

Posted 9/11/15 2.P.

AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT
TUESDAY, SEPTEMBER 15, 2015
7:30 P.M.

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

RECEIVED
MAYOR DANIEL A. CHAMPAGNE
15 SEP 11 PM 12:13

D.) EXECUTIVE SESSION

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200(6) (B), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION RELATIVE TO **PEZZETTI V. TOWN OF VERNON CLAIM #0081991**, AND INVITES THE FOLLOWING INDIVIDUALS TO ATTEND: JOHN D. WARD, TOWN ADMINISTRATOR; MICHAEL PURCARO, DIRECTOR OF BUSINESS AND FINANCE FOR THE BOARD OF EDUCATION AND ATTORNEY RICHARD BARTLETT, OF THE LAW FIRM MCGANN, BARTLETT AND BROWN, LLC.

E.) PUBLIC HEARING

F.) PRESENTATIONS

1. Mayor Daniel A. Champagne to present a Proclamation declaring **September 17-23, 2015 Constitution Week**, in the Town of Vernon. Niki Rittenhouse, Captain Noah Grant Regent to be present to receive the Proclamation.
2. Mayor Daniel A. Champagne to present a Proclamation to the Vernon CERT Team and Emergency Management Director Michael Purcaro in celebration of "**National Preparedness Month**."
3. Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics of interest.

G.) ACTION ON CONSENT AGENDA

- C 1. Request for the approval Tax Refunds for Current Year.** (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated September 4, 2015 is included in the Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES SIX (6) PRIOR YEAR TAX REFUND FOR A TOTAL OF \$1424.78 AND THIRTY-SIX (36) CURRENT YEAR TAX REFUNDS FOR A TOTAL OF \$4670.52, AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED SEPTEMBER 4, 2015.

- C 2. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Marisa Roy, (U), 34 Tallwood Drive, Vernon, Connecticut as a regular member of the Zoning Board of Appeals, said term to commence on September 16, 2015 and expires June 30, 2017.** (A copy of Ms. Roy's resume is included for Council review. Ms. Roy is moving from alternate to full member.)

PROPOSED MOTION

PURSUANT TO VERNON'S CHARTER CHAPTER VIII, SEC. 2 & 6; THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF MARISA ROY, (U), 34 TALLWOOD DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE ZONING BOARD OF APPEALS, SAID TERM TO COMMENCE ON SEPTEMBER 16, 2015 AND EXPIRES JUNE 30, 2017.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Hector Reveron, (R), 52 Ironwood Drive, Vernon, Connecticut as a regular member of the Planning and Zoning Commission, said term to commence on September 16, 2015 and expires December 31, 2017.** (A copy of Mr. Reveron's resume is included for Council review. Mr. Reveron is completing the unexpired term of Mr. Kleinhans.)

PROPOSED MOTION

PURSUANT TO CHARTER CHAPTER VIII, SEC. 1,6 & 11 DATED JANUARY 1, 1985; C.G.S. §8-4A&B, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF HECTOR REVERON, (R), 52 IRONWOOD DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM TO COMMENCE ON SEPTEMBER 16, 2015 AND EXPIRES DECEMBER 31, 2017.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of George Greco, (D), 21 Ironwood Drive, Vernon, Connecticut as a regular member of the Permanent Municipal Building Committee, said term to commence on September 16, 2015 and expires June 30, 2018.** (A copy of Mr. Greco's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO THE VERNON TOWN CHARTER, CHAPTER VIII, SECTION 7, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF GEORGE GRECO, (D), 21 IRONWOOD DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PERMANENT MUNICIPAL BUILDING COMMITTEE, SAID TERM TO COMMENCE ON SEPTEMBER 16, 2015 AND EXPIRES JUNE 30, 2018.

- C 5. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of John P. Leary, (R), 26 Hany Lane, Vernon, Connecticut as a regular member of the Permanent Municipal Building Committee, said term to commence on September 16, 2015 and expires on June 30, 2018.** (A copy of Mr. Leary's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO THE VERNON TOWN CHARTER, CHAPTER VIII, SECTION 7, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JOHN P. LEARY, (R), 26 HANY LANE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE PERMANENT MUNICIPAL BUILDING COMMITTEE, SAID TERM TO COMMENCE ON SEPTEMBER 16, 2015 AND EXPIRES ON JUNE 30, 2018.

H.) DISCUSSION OF PULLED CONSENT ITEMS

I.) PENDING BUSINESS

J.) NEW BUSINESS

1. **Request Town Council hereby approve the Vernon Republican Town Committee's endorsement of James Tedford, (R), 70 Troutstream Drive, Vernon, Connecticut as a Town Council member, to complete Fred Lehman's unexpired term.** (A copy of a letter of recommendation by the Vernon Republican Town Committee, dated September 9, 2015, and a copy of Mr. Tedford's resume are included for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE VERNON REPUBLICAN TOWN COMMITTEE'S NOMINATION OF JAMES TEDFORD, (R), 70 TROUTSTREAM DRIVE, VERNON, CONNECTICUT, EFFECTIVE SEPTEMBER 15, 2015 AND EXPIRING NOVEMBER 8, 2015.

2. **Request the Town Council authorize the Resolution regarding Cooperative Purchasing Arrangement.** (A memorandum from Town Administrator John D. Ward, dated September 10, 2015 is included for Council review.)

PROPOSED RESOLUTION

THE TOWN COUNCIL, HEREBY RESOLVES IN ACCORDANCE WITH CHAPTER TWELVE (XII) SECTION NINE (9) OF THE TOWN CHARTER, THAT IT IS IN THE BEST INTEREST OF THE TOWN TO: (1) WAIVE THE TRADITIONAL SEALED BID REQUIREMENTS FOR THE PURCHASE OF MATERIALS, SUPPLIES, EQUIPMENT AND SERVICES UNDER THE COOPERATIVE PURCHASING WITH OTHER GOVERNMENTAL UNITS, COOPERATIVES, COUNCILS, BOARDS OF EDUCATION FOR THE DURATION OF TWENTY FOUR (24) MONTHS, FROM SEPTEMBER 8, 2015 TO SEPTEMBER 7, 2017; AND (2) AUTHORIZE THE TOWN ADMINISTRATOR AS THE MAYOR'S DESIGNEE TO EXECUTE ON BEHALF OF THE TOWN OF VERNON ANY INSTRUMENT (S) TO THAT EFFECT.

3. Request the Town Council authorize Mayor Daniel A. Champagne to sign any and all documents related to the reaffirmation of the Town's participation in the region under the Workforce Innovation and Opportunity Act (WIOA) of 2014 and further endorses the resolution entitled "A Resolution Authorizing the Chief Elected Official or Chief Executive Officer to Enter Into An Amended and Restated Intergovernmental Consortium Agreement on Behalf of the Municipality of the Town of Vernon". (Said referenced documents are attached for Town Council review.)

PROPOSED MOTION:

THE TOWN COUNCIL AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO SIGN ANY AND ALL DOCUMENTS RELATED TO THE REAFFIRMATION OF THE TOWN OF VERNON'S PARTICIPATION IN THE REGION UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) OF 2014, AND FURTHER, ENDORSES THE RESOLUTION ENTITLED "***A RESOLUTION AUTHORIZING THE CHIEF ELECTED OFFICIAL TO ENTER INTO AN AMENDED AND RESTATED INTERGOVERNMENTAL CONSORTIUM AGREEMENT ON BEHALF OF THE MUNICIPALITY OF VERNON.***"

4. Request the Town Council schedule a Public Hearing and Special Town Meeting to held October 6, 2015, at the third floor Town Council Chambers in the Town Hall Memorial Building, 14 Park Place, Vernon, Connecticut to receive comments and questions regarding an additional appropriation of \$225,000.00 to the Capital Improvement budget for the purchase and improvements of 166 Union Street, Vernon, Connecticut; and the approval of the resolution by electors and qualified taxpayers at the Special Town Meeting. (See memorandum from Mayor Daniel A. Champagne dated September 8, 2015 to the Vernon Town Council relative to same and the Property Card for said parcel.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY SCHEDULES A PUBLIC HEARING TO TAKE PLACE AT 7:35 pm., AND A SPECIAL TOWN MEETING TO TAKE PLACE AT 7:40 PM., ON OCTOBER 6, 2015, AT THE THIRD FLOOR TOWN COUNCIL CHAMBERS IN THE TOWN HALL MEMORIAL BUILDING, 14 PARK PLACE, VERNON, CONNECTICUT TO RECEIVE COMMENTS AND ANSWER QUESTIONS REGARDING THE RESOLUTION TO APPROVE AN ADDITIONAL APPROPRIATION OF \$225,000.00 FROM GENERAL FUND BALANCE TO THE FISCAL YEAR 2015-2016 CAPITAL IMPROVEMENT BUDGET FOR THE PURCHASE AND IMPROVEMENTS OF THE PARCEL LOCATED AT 166 UNION STREET, VERNON, CONNECTICUT.

5. **Request the Town Council authorization to negotiate the sale of town-owned land located at 18 Chestnut Street – Parcel ID 40-0109-0046A.** (See memorandum from John D. Ward, Town Administrator dated September 1, 2015 to Mayor Daniel A. Champagne and Vernon Town Council members relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY AUTHORIZES THE TOWN ADMINISTRATOR TO NEGOTIATE THE SALE OF TOWN-OWNED LAND LOCATED AT 18 CHESTNUT STREET, PARCEL ID 40-0109-0046A.

6. **Request the Town Council approve the bid waiver for Vernon Police Department purchase of 35 Viewu LE3 HD body worn video cameras from Island Tech Services in an amount not to exceed \$29,715.00.** (See memorandum from Chief James Kenny relative to same.)

PROPOSED RESOLUTION

RESOLVED, THE TOWN COUNCIL CONSISTENT WITH THE TOWN CHARTER, CHAPTER 12, SECTION 9, DETERMINES THAT IT IS IN THE BEST INTEREST OF THE TOWN TO WAIVE THE BID PROCEDURE FOR THE PURCHASE OF 35 VIEWU LE3 HD BODY WORN VIDEO CAMERAS FROM ISLAND TECH SERVICES FOR AN AMOUNT NOT TO EXCEED \$29,715.00.

7. **Request the Town Council approve the request from the Vernon Arts Commission to amend the by-laws of the Vernon Arts Commission to include two alternates.** (See attached the memorandum dated July 30, 2015 from Sandra Justin, Acting Chairman of the Commission relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY AUTHORIZES THE ADDITION OF THE FOLLOWING WORDING TO THE MEMBERSHIP SECTION OF THE VERNON ARTS COMMISSION BY-LAWS "ALTERNATE COMMISSIONERS SHALL NUMBER TWO (2) AND BE APPOINTED BY THE MAYOR OF THE TOWN OF VERNON SUBJECT TO THE APPROVAL OF THE TOWN COUNCIL OF THE TOWN OF VERNON. ALTERNATE COMMISSIONERS SHALL BE ENTITLED TO PARTICIPATE IN ALL ACTIVITIES OF THE ARTS COMMISSION WITH VOTING PRIVILEGES TO BE EXTENDED ONLY IN THE ABSENCE OF A REGULAR COMMISSIONER. IN KEEPING WITH THE BY-LAWS MEMBERSHIP SECTION TERMS FOR SAID ALTERNATES WILL BE FOR THREE YEARS.

8. **Request the Town Council approve the amendment of the 2012 Tax Abatement Schedule for the Talcottville Mill Project.** (See memorandum from John D. Ward, Town Administrator and Shaun Gately, Economic Development Coordinator dated September 10, 2015 to the Mayor Daniel A. Champagne relative to same and Mr. Alfred Pedemonti's request dated September 10, 2015.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE AMENDMENT OF THE 2012 TAX ABATEMENT SCHEDULE FOR THE TALCOTTVILLE MILL PROJECT IN ACCORDANCE WITH SEC 3-4 OF THE VERNON CODE OF ORDINANCES.

9. **Request the Town Council approve the job description for the Senior Center Director, as recommended by Assistant Town Administrator Dawn Maselek.** (A copy of the new and old job descriptions are included for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF **SENIOR CENTER DIRECTOR** AS PRESENTED.

10. **Request Town Council authorize a general wage increase for all non-union employees and permanent part-time non-union employees be given an increase of 1.5% retroactive to July 1, 2015.** (See memorandum dated September 10, 2015 from Mayor Daniel A. Champagne to the Vernon Town Council relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 5.2, HEREBY AUTHORIZES THAT ALL NON-UNION EMPLOYEES AND PERMANENT PART-TIME NON-UNION EMPLOYEES BE GIVEN A GENERAL WAGE INCREASE OF ONE AND ONE HALF PER CENT (1.5%), EFFECTIVE RETROACTIVE TO JULY 1, 2015.

11. **Request the Town Council approves the disposal or sale at public auction items from Rockville High School, Lake Street School and Central Office.** (See memorandum from James M. Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator dated September 9, 2015 relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OR SALE AT PUBLIC AUCTION OF ITEMS FROM ROCKVILLE HIGH SCHOOL; LAKE STREET SCHOOL; AND THE CENTRAL OFFICE, AS DISCLOSED ON THE FIX ASSET DISPOSAL REQUEST FORMS.

12. **Request the Town Council approves the disposal or sale at public auction items from the Data Processing Center.** (See memorandum from James M. Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator dated September 10, 2015 relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF COMPUTER RELATED SWITCHES AS DISCLOSED ON THE DISPOSAL OF FIXED ASSETS FORM.

13. **Request the Town Council approves the disposal or sale at public auction items from the following departments: Cemetery, Fire, Police and Economic Development.** (See memorandum from James M. Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator dated September 10, 2015 relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF FIXED ASSETS AND OTHER ITEMS FOR THE CEMETERY DEPARTMENT; FIRE DEPARTMENT; POLICE DEPARTMENT; AND ECONOMIC DEVELOPMENT AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORMS.

14. **Request the Town Council liquidate and re-appropriate encumbrances from the prior year, for items previously approved for fiscal year 2013-2014.** (See memorandum from James M. Luddecke, Finance Officer relative to same.)

PROPOSED MOTION

RESOLVED, THAT THE TOWN COUNCIL AUTHORIZES THE LIQUIDATION AND REAPPROPRIATION OF FISCAL YEAR 2013-2014 ENCUMBRANCES IN THE AMOUNT OF \$316,578.24 TO THE FISCAL YEAR 2014-2015 BUDGET AS DETAILED IN THE ATTACHED TABLE.

K.) INTRODUCTION OF ORDINANCES

L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF **AUGUST 18, 2015**, AND THAT MINUTES OF SAID MEETING BE APPROVED.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Notice from CIRMA dated August, 2015 relative to the Town of Vernon's receiving Member's Equity Distribution Check from CIRMA in the amount of \$18,491.00.
2. **REMINDER** Invitation to the Tolland 300th Anniversary Parade scheduled for September 19, 2015.
3. Invitation to Public Safety Day, Saturday, October 3, 2015 from 9:00 AM – 3:00 PM at Henry Park, 120 South Street, Vernon, Connecticut.
4. Flyer for **National Preparedness Month**, to be distributed by our Emergency Management Director Michael Purcaro, via mail and social media to encourage residents to sign up for **ALERT Vernon**.

Q.) ADJOURNMENT
