

October 3, 2017

APPROVED MINUTES
VERNON TOWN COUNCIL REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

RECEIVED
VERNON TOWN CLERK

17 OCT 20 AM 9:44

October 3, 2017 - 7:30 PM

Mayor Daniel Champagne called the meeting to order at 7:31 PM

A.) PLEDGE OF ALLEGIANCE:

B.) ROLL CALL:

Present: Council Members Pauline Schaefer, Thomas DiDio, Brian Motola, Julie Clay, Steve Wakefield, Laura Bush, Bill Campbell, Jim Tedford, Steve Peterson, Ann Letendre

Absent: Kim Appleyard and Virginia Gingras

Entered During Meeting:

Also Present: Assistant Town Administrator Dawn Maselek, Recording Secretary Karen Daigle

F.) PRESENTATIONS

Presentation by Mayor Daniel A. Champagne in honor of all first responders for *Vernon's Fire Prevention Week, October 8-14th, 2017*. William Call, Deputy Fire Marshal, Steve Epler, Fire Chief, and James Kenny, Police Chief accepted the proclamation.

D.) EXECUTIVE SESSION

7:34 PM Council Member Wakefield, seconded by Council Member Bush, made the following motion to go into Executive Session:

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES §1-200, (6) (C), HEREBY GOES INTO EXECUTIVE SESSION TO DISCUSS SECURITY AND INVITES THE FOLLOWING INDIVIDUALS TO ATTEND: CHIEF JAMES KENNY AND ASSISTANT TOWN ADMINISTRATOR DAWN MASELEK.

Motion carried unanimously.

8:11 PM Executive Session ended.

No action taken.

C.) CITIZEN'S FORUM

No one spoke at Citizen's Forum.

8:13 PM Council Member Schaefer returned to the meeting.

E.) PUBLIC HEARING

None

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS.

Council Member Wakefield, seconded by Council Member Bush made a motion to add an agenda item. Motion carried unanimously.

Council Member Wakefield, seconded by Council Member Campbell moved to have a Public Hearing at the next Town Council Meeting to discuss the project coordination between towns for an Inter-Agency Agreement. (Clerk Note: Inter-Local Agreement; was New Business #2 in agenda)

F.) PRESENTATIONS (cont'd)

Presentation to the Town Council by Mayor Daniel A. Champagne on various topics.

- The 25th Annual Rockville Festival of Bands is scheduled for October 14, 2017 at the RHS football field beginning at 5:00 PM. All are encouraged to attend.
- Umami, located on Union Street, our newest Japanese Restaurant, had its grand opening and ribbon cutting this week. Take a moment to stop by to see the extensive menu and transformation of the former Friendly's building.
- The remainder of meetings scheduled for the town council was given to the members.
- A note of congratulation goes to Steve Krajewski, our Assistant Parks and Recreation Director, for receiving the Connecticut Recreation and Parks Association Distinguished Service Award to be presented at CRPA's Annual Awards Luncheon. The award is given to an individual who has made outstanding contributions over a significant number of years to the field of parks and recreation. The event is November 21st at Mohegan Sun and those interested in purchasing tickets should contact Administration for details.

G.) ACTION ON CONSENT AGENDA

Council Member Wakefield, seconded by Council Member Bush, made a motion to move the Consent Agenda. Motion carried unanimously.

- C 1. Request the Town Council approve tax refunds for prior and current years.** (See copy of a memorandum from Terry Hjarne, Collector of Revenue to Mayor Daniel A. Champagne dated September 22, 2017 included for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES ONE (1) PRIOR YEAR TAX REFUND TOTALLING \$128.65 AND THREE (3) CURRENT YEAR REFUNDS TOTALLING \$4059.71 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO DANIEL A. CHAMPAGNE, MAYOR DATED SEPTEMBER 22, 2017.

- C 2. Request the Town Council approve budget amendments # 60, #61 and #62 for fiscal year 2016-2017 as provided by Finance Officer and Treasurer James M. Luddecke on the budget amendment forms attached.** (See the budget amendment forms with explanation attached to this agenda.)

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS # 60, #61 AND #62 FOR FISCAL YEAR 2016-2017 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER AND TREASURER, JAMES M. LUDDECKE.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Joseph R. Miller, (R), 27 Tallwood Drive, Vernon, Connecticut as a regular member of the Planning and Zoning Commission said term to commence on October 4, 2017 and expires December 31, 2017.** (A copy of Mr. Miller's resume is included for Council review. Mr. Miller is currently an alternate and is completing the term of Mr. Reveron.)

PROPOSED MOTION

PURSUANT TO CHARTER CHAPTER VIII, SEC. 1,6 & 11 DATED JANUARY 1, 1985; C.G.S. §8-4A&B, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF JOSEPH R. MILLER, (R), 27 TALLWOOD DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM TO COMMENCE ON OCTOBER 4, 2017 AND EXPIRES DECEMBER 31, 2017.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Howard Steinberg (R), 75 Meadowview Lane, Vernon, Connecticut as a regular member of the Zoning Board of Appeals, said term to commence on October 4, 2017 and expires June 30, 2022.** (Mr. Sternberg's resume is included for Council review. Mr. Sternberg is presently an alternate and moving to regular member.)

H.) **DISCUSSION OF PULLED CONSENT ITEMS**
None

I.) **PENDING BUSINESS**
None

J.) **NEW BUSINESS**

Mayor Daniel Champagne pulled New Business #2, as item is above in M.

- 1. Request the Town Council approve the disposal of fixed assets for the Board of Education specifically Rockville High School, Vernon Center Middle School; Center Road School; Northeast School; Maple Street School; Skinner Road School; and Lake Street School.** (See attached documentation dated September 27, 2017 from James M. Luddecke, Finance Officer and Treasurer relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OR SALE AT PUBLIC AUCTION OF ITEMS FROM ROCKVILLE HIGH SCHOOL, VERNON CENTER MIDDLE SCHOOL, CENTER ROAD SCHOOL, NORTHEAST SCHOOL, MAPLE STREET SCHOOL, SKINNER ROAD SCHOOL AND LAKE STREET SCHOOL, AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORMS AND ATTACHMENTS.

Council Member Wakefield, seconded by Council Member Bush made a motion to approve the disposal of fixed assets for the Board of Education more specifically Rockville High School, Vernon Center Middle School, Center Road School, Northeast School, Maple Street School, Skinner Road School and Lake Street School. Finance Director, James Luddecke, answered questions. Discussion took place. Motion carried unanimously.

2. **Request the Town Council approve the job description for Project Coordinator in Administration.** (See memorandum from Dawn Maselek, Assistant Town Administrator in the Town Council packet relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1(B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPT THE JOB DESCRIPTION OF ***PROJECT COORDINATOR***.

Council Member Wakefield, seconded by Council Member Tedford made a motion to approve the job description for Project Coordinator in Administration. Mayor Champagne spoke regarding the job description and answered questions. Discussion took place. Motion carried unanimously.

4. **Request the Town Council authorize Mayor Daniel A. Champagne or his designee to apply for LOTCIP funding for costs associated with the Dart Hill Road Bridge over the Hockanum River.** (See memorandum dated September 22, 2017 from David A. Smith, Town Engineer relative to same, included in the Town Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL AUTHORIZES MAYOR DANIEL A. CHAMPAGNE (OR HIS DESIGNEE) TO APPLY FOR LOTCIP FUNDING TO COVER THE COST OF CONSTRUCTION OF THE PROPOSED REPLACEMENT OF THE DART HILL ROAD BRIDGE OVER THE HOCKANUM RIVER. THE TOWN COUNCIL FURTHER APPROPRIATES UP TO \$500,000 TO FUND THE PRELIMINARY AND FINAL DESIGN OF SAID IMPROVEMENTS. AUTHORIZES THE EXPENDITURE, UP TO \$500,000.00, TO FUND THE PRELIMINARY AND FINAL DESIGN OF SAID IMPROVEMENTS, FROM RESOURCES TO BE DETERMINED AT ANOTHER DATE.

Council Member Wakefield, seconded by Council Member Tedford made a motion to authorize Mayor Daniel A. Champagne, or his designee, to apply for LOTCIP funding for replacement of the Dart Hill Road Bridge, authorizing the expenditure up to \$500,000 to fund the preliminary and final design of said improvements, as amended from the original motion in the agenda. Town Engineer, Dave Smith, and Finance Director, James Luddecke, answered questions. Discussion took place. Motion carried unanimously.

K.) **INTRODUCTION OF ORDINANCES**
None

L.) **ACTION ON ORDINANCES PREVIOUSLY PRESENTED**
None

October 3, 2017

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

None

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF SEPTEMBER 19, 2017 AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Wakefield, seconded by Council Member Peterson, made a motion to waive the reading of and approve the minutes of the September 19, 2017 regular Town Council meeting. Motion carried unanimously.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

None

Adjourn (8:41 PM)

Council Member Wakefield, seconded by Council Member Bush, made a motion to adjourn. Motion carried unanimously.

Received: October 10, 2017

Approved: October 17, 2017

Respectfully Submitted,



Karen C. Daigle
Recording Secretary