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MINUTES
VERNON TOWN COUNCIL REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

June 3, 2014 7:30pm.

Mayor Daniel A. Champagne called the meeting to order at 7:30 PM

A) PLEDGE OF ALLEGIANCE:

B) ROLL CALL:
Present: Council Members Pauline Schaefer, Julie Clay, Brian Motola, Steve Wakefield, John Kopec, Michael Winkler (7:34pm), Kim Appleyard, Fred Lehmann, Bill Campbell, Steven Peterson, and Ann Letendre
Absent: Council Member Virginia Gingras
Entered During Meeting:
Also Present: Mayor Daniel A. Champagne, Town Administrator John Ward, Recording Secretary Danielle Forand

C) CITIZEN'S FORUM
Carl Schaefer, 1A Fox Hill Drive, spoke in regards to the cleanup of a baseball field and repairing a fence on the Parks and Recreation grounds.

D.) EXECUTIVE SESSION
None.

E.) PUBLIC HEARING
None.

F.) PRESENTATIONS BY THE ADMINISTRATION
Mayor Daniel A. Champagne to make presentations to the Town Council on various topics.

G.) ACTION ON CONSENT AGENDA
Council Member Wakefield, seconded by Council Member Kopec made a motion to move Consent Agenda Items C#1, C#3, C#4, C#7 C#8 and C#9. Consent Agenda item C#2, C#5 and C#6 were pulled for discussion. Motion carried unanimously.

C 1. Request for the approval Tax Refunds for Current Years. (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated May 27, 2014 is included in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES (2) TWO CURRENT YEAR TAX REFUNDS FOR A TOTAL OF $273.21, AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED MAY 27, 2014.

C 3. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of William Francis, (R), 41 Pinnacle Road, Vernon, Connecticut as a regular member of the Board of Assessment

Appeals, said term to commence on July 1, 2014 and expires on June 30, 2017. (A copy of Mr. Francis' resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO C.G.S. § 7-105 AND CHARTER CHAPTER IX, SECTION 3, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF WILLIAM FRANCIS, (R), 41 PINNACLE DRIVE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE BOARD OF ASSESSMENT APPEALS FOR A TERM BEGINNING ON JULY 1, 2014 AND ENDING JUNE 30, 2017.

C 4. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Judy Mitchell Hany, (R), 21 Court Street, Vernon, Connecticut as a regular member of the Cemetery Commission, said term to commence on July 1, 2014 and expires June 30, 2017.** (A copy of Ms. Hany's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO C.G.S. §19A-296; CHARTER CHAPTER VIII, SECTION 10, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JUDY MITCHELL HANY, (R), 21 COURT STREET, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CEMETERY COMMISSION, SAID TERM TO COMMENCE ON JULY 1, 2014 AND EXPIRES ON JUNE 30, 2017.

C 7. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Patricia Q. Neal, (D), 7 Cindy Terrace, Vernon, Connecticut, as a regular member of the Pension Board, said term to commence on July 1, 2014 and expires June 30, 2017.** (A copy of Ms. Neal's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO THE TOWN OF VERNON CHARTER CHAPTER VIII, SECTION 9, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF PATRICIA Q. NEAL, (D), 7 CINDY TERRACE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PENSION BOARD, SAID TERM TO COMMENCE ON JULY 1, 2014 AND ENDS ON JUNE 30, 2017.

C 8. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Gary P. Ruchin, (D), 75 Risley Road, Vernon, Connecticut as a regular member of the Pension Board , said term to**

commence on July 1, 2014 and expires on June 30, 2017. (A copy of Mr. Ruchin's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO THE TOWN OF VERNON CHARTER CHAPTER VIII, SECTION 9, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF GARY P. RUCHIN, (D), 75 RISLEY ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PENSION BOARD, SAID TERM TO COMMENCE ON JULY 1, 2014 AND ENDS ON JUNE 30, 2017.

C 9. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment John J. Lillis, III, (U), 21 Indian Trail, Vernon, Connecticut as a regular member of the Pension Board , said term to commence on July 1, 2014 and expires June 30, 2017.** (A copy of Mr. Lillis' resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO THE TOWN OF VERNON CHARTER CHAPTER VIII, SECTION 9, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JOHN J. LILLIS, III, (U), 21 INDIAN TRAIL, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PENSION BOARD, SAID TERM TO COMMENCE ON JULY 1, 2014 AND ENDS ON JUNE 30, 2017.

H.) DISCUSSION OF PULLED CONSENT ITEMS

C 2. **Request the Town Council approve budget amendments # 38, #39, #40, #41, #42, #43 and #44 for fiscal year 2013-2014 as provided by Finance Officer James M. Luddecke on the budget amendment forms attached to this agenda.** (See amendment forms in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS # 38, #39, #40, #41, #42, #43 and #44 FOR FISCAL YEAR 2013-2014 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER, JAMES M. LUDDECKE.

Council Member Winkler, seconded by Council Member Kopec made a motion to approve Budget Amendment requests # 38, #39, #40, #41, #42, #43 and #44 for fiscal year 2013-2014. Finance Director, Jim Luddecke was present. Discussion took place. Motion carried unanimously.

C 5. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Mark S. Etre, (R), 5 Rheel Street, Vernon, Connecticut as a regular member of the Greater Hartford Transit**

District, said term to commence on July 1, 2014 and expires June 30, 2018. (A copy of Mr. Etre's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO CHAPTER 103a, SECTION 7-273c OF THE CONNECTICUT GENERAL STATUTES THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF MARK S. ETRE, (R), 5 RHEEL STREET, VERNON, CONNECTICUT TO THE GREATER HARTFORD TRANSIT DISTRICT BOARD OF DIRECTORS, SAID TERM TO COMMENCE JULY 1, 2014 AND EXPIRES JUNE 30, 2018.

Council Member Schaefer, seconded by Council Member Kopec made a motion to approve the reappointment of Mark S. Etre (R), 5 Rheel Street Vernon, Connecticut as a regular member of the Greater Hartford Transit District Board of Directors said term to commence July 1, 2014 and Expires June 30, 2018. Discussion took place. Motion carried unanimously.

C 6. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Mary Oliver, (D) 15 Dobson Commons Circle, Vernon, Connecticut as a regular member of the Greater Hartford Transit District, said term to commence on July 1, 2014 and expires on June 30, 2018.** (A copy of Ms. Oliver's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO CHAPTER 103a, SECTION 7-273c OF THE CONNECTICUT GENERAL STATUTES THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF MARY OLIVER (D), 15 DOBSON COMMON CIRCLE, VERNON, CONNECTICUT TO THE GREATER HARTFORD TRANSIT DISTRICT BOARD OF DIRECTORS, SAID TERM TO COMMENCE ON JULY 1, 2014 AND EXPIRES ON JUNE 30, 2018.

Council Member Schaefer, seconded by Council Member Kopec made a motion to approve the reappointment of Mary Oliver (D), 15 Dobson Commons Circle, Vernon, Connecticut as a regular member of the Greater Hartford Transit District Board of Directors said term to commence July 1, 2014 and Expires June 30, 2018. Discussion took place. Motion carried unanimously.

I.) PENDING BUSINESS
None

J.) NEW BUSINESS

1. **Request the Town Council approve the bid waiver for a Haulotte HB68J Articulating Aerial Platform Manlift, from Mazzotta Equipment Rentals.** (See memorandum from James M. Luddecke, Finance Officer and Treasurer dated May 29, 2014 relative to same.)

PROPOSED MOTION:

RESOLVED, THE TOWN COUNCIL, CONSISTENT WITH THE TOWN CHARTER, CHAPTER 12, SECTION 9, HEREBY WAIVES THE BID PROCEDURE FOR COSTS INVOLVING THE ACQUISITION OF A USED HAULOTTE HB68J ARTICULATING AERIAL PLATFORM MANLIFT, FROM MAZZOTTA EQUIPMENT RENTALS, 77 BOSTON ROAD, MIDDLETOWN, CONNECTICUT, IN AN AMOUNT NOT TO EXCEED $30,000.00; AND FURTHER AUTHORIZES THE TOWN ADMINISTRATOR, TO EXECUTE ON BEHALF OF THE TOWN OF VERNON ANY INSTRUMENT (S) TO THAT EFFECT.

Council Member Wakefield, seconded by Council Member Kopec made a motion to waive the bid procedure for the costs involving the acquisition of a used Haulotte HB68J Articulating Aerial Platform Manlift, from Mazzotta Equipment Rentals, 77 Boston Road, Middletown Connecticut, in an amount not to exceed $30,000.00; and further authorizes the Town Administrator, to execute on behalf of the Town Of Vernon any instrument(s) to that effect.

Director of Public Works, Bob Kleinhans and Finance Officer Jim Luddecke were present. Discussion took place. Motion carried unanimously.

2. **Request the Town Council approve the proposed resolutions to include Board of Education new hire/non-union employees into the Town's established Defined Contribution Plan.** See memorandum dated May 29, 2014 from Mayor Daniel A. Champagne to the Vernon Town Council and memorandum from Dawn Maselek, Assistant Town Administrator to Mayor Daniel A. Champagne and John D. Ward, Town Administrator dated May 28, 2014 relative to same.)

PROPOSED RESOLUTION #1:

RESOLUTION RELATED TO DEFINED CONTRIBUTION PLAN

PURSUANT TO THE AUTHORITY UNDER THE VERNON TOWN CHARTER CHAPTER FOURTEEN (XIV) SECTION SIX (6), THE TOWN COUNCIL HEREBY RESOLVES THE FOLLOWING DEFINED CONTRIBUTION PLAN BE MADE AVAILABLE TO ALL ELIGIBLE, BOARD OF EDUCATION NON-UNION, REGULAR EMPLOYEES HIRED ON OR AFTER JUNE 4, 2014; AND FURTHER RESOLVES TO AUTHORIZE MAYOR DANIEL A. CHAMPAGNE OR HIS DESIGNEE TO EXECUTE AND ISSUE ANY DOCUMENTS TO EFFECT SUCH PLAN:

DEFINED CONTRIBUTION PLAN FOR TOWN AND BOARD OF EDUCATION NON-UNION EMPLOYEES

1. No Employee hired prior to June 4, 2014 may participate in the Defined Contribution Plan.

2. Eligible, non-union regular Employees hired on or after June 4, 2014 will be automatically enrolled in the Town's Defined Contribution Plan, provided Employees will have the option to opt-out of the Defined Contribution Plan.

3. The Employer will contribute three percent (3%) of the Employee's base wages for all Employees who elect to participate in such Defined Contribution Plan.

4. If an employee contributes six percent (6%) or more of his or her wages to such Defined Contribution Plan, the Employer will contribute an additional two percent (2%) for a total contribution of five (5%) of the Employee's annual base wages to the Defined Contribution Plan.

5. The vesting schedule for Employer contributions will have a five (5) year cliff vesting schedule.

6. The Town will establish a division of the Plan as soon as administratively practicable. The Plan design may be adjusted administratively from time to time upon the recommendation from the Town Administrator. Items one (1) through five (5) shall not be changed without the Town Council's approval.

7. The availability of the Defined Contribution Plan shall not affect any Employee who is in the employ of the Vernon Board of Education prior to its effective date from participating in the Town of Vernon Defined Benefit (Pension) Plan upon transfer as an eligible non-union regular Employee.

Adopted by the **Town of Vernon on June 3, 2014**
TO WHOM IT MAY CONCERN:
I, _____, Assistant Town Clerk of the Town of Vernon do hereby certify that the foregoing RESOLUTION was adopted by the Vernon Town Council at its meeting of June 3, 2014.
I FURTHER CERTIFY that said action has not been modified nor rescinded, and that it remains in full force and effect.

_____
Name
Assistant Town Clerk

Dated at Vernon, CT, this 3rd day of June, 2014.

Council Member Wakefield, seconded by Council Member Campbell made a resolution that the defined contribution plan be made available to all eligible, Board of Education Non-Union, Regular Employees

hired on or after June 4, 2014; and further resolves to authorize Mayor Daniel A. Champagne or his designee to execute and issue any documents to effect such plan.

Finance Officer, Jim Luddecke and Assistant Town Administrator, Dawn Maselek were present. Discussion too place. Motion carried with 9 in favor and 2 opposing.

PROPOSED RESOLUTION #2

RESOLUTION AMENDING THE TOWN OF VERNON PENSION PLAN

PURSUANT TO THE AUTHORITY UNDER THE VERNON TOWN CHARTER CHAPTER FOURTEEN (XIV) SECTION SIX (6) THE TOWN COUNCIL HEREBY RESOLVES THAT THE FOLLOWING AMENDMENT BE APPROVED TO THE TOWN OF VERNON PENSION PLAN, JANUARY 1, 2008 RESTATEMENT; AND FURTHER RESOLVES TO AUTHORIZE MAYOR DANIEL A. CHAMPAGNE OR HIS DESIGNEE TO EXECUTE ANY DOCUMENTS TO EFFECT THIS AMENDMENT:

PLAN AMENDMENT NUMBER __ONE__ TO
TOWN OF VERNON PENSION PLAN
January 1, 2008 Restatement

WHEREAS, the Town of Vernon (herein referred to as the Employer) established the Town of Vernon Pension Plan (herein referred to as the Plan) for providing retirement income and other benefits for certain of its employees and their beneficiaries; and
WHEREAS, the Employer has the right to amend the Plan from time to time in accordance with Art. XVI§ 16.1; and

WHEREAS, the Employer wishes to amend the Plan as restated effective January 1, 2008;
NOW THEREFORE, the Plan is hereby amended as followed effective June 3, 2014:

1) for APPENDIX A, DIVISION SCHEDULE 011, for EDUCATION NON-UNION EMPLOYEES, Section 4.1 Participation is replaced in its entirety with the following new Section 4.1 Participation:

Employees hired on or after January 1, 1992 but before June 4, 2014 are required to participate in the Plan as a term and condition of employment. Employees hired or re-hired on or after June 4, 2014 will not be eligible to participate in the Plan.
IN WITNESS WHEREOF, the Employer has executed this Amendment this _____ day of June, 2014.
Town of Vernon
By: _____
Name: _____
Title: _____

Adopted by the Town of Vernon on June 3, 2014.

Council Member Wakefield seconded by Council Member Kopec made a resolution that resolves the amendment be approved to the Town Of Vernon Pension Plan, January 1, 2008, restatement; and further resolves to authorize Mayor Daniel A. Champagne or his designee to execute any documents to effect this amendment.

Finance Officer, Jim Luddecke and Assistant Town Administrator, Dawn Maselek were present. Discussion too place. Motion carried with 9 in favor and 2 opposing.

K.) INTRODUCTION TO ORDINANCES

L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

Council Member Wakefield, seconded by Council Member Kopec made a motion to waive the reading of and approve the minutes of the Regular Town Council Meeting of May 20, 2014. Motion carried unanimously.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Letter dated May 23, 2014 from State of Connecticut Department of Transportation relative to the Federal Local Bridge Program funding of Pleasantview Drive over the Hockanum River, Bridge #04576.

Council Member Wakefield, seconded by Council Member Kopec made a motion to adjourn. Motion carried unanimously.

Adjourned: 8:34 PM

Received:

Approved:

Respectfully Submitted,

Danielle Forand
Recording Secretary

Revised appendix, changing Plan Amendment document from one to five

PROPOSED RESOLUTION #2

RESOLUTION AMENDING THE TOWN OF VERNON PENSION PLAN PURSUANT TO THE AUTHORITY UNDER THE VERNON TOWN CHARTER CHAPTER FOURTEEN (XIV) SECTION SIX (6) THE TOWN COUNCIL HEREBY RESOLVES THAT THE FOLLOWING AMENDMENT BE APPROVED TO THE TOWN OF VERNON PENSION PLAN, JANUARY 1, 2008 RESTATEMENT; AND FURTHER RESOLVES TO AUTHORIZE MAYOR DANIEL A. CHAMPAGNE OR HIS DESIGNEE TO EXECUTE ANY DOCUMENTS TO EFFECT THIS AMENDMENT:

PLAN AMENDMENT NUMBER FIVE TO
TOWN OF VERNON PENSION PLAN
January 1, 2008 Restatement

WHEREAS, the Town of Vernon (herein referred to as the Employer) established the Town of Vernon Pension Plan (herein referred to as the Plan) for providing retirement income and other benefits for certain of its employees and their beneficiaries; and

WHEREAS, the Employer has the right to amend the Plan from time to time in accordance with Art. VI§ 16.1; and

WHEREAS, the Employer wishes to amend the Plan as restated effective January 1, 2008;

NOW THEREFORE, the Plan is hereby amended as followed effective June 3, 2014:

1) for APPENDIX A, DIVISION SCHEDULE 011, for EDUCATION NON-UNION EMPLOYEES, Section 4.1 Participation is replaced in its entirety with the following new Section 4.1 Participation:

Employees hired on or after January 1, 1992 but before June 4, 2014 are required to participate in the Plan as a term and condition of employment. Employees hired or re-hired on or after June 4, 2014 will not be eligible to participate in the Plan.

IN WITNESS WHEREOF, the Employer has executed this Amendment this __ day of

June, 2014.

Town of Vernon

By: _____

Name: _____

Title: _____

Adopted by the Town of Vernon on June 3, 2014.