RECEIVED
VERNON TOWN CLERK
16 OCT -7 AM 9:35

MINUTES
VERNON TOWN COUNCIL REGULAR MEETING
BOARD OF EDUCATION-ADMINISTRATION BUILDING
30 PARK STREET, 3RD FLOOR-BOARD ROOM
VERNON, CONNECTICUT

October 4, 2016 - 7:30 PM

Mayor Daniel Champagne called the meeting to order at 7:30 PM

A) PLEDGE OF ALLEGIANCE:

B) ROLL CALL:
Present: Council Members Pauline Schaefer, Michael Winkler, Brian Motola, Julie Clay, Kim Appleyard, Steve Wakefield, Laura Bush, Bill Campbell, Jim Tedford, Steve Peterson and Virginia Gingras
Absent: Ann Letendre
Entered During Meeting:
Also Present: Town Administrator John Ward, Recording Secretary Karen Daigle

E.) PUBLIC HEARING (7:31 PM)

PUBLIC HEARING TO RECEIVE COMMENTS AND QUESTIONS REGARDING THE PROPOSED ORDINANCE ENTITLED "ORDINANCE NO, ____ , AN ORDINANCE CONCERNING COMPETITIVE BIDDING REQUIREMENTS OF THE TOWN OF VERNON". (A copy of the proposed change is included in the Council packet for reference.)

- MAYOR DANIEL A. CHAMPAGNE CALLED THE PUBLIC HEARING TO ORDER
- TOWN CLERK READ THE PUBLIC HEARING NOTICE
- PUBLIC COMMENT WAS TAKEN
- ADJOURNED PUBLIC HEARING (7:32 PM)
- RETURNED TO REGULAR MEETING

C.) CITIZEN'S FORUM

Joe Tarsi of 155 West Main Street spoke on the several uncontrolled intersections, those intersections having no stop sign or yield sign, around town. He believes they are dangerous to motorists and pedestrians and should be eliminated.

Citizen's Forum closed at 7:34 PM

F.) PRESENTATIONS

Presentation to the Town Council by Mayor Daniel A. Champagne on various topics.

Mayor Daniel Champagne presented congratulatory proclamations to the Vernon Senior Softball 65 Team, for their Division Championship at the Cape Cod Classic Tournament

on September 11, 2016. Commissioner of the Senior Softball League, Kevin Conklin, spoke of the league and thanked the Parks and Recreation department for their work on the fields. Members of the team were present to receive their certificates of achievement.

The Chairman of the Summer Days Carnival, on behalf of the 2016 Summer Days Carnival Committee, presented a check to the Parks & Recreation department in the amount of $10,370.17, to be used for youth programs and summer camp funding.

- The Amerbelle project is progressing. Everyone is invited to drive past to see the changes.
- Update on the crumbling foundation issue: Vernon passed an ordinance allowing the waiver of the town building permit fees; Capital Region Council of Governments is meeting to discuss the issue; there are other possible resources such as HUD options, and IRS tax credit.
- RHS students are hosting German exchange students. Last week they toured town hall, Fox Hill Tower and made trips to Boston and New York City.
- Town Council chambers are still under construction, anticipating use of the renovated space for the first November meeting.
- RHS Festival of Bands celebration is scheduled for Saturday, October 15th at 6:00 PM.
- As of last Friday, Prospect is the new owner of ECHN and all its holdings.

Several Council Members also added that:

- The Strong Family Farm Harvest Festival is October 15th from 10:00-2:00.
- The Vernon Historical Society is having their 50th Year Celebration on October 23rd from 3:00-5:00.
- The Scrabble Tournament is October 29th at Rockville Public Library.
- Friends of Valley Falls hosted a presenter who spoke of the bear sightings in town.

G.) ACTION ON CONSENT AGENDA

Council Member Wakefield, seconded by Council Member Bush, made a motion to approve the consent agenda items as presented # C1 – C2. Motion carried unanimously.

C 1. Request for the Town Council to approve Tax Refunds for Prior and Current Year . (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated September 20, 2016 is included in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES TWO (2) PRIOR YEAR TAX REFUNDS FOR A TOTAL OF $123.98 AND THIRTY-NINE (39) CURRENT YEAR TAX REFUNDS FOR A TOTAL OF $4241.21, AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED SEPTEMBER 20, 2016.

C 2. **Request the Town Council approve Mayor Daniel A. Champagne's appointment of Anne Kuntz, (U) 136 Rainbow Trail, Vernon, Connecticut as a regular member of the Vernon Arts Commission, said appointment to commence on October 5, 2016 and expires on June 30, 2019.** (A copy of Ms. Kuntz' resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO TOWN COUNCIL RESOLUTION DATED 09-21-76 AMENDED ON 09-21-1982 THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF ANNE KUNTZ (U), 136 RAINBOW TRAIL, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE VERNON ARTS COMMISSION, SAID TERM TO COMMENCE ON OCTOBER 5, 2016 AND EXPIRES JUNE 30, 2019.

H.) DISCUSSION OF PULLED CONSENT ITEMS
None

I.) PENDING BUSINESS
None

J.) NEW BUSINESS

1. **Request the Town Council approve job description for the position of -*Assistant Town Clerk*, as recommended by Assistant Town Administrator Dawn Maselek.** (A copy of the job description is included for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF ***ASSISTANT TOWN CLERK***.

Council Member Wakefield, seconded by Council Member Tedford, made a motion to adopt the job description of Assistant Town Clerk. Human Resource Director, Dawn Maselek, answered questions. Discussion took place. Motion carried unanimously.

2. **Request the Town Council approve a bid waiver for the replacement of the hot water boilers in Vernon Town Hall.** (See memorandum dated September 28, 2016 from Robert Kleinhans, Director of Public Works to Mayor Daniel A. Champagne and Town Administrator, John D. Ward; memorandum dated September 29, 2016 from John D. Ward, Town Administrator to the Vernon Town Council relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL, HEREBY RESOLVES IN ACCORDANCE WITH CHAPTER TWELVE (XII), SECTION NINE (9), OF THE TOWN CHARTER, THAT IT IS IN THE BEST INTEREST OF THE TOWN TO WAIVE THE SEALED BID REQUIREMENTS FOR COSTS INVOLVING THE INSTALLATION OF A HOT WATER BOILER AT THE VERNON TOWN HALL BY PRECISION MECHANICAL, 386 MAIN STREET, P.O.BOX 8118, MANCHESTER, CONNECTICUT FOR AN AMOUNT NOT TO EXCEED $29,400.00; AND FURTHER AUTHORIZES THE TOWN ADMINISTRATOR, TO EXECUTE ON

BEHALF OF THE TOWN OF VERNON ANY INSTRUMENT (S) TO THAT EFFECT.

Council Member Wakefield, seconded by Council Member Appleyard, made a motion to waive the sealed bid requirements for installation of a hot water boiler at town hall by Precision Mechanical for an amount not to exceed $29,400. Public Works Director, Robert Kleinhans, answered questions. Discussion took place. Motion carried unanimously.

D.) EXECUTIVE SESSION

7:57 PM Council Member Wakefield, seconded by Council Member Bush, made the following motion to go into executive session:

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES §1-200(B)(2) MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS: ***STRATEGY OR NEGOTIATION*** WITH RESPECT TO THE ***TEACHER'S COLLECTIVE BARGAINING CONTRACT*** AND INVITES THE FOLLOWING INDIVIDUALS TO ATTEND: JOHN D. WARD, TOWN ADMINISTRATOR, DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR, SUPERINTENDENT JOSEPH MACARY, BOE CHAIRMAN ANNE FISCHER, AND MICHAEL PURCARO, DIRECTOR OF BUSINESS AND FINANCE FOR THE BOARD OF EDUCATION.

Motion carried unanimously.

Executive Session ended at 8:21 PM. No vote taken.

8:21 PM Council Member Wakefield, seconded by Council Member Peterson, made the following motion to go into executive session:

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200(6) (B), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION RELATIVE TO **DANIEL MORIN *V. TOWN OF VERNON, BOARD OF EDUCATION CLAIM #019151925,*** AND INVITES THE FOLLOWING INDIVIDUALS TO ATTEND: JOHN D. WARD, TOWN ADMINISTRATOR; DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR, MICHAEL PURCARO, DIRECTOR OF BUSINESS AND FINANCE FOR THE BOARD OF EDUCATION AND JOSEPH MACARY, SUPERINTENDENT OF SCHOOLS, ATTORNEY JONATHAN REIK OF THE LAW FIRM MCGANN BARTLETT AND BROWN AND ANNE FISCHER, BOARD OF EDUCATION CHAIRPERSON.

Motion carried unanimously.

Executive Session ended at 8:34 PM.

Council Member Wakefield, seconded by Council Member Campbell made a motion to agree to the full and final settlement as presented in the matter of Daniel Morin v Town of Vernon, Board of Education, Claim #019151925, to resolve said claim. Once the settlement is executed, it will become public. Motion carried unanimously.

K.) INTRODUCTION OF ORDINANCES
None

L.) ACTION ON ORDINANCES PREVIOUSLY PRESENTED

(ACTION – PUBLIC HEARING HELD IN SECTION "E")

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH CHAPTER V, SECTIONS 4 & 6 OF THE VERNON TOWN CHARTER, HEREBY MOVES TO APPROVE THE ORDINANCE ENTITLED **"ORDINANCE NO. ___, AN ORDINANCE CONCERNING COMPETITIVE BIDDING REQUIREMENTS OF THE TOWN OF VERNON".**

Council Member Wakefield, seconded by Council Member Tedford made a motion to approve the ordinance entitled "An Ordinance Concerning Competitive Bidding Requirements of the Town of Vernon". Town Administrator, John Ward, answered questions. Discussion took place. Motion carried with 10 in favor and 1 opposed, Council Member Campbell.

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS.
None

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS
None

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF **SEPTEMBER 20, 2016** AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Wakefield, seconded by Council Member Bush, made a motion to waive the reading of and approve the minutes of the September 20, 2016 regular Town Council meeting. Motion carried unanimously.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION
None

Adjourn (8:43 PM)

Council Member Wakefield, seconded by Council Member Appleyard, made a motion to adjourn. Motion carried unanimously.

Received:

Approved:

Respectfully Submitted,

Karen C. Daigle
Recording Secretary