

POSTED 11/14/14
RB

AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

TUESDAY, NOVEMBER 18, 2014
7:30 P.M.

RECEIVED
VERNON TOWN CLERK
14 NOV 14 AM 11:55

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

D.) EXECUTIVE SESSION

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200(6) (B), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS TAX APPEAL SETTLEMENT CV-14-6008068-S ST. GERMAIN LAURELWOOD LANE VS. TOWN OF VERNON ET AL; CV-14-6008017-S HENDEL'S SHELL STATIONS LLC VS TOWN OF VERNON; AND CV-14-6026071-S JANAKI CORPORATION LLC VS TOWN OF VERNON AND INVITES JOHN D. WARD, TOWN ADMINISTRATOR; AND DAVID WHEELER, TOWN ASSESSOR TO ATTEND.

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES §1-200(6) (A), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS WITH JOHN D. WARD, TOWN ADMINISTRATOR.

E.) PUBLIC HEARING

F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

Presentation by Bruce Dinnie, Director of Parks and Recreation relative to the Winterfest and the upcoming addition of a town wide Snowman Contest.

G.) ACTION ON CONSENT AGENDA

- C 1. Request for the approval Tax Refunds for Prior and Current Years. (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated November 11, 2014 is included in the Council packet.)**

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THREE (3) OVERPAYMENTS FOR PRIOR YEARS TOTALING \$839.41 AND TWENTY-EIGHT (28) CURRENT YEAR TAXES IN THE AMOUNT OF \$5517.08, AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED NOVEMBER 7, 2014.

- C 2. Request the Town Council approve budget amendment #67-68 for fiscal year 2013-2014 as provided by Finance Officer James M. Luddecke on the budget amendment forms attached to this agenda.** (See amendment forms in the Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUEST #67 - #68 FOR FISCAL YEAR 2013-2014 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER, JAMES M. LUDDECKE.

- C 3. Request the Town Council approve budget amendment #9, #10 and #11 for fiscal year 2014-2015 as provided by Finance Officer James M. Luddecke on the budget amendment forms attached to this agenda.** (See amendment forms in the Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUEST #9, #10 and #11 FOR FISCAL YEAR 2014-2015 AS PROVIDED BY FINANCE OFFICER JAMES M. LUDDECKE ON THE BUDGET AMENDMENT FORMS ATTACHED TO THIS AGENDA.

- C 4. Request the Town Council approve reappointment of Gordon F. Gibson (R), 836 Hartford Turnpike, Vernon, Connecticut as a regular member of the Board of Ethics for the Town of Vernon, said term commences on December 1, 2014 and expires on November 30, 2019.** (Mr. Gibson's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO ORDINANCE # 173, TOWN CODE SEC. 2-91 - 2-98; THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF GORDON F. GIBSON (R), 836 HARTFORD TURNPIKE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE BOARD OF ETHICS FOR THE TOWN OF VERNON, SAID TERM TO COMMENCE ON DECEMBER 1, 2014 AND EXPIRES ON NOVEMBER 30, 2019.)

- C 5. Request the Town Council approve reappointment of Pierre Lisee (R), 210 Skinner Road, Vernon, Connecticut as an alternate member of the Board of Ethics for the Town of Vernon, said term commences on December 1, 2014 and expires November 30, 2019.** (Mr. Lisee's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO ORDINANCE # 173, TOWN CODE SEC. 2-91 - 2-98; THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF PIERRE LISEE (R), 210 SKINNER ROAD, VERNON, CONNECTICUT AS AN ALTERNATE MEMBER OF THE BOARD OF ETHICS FOR THE TOWN OF VERNON, SAID TERM TO COMMENCE ON DECEMBER 1, 2014 AND ENDS ON NOVEMBER 30, 2019.

- C 6. Request the Town Council approve reappointment of Carl Bard (U), 25 Grady Road, Vernon, Connecticut as an alternate member of the Board of Ethics for the Town of Vernon, said term commences on December 1, 2014 and expires November 30, 2019.** (Mr. Bard's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO ORDINANCE # 173, TOWN CODE SEC. 2-91 - 2-98; THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF CARL BARD, (U), 25 GRADY ROAD, VERNON, CONNECTICUT AS AN ALTERNATE MEMBER OF THE BOARD OF ETHICS FOR THE TOWN OF VERNON, SAID TERM TO COMMENCE ON DECEMBER 1, 2014 AND ENDS ON NOVEMBER 30, 2019.

- C 7. Request the Town Council approve appointment of William Dowty, (R), 80 Wilson Lane, Vernon, Connecticut as a regular member of Building Code Board of Appeals, said term to commence on November 19, 2014 and expires June 30, 2017.** (A copy of Mr. Dowty's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO TOWN OF VERNON CHARTER CHAPTER VIII, SECTIONS 4 AND 6; C.G.S. §29-266, THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF WILLIAM DOWTY, (R) 80 WILSON LANE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE BUILDING CODE BOARD OF APPEALS, SAID TERM TO BEGIN ON NOVEMBER 19, 2014 AND EXPIRES JUNE 30, 2017.

H.) DISCUSSION OF PULLED CONSENT ITEMS

I.) PENDING BUSINESS

J.) NEW BUSINESS

1. **Update and discussion regarding Year to Date Revenue and Expenditures report from Finance Officer James M. Luddecke for Fiscal Year 2014-2015.** (Please see YTD provided in the Council packet.)

NO PROPOSED MOTION

2. **Request the Town Council authorize the transfer of fiscal year 2013-2014 funds in the Education budget to the Education Capital Non-Recurring Expenditure Account.** (See documents relative to same from James M. Luddecke, Finance Officer included for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY AUTORIZES THE TRANSFER OF AVAILABLE FUNDS, IN THE AMOUNT OF \$83,000.00, FROM THE BOARD OF EDUCATION FISCAL YEAR 2013-2014 GENERAL FUND BUDGET TO THE EDUCATION RESERVE FOR CAPITAL AND NON-RECURRING EXPENDITURES ACCOUNT, AS REQUESTED BY THE BOARD OF EDUCATION AND PURSUANT TO THE RESOLUTION SO ESTABLISHED FOR THE EDUCATION RESERVE FOR CAPITAL AND NON-RECURRING EXPENDITURES ACCOUNT.

- 3. **Request the Town Council formally adopt the Capitol Region Hazards Mitigation Plan Update as presented below and authorize Mayor Daniel A. Champagne to execute same.** (Emergency Management Director, Michael Purcaro will be present to discuss the resolution as presented.)

PROPOSED RESOLUTION

**The Town of Vernon Resolution Adopting
2014 – 2019 Capitol Region Natural Hazards Mitigation Plan Update**

WHEREAS, the Town of Vernon Council recognizes the threats that natural hazards pose to people and property with the Town of Vernon; and

WHEREAS, the Town of Vernon in collaboration with the Capitol Region Council of Governments (CRCOG) has prepared a multi-hazard mitigation plan known as the 2014-2019 Capitol Region Natural Hazards Mitigation Plan Update in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the 2014-2019 Capitol Region Natural Hazards Mitigation Plan Update has identified mitigation goals and actions to reduce or eliminate long-term risk to people and property from the impacts of future natural hazards and disasters that affect the Town of Vernon and the region; and

WHEREAS, public and committee meetings were held between March 15, 2012 and October 2, 2013, regarding the development and review of the 2014 – 2019 Capitol Region Natural Hazards Mitigation Plan Update; and

WHEREAS, the Federal Emergency Management Agency/ Department of Homeland Security has approved the 2014-2019 Capitol Region Natural Hazards Mitigation Plan Update, on condition of local adoption, enabling the Town of Vernon to apply for Hazard Mitigation grant funding; and

WHEREAS, adoption by the Town of Vernon Council demonstrates their commitment to achieving the hazard mitigation goals outlined in the Town of Vernon’s section of the 2014-2019 Capitol Region Natural Hazards Mitigation Plan Update.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Vernon Council hereby adopts the 2014-2019 Capitol Region Natural Hazards Mitigation Plan Update.

Date of Adoption: _____

Signed: _____
(Chief Elected Official)

Name of Chief Elected Official: _____

4. **Request the Town Council approve the Job Description of Recreation Supervisor and Wastewater Collection System Foreman as recommended by Assistant Town Administrator Dawn Maselek.** (A copy of the job description is included for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1(B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF **RECREATION SUPERVISOR AND WASTEWATER COLLECTION SYSTEM FOREMAN.**

K.) INTRODUCTION OF ORDINANCES

L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF **OCTOBER 21, 2014** AND THAT MINUTES OF SAID MEETING BE APPROVED.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION.

1. Monthly Report – October, 2014 from the Town Clerk's Office as submitted by Bernice K. Dixon Town Clerk.
 2. Monthly Report – October, 2014 from the Vernon Police Department as submitted by Captain of Police, Stephen M. Clark.
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Q.) ADJOURNMENT