

AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

TUESDAY, JUNE 21, 2016
7:30 P.M.

RECEIVED
VERNON TOWN CLERK
16 JUN 17 AM 11:45

A.) PLEDGE OF ALLEGIANCE

B.) ROLL CALL

C.) CITIZENS FORUM

D.) EXECUTIVE SESSION

E.) PUBLIC HEARING

F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

G.) ACTION ON CONSENT AGENDA

- C 1. Request for the approval Tax Refunds for Prior and Current Year . (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated June 9, 2016 is included in the Council packet.)**

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES TWO (2) PRIOR YEAR TAX REFUNDS FOR A TOTAL OF \$4733.52 AND (2) TWO CURRENT YEAR TAX REFUNDS FOR A TOTAL OF \$715.25, AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED JUNE 9, 2016.

- C 2. Request the Town Council approve budget amendments #46, #47, #48, #49, #50, #51, #52, and #53 for fiscal year 2015-2016 as provided by Finance Officer James M. Luddecke on the budget amendment forms attached to this agenda.** (See budget amendment forms with explanation attached to this agenda.)

PROPOSED MOTION - JIM TO PROVIDE THURSDAY

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS #46, #47, #48, #49, #50, #51, #52, AND #53 FOR FISCAL YEAR 2015-2016 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY JAMES M. LUDDECKE, FINANCE OFFICER.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Jason Cormier, (D), 36 Lawrence Street, Vernon, Connecticut as a regular member of the Zoning Board of Appeals, said term to commence on June 22, 2016 and expires on June 30, 2011.** (A copy of Mr. Cormier's resume is included for Council review. Mr. Cormier is replacing the term limited member James Ferguson.)

PROPOSED MOTION

PURSUANT TO VERNON'S CHARTER CHAPTER VIII, SEC. 2 & 6; THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF JASON CORMIER, (D), 36 LAWRENCE STREET, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE ZONING BOARD OF APPEALS, SAID TERM TO BEGIN ON JUNE 22, 2016 AND EXPIRES JUNE 30, 2011.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's appointment of William Francis, (R), 41 Pinnacle Road, Vernon, Connecticut as an alternate member of the Zoning Board of Appeals. Said term to commence on June 22, 2016 and expires on June 30, 2020.** (A copy of Mr. Francis' resume is included for Council review. Mr. Francis is filling the unexpired term of Mr. Cormier.)

PROPOSED MOTION

PURSUANT TO CHARTER CHAPTER VIII, SEC. 2, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF WILLIAM FRANCIS, (R), 41 PINNACLE ROAD, VERNON, CONNECTICUT AS AN ALTERNATE MEMBER OF THE ZONING BOARD OF APPEALS, FOR A TERM BEGINNING ON JUNE 22, 2016 AND ENDING JUNE 30, 2020.

- C 5. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Norine Edwards, (U), 19 Tolland Avenue, Vernon, Connecticut as a regular member of the Cemetery Commission, said term to commence on July 1, 2016 and expires on June 30, 2019.** (A copy of Ms. Edwards' resume is included for Council review. Ms. Edwards' is replacing term limited Scott Brown.)

PROPOSED MOTION

PURSUANT TO C.G.S. §19A-296; CHARTER CHAPTER VIII, SECTION 10, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF NORINE EDWARDS, (U), 19 TOLLAND AVENUE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CEMETERY COMMISSION, SAID TERM TO COMMENCE ON JULY 1, 2016 AND EXPIRES ON JUNE 30, 2019.

H.) DISCUSSION OF PULLED CONSENT ITEMS

I.) PENDING BUSINESS

J.) NEW BUSINESS

1. **Request the Town Council approve job description for the Fire Chief, as recommended by Assistant Town Administrator Dawn Maselek.** (A copy of the new and old job descriptions are included for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF ***FIRE CHIEF*** AS PRESENTED.

2. **Request the Town Council approve a bid waiver for the purchase of refuse and recycling carts for condominium complexes.** (See memorandum dated June 15, 2016 relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL, HEREBY RESOLVES IN ACCORDANCE WITH CHAPTER TWELVE (XII), SECTION NINE (9), OF THE TOWN CHARTER, THAT IT IS IN THE BEST INTEREST OF THE TOWN TO WAIVE THE SEALED BID REQUIREMENTS FOR COSTS INVOLVING THE ACQUISITION OF REFUSE AND RECYCLING CARTS FROM CESCO, LOCATED AT AMITY STATION, NEW HAVEN, CONNECTICUT, IN THE AMOUNT OF \$22588.00; AND FURTHER, AUTHORIZES THE TOWN ADMINISTRATOR, TO EXECUTE ON BEHALF OF THE TOWN OF VERNON ANY INSTRUMENT (S) TO THAT EFFECT.

3. **Request the Town Council approve the modification to the Michael Shea Fitness Trail Bid Waiver from \$25,000.00 to \$28,506.16 previously approved on April 5, 2016 Town Council agenda.** (See agenda item from April 5, 2016 attached for your review. Also included is an explanation from Interim Director of Parks Steve Krajewski to update the Council.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY MODIFIES THE APRIL 5, 2016 BID WAIVER AS FOLLOWS: IN ACCORDANCE WITH CHAPTER TWELVE (XII) SECTION NINE (9) OF THE TOWN CHARTER, THAT IT IS IN THE BEST INTEREST OF THE TOWN TO WAIVE THE TRADITIONAL SEALED BID REQUIREMENTS FOR OBTAINING FITNESS EQUIPMENT FOR PLACEMENT ON THE MIKEY SHEA FITNESS TRAIL, FROM ULTIPLAY PARKS AND PLAYGROUNDS AND HEREBY AUTHORIZES INTERIM DIRECTOR STEPHEN KRAJEWSKI OF THE PARKS AND RECREATION DEPARTMENT, TO PURCHASE SAID EQUIPMENT ON BEHALF OF THE TOWN OF VERNON FOR AN AMOUNT OF \$21,606.16, AND INSTALLATION OF SAME FOR \$6900.00 FOR A TOTAL WAIVER NOT TO EXCEED \$28,506.16.

4. **Request the Town Council approve the bid waiver for the purchase of AED's for the Parks and Recreation Department.** (See memorandum from John D. Ward, Town Administrator dated June 16, 2016 to the Vernon Town Council and Mayor Daniel A. Champagne relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY RESOLVES IN ACCORDANCE WITH CHAPTER TWELVE (XII) SECTION NINE (9) OF THE TOWN CHARTER, THAT IT IS IN THE BEST INTEREST OF THE TOWN TO WAIVE THE TRADITIONAL SEALED BID REQUIREMENTS FOR OBTAINING SIX (6) AUTOMATED EXTERNAL DEFIBRILLATORS (AED'S) FOR THE PARKS AND RECREATION DEPARTMENT FROM PHYSIO-CONTROL, INC., REDMOND, WASHINGTON FOR AN AMOUNT NOT TO EXCEED ELEVEN THOUSAND, TWO HUNDRED DOLLARS (\$11,200) AND HEREBY AUTHORIZES TOWN ADMINISTRATOR JOHN D. WARD TO EXECUTE ANY AND ALL DOCUMENTS RELATED TO SUCH PURCHASE.

5. **Request the Town Council authorize a general wage increase of 1.5% effective July 1, 2016 for all non-union employees and permanent part-time non-union employees.** (See memorandum from Mayor Daniel A. Champagne, Mayor to the Vernon Town Council dated June 15, 2016.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 5.2, HEREBY AUTHORIZES THAT ALL NON-UNION EMPLOYEES AND PERMANENT PART-TIME NON-UNION EMPLOYEES BE GIVEN A GENERAL WAGE INCREASE OF ONE AND ONE HALF PER CENT (1.5%), EFFECTIVE JULY 1, 2016.

K.) INTRODUCTION OF ORDINANCES

L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF **JUNE 7, 2016** AND THAT MINUTES OF SAID MEETING BE APPROVED.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION.

1. Monthly Report for May, 2016 for the Vernon Police Department as submitted by Captain John Kelley.
2. REMINDER: Invitation to the Dedication Ceremony of the "Mike Shea Fitness Trail" July 2, 2016 rain date July 3, 2016 at the Dart Hill Park at 1:00 PM. Please rsvp to Administration by June 23rd.

Q.) ADJOURNMENT