINANCE NO. _____, AN ORDINANCE CONCERNING LITTER IN THE TOWN OF VERNON**”. (A copy of the proposed ordinance is included in the Council packet for reference.)

MAYOR DANIEL A. CHAMPAGNE TO CALL THE HEARING TO ORDER

TOWN CLERK READS THE LEGAL NOTICE

TOWN COUNCIL RECEIVES PUBLIC COMMENT

ADJOURN PUBLIC HEARING

RETURN TO REGULAR MEETING

(NOTE: Please refer to Section L. of the agenda for action on this item)

F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

G.) ACTION ON CONSENT AGENDA

- C 1.** Request the Town Council approve Tax Refunds for Current Years. (See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated March 3, 2018 included in the Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES EIGHT (8) CURRENT YEAR TAX REFUNDS TOTALLING \$1392.38 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED MARCH 3, 2018.

- C 2.** Request the Town Council approve Mayor Daniel A. Champagne's appointment of William J. Nicholson, (R), 86 Huntington Drive, Vernon, Connecticut moving from regular member to alternate member of the Historic Properties Commission. Mr. Nicholson's present term began in April 4, 2014 and expires on April 3, 2019. (A copy of Mr. Nicholson's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO ORDINANCE NO. 185 (TOWN CODE SEC. 2-122) THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF WILLIAM J. NICHOLSON, (R), 86 HUNTINGTON DRIVE, VERNON, CONNECTICUT, MOVING FROM REGULAR MEMBER TO ALTERNATE MEMBER OF THE HISTORIC PROPERTIES COMMISSION. SAID ALTERNATE TERM EXPIRES ON APRIL 3, 2019.

H.) DISCUSSION OF PULLED CONSENT ITEMS

I.) PENDING BUSINESS

J.) NEW BUSINESS

1. Request the Town Council approve the job descriptions for Deputy Town Clerk in the Town Clerk's Office; Administrative Assistant in the Police Department; and Health and Fitness Coordinator and Fitness Center Assistant (Senior Center). (See memorandum from Dawn Maselek, Assistant Town Administrator in the Town Council packet relative to same. Also included are the job descriptions for same.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1(B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPT THE JOB DESCRIPTIONS OF DEPUTY TOWN CLERK, ADMINISTRATIVE ASSISTANT, HEALTH AND FITNESS COORDINATOR AND FITNESS CENTER ASSISTANT.

2. Request the Town Council consider a request by the Vernon Community Arts Center to cover fifty percent (50%) of the Centers utility bill. (See documents attached: VCAC Profit and Loss Comparison; Certificate of Liability; VCAC and TOV Lease Agreement and memorandum from Michael J. Purcaro, Town Administrator to Mayor Daniel A. Champagne and the Vernon Town Council dated March 15, 2018.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES THE PAYMENT OF FIFTY PERCENT (50%) OF THE UTILITY COSTS FOR THE PROPERTY KNOWN AS 709 HARTFORD TURNPIKE, VERNON, CONNECTICUT. SAID FIFTY PERCENT (50%) UTILITY COSTS WILL BE ALLOCATED TO THE UTILITY ACCOUNT LOCATED WITHIN THE DEPARTMENT OF PUBLIC WORKS BUDGET, IN WHOSE NAME THE UTILITY ACCOUNTS ARE HELD.

3. Request the Town Council authorizes Mayor Daniel A. Champagne to enter into a Memorandum of Agreement between the Town of Vernon and the Rockville Public Library. (See attached memorandum from Michael J. Purcaro, Town Administrator to Daniel A. Champagne, Mayor and the Vernon Town Council and the Memorandum of Agreement relative to same.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO ENTER INTO AND SIGN THE MEMORANDUM OF AGREEMENT BETWEEN THE TOWN OF VERNON AND THE ROCKVILLE PUBLIC LIBRARY, AND FURTHER RECOMMENDS THAT THE TRANSFER OF THE ROCKVILLE PUBLIC LIBRARY BE REFERRED TO THE TOWN OF VERNON PLANNING AND ZONING COMMISSION FOR THE REQUIRED 8-24 REVIEW.

K.) INTRODUCTION OF ORDINANCES

L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

ACTION - PUBLIC HEARING HELD IN SECTION "E")

THE TOWN COUNCIL, CONSISTENT WITH CHAPTER V, SECTION 4 & 6 OF THE VERNON TOWN CHARTER, HEREBY MOVES TO APPROVE THE ORDINANCE ENTITLED, " ORDINANCE NO. _____, AN ORDINANCE CONCERNING LITTER IN THE TOWN OF VERNON".

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF **FEBRUARY 20, 2018** AND THAT MINUTES OF SAID MEETING BE APPROVED AS AMENDED (for the second time), ON MARCH 20, 2018, to reflect the following: (The minutes have an error in **NB #3 PROPOSED RESOLUTION #2** – The resolution distributed at the meeting reflected a "local share of \$650,000.00 for the replacement of VCMS Partial Roof Replacement Project," and the Council approved same. The minutes reflect that the number was \$6,500,000.00." The Council is asked to amend the minutes to reflect the correct and original request of \$650,000.00.)

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING ON **MARCH 6, 2018** AND THAT MINUTES OF SAID MEETING BE APPROVED.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION.

1. Monthly Report for the Vernon Police Department – February, 2018 as submitted by John Kelley, Captain.
 2. Monthly Report for the Town Clerk's Office – January, 2018 as submitted by Bernice K. Dixon, Town Clerk.
 3. Letter to DECD relative to: Town of Vernon's, Opportunity Zone Application dated March 15, 2018.
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Q.) ADJOURNMENT