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MINUTES
VERNON TOWN COUNCIL REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

May 20, 2014 7:30pm.

Mayor Daniel A. Champagne called the meeting to order at 7:30 PM

A) PLEDGE OF ALLEGIANCE:

B) ROLL CALL:
Present: Council Members Pauline Schaefer, Julie Clay, Brian Motola, Steve Wakefield, John Kopec, Michael Winkler. Virginia Gingras, Kim Appleyard, Steven Peterson, and Ann Letendre
Absent: Council Member Fred Lehmann and Bill Campbell,
Entered During Meeting:
Also Present: Mayor Daniel A. Champagne, Town Administrator John Ward, Recording Secretary Danielle Forand

C) CITIZEN'S FORUM
Girl Scout Troop 10703 visited the Town Hall and thanked the Mayor and Town Council for allowing them to be a part of the meeting as they work towards their "Celebrate Community" badge.

D.) EXECUTIVE SESSION
None

Recess:7:36 PM

E.) PUBLIC HEARING

Public Hearing Opened: 7:36 PM

Director of Social Services, Marina Rodriguez was present to receive comments and questions relative to the 2014 Neighborhood Assistance Act Applications. Discussion took place.

Public Hearing Closed: 7:48 PM

F.) PRESENTATIONS BY THE ADMINISTRATION

The Mayor presented Director of Public Works, Bob Kleinhans with a proclamation commemorating "National Public Works Week" and discussed various topics with the Town Council.

G.) ACTION ON CONSENT AGENDA

Council Member Wakefield, seconded by Council Member Kopec made a motion to move Consent Agenda Items C#1, C#3, C#4 C#5, C#6 C#7 C#8 C#9 C#10. Consent Agenda item C#2 was pulled for discussion. Motion carried unanimously.

C 1. Request for the approval Tax Refunds for Current Years. (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated May 12, 2014 is included in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES (2) TWO CURRENT YEAR TAX REFUNDS IN THE AMOUNT OF $138.61, AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED MAY 12, 2014.

C 3. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of John Leary, (R), 26 Hany Lane, Vernon, Connecticut as a regular member of the School Building Advisory Commission, said term to commence on July 1, 2014 and expires on June 30, 2016.** (A copy of Mr. Leary's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO TOWN COUNCIL RESOLUTION DATED MAY 17, 2005, ENTITLED "A RESOLUTION CREATING A SCHOOL BUILDING ADVISORY COMMISSION", SAID RESOLUTION AMENDED IN JUNE, 2010; JUNE, 2012 AND MAY, 2014;
THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF JOHN LEARY, (R), 26 HANY LANE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE SCHOOL BUILDING ADVISORY COMMISSION SAID TERM TO BEGIN JULY 1, 2014 AND EXPIRES JUNE 30, 2016.

C 4. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of William Dauphin, (D), 11 Olive Lane, Vernon, Connecticut as a regular member of the School Building Advisory Commission, said term to commence on July 1, 2014 and expires June 30, 2016.** (A copy of Mr. Dauphin's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO TOWN COUNCIL RESOLUTION DATED MAY 17, 2005, ENTITLED "A RESOLUTION CREATING A SCHOOL BUILDING ADVISORY COMMISSION", SAID RESOLUTION AMENDED IN JUNE, 2010; JUNE, 2012 AND MAY, 2014;
THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF WILLIAM DAUPHIN, (D), 11 OLIVE LANE< VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE SCHOOL BUILDING ADVISORY COMMISSION SAID TERM TO BEGIN JULY 1, 2014 AND EXPIRES JUNE 30, 2016.

C 5. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Dean A. Houle, (R), 36 Brighton Lane, Vernon, Connecticut as a regular member of the School Building Advisory Commission, said term to commence on July 1, 2014 and expires June 30, 2016.** (A copy of Mr. Houle's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO TOWN COUNCIL RESOLUTION DATED MAY 17, 2005, ENTITLED "A RESOLUTION CREATING A SCHOOL BUILDING ADVISORY COMMISSION", SAID RESOLUTION AMENDED IN JUNE, 2010; JUNE, 2012 AND MAY, 2014;
THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF DEAN A. HOULE, (R), 36 BRIGHTON LANE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE SCHOOL BUILDING ADVISORY COMMISSION SAID TERM TO BEGIN JULY 1, 2014 AND EXPIRES JUNE 30, 2016.

C 6. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Brendan Michael McKibbin,(U), 12 Reed Street, Vernon, Connecticut as a regular member of the School Building Advisory Commission, said term to commence on July 1, 2014 and expires on June 30, 2016.** (A copy of Mr. McKibbin's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO TOWN COUNCIL RESOLUTION DATED MAY 17, 2005, ENTITLED "A RESOLUTION CREATING A SCHOOL BUILDING ADVISORY COMMISSION", SAID RESOLUTION AMENDED IN JUNE, 2010; JUNE, 2012 AND MAY, 2014;
THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF BRENDAN MICHAEL MCKIBBIN, (U), 12 REED STREET, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE SCHOOL BUILDING ADVISORY COMMISSION SAID TERM TO BEGIN JULY 1, 2014 AND EXPIRES JUNE 30, 2016.

C 7. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Doug A. LaBoda, (R), 37 Grady Road, Vernon, Connecticut, as a regular member of the School Building Advisory Commission, said term to commence on July 1, 2014 and expires June 30, 2016.** (A copy of Mr. LaBoda's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO TOWN COUNCIL RESOLUTION DATED MAY 17, 2005, ENTITLED "A RESOLUTION CREATING A SCHOOL BUILDING ADVISORY COMMISSION", SAID RESOLUTION AMENDED IN JUNE, 2010; JUNE, 2012 AND MAY, 2014;
THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF DOUG M. LABODA, (R), 37 GRADY ROAD, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE SCHOOL BUILDING ADVISORY COMMISSION SAID TERM TO BEGIN JULY 1, 2014 AND EXPIRES JUNE 30, 2016.

C 8. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Jeff Carlson, (R), 76 Valley Falls Road, Vernon, Connecticut as a regular member of the School Building Advisory Commission, said term to commence on July 1, 2014 and expires on June 30, 2016.** (A copy of Mr. Carlson's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO TOWN COUNCIL RESOLUTION DATED MAY 17, 2005, ENTITLED "A RESOLUTION CREATING A SCHOOL BUILDING ADVISORY COMMISSION", SAID RESOLUTION AMENDED IN JUNE, 2010; JUNE, 2012 AND MAY, 2014;
THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF JEFF CARLSON, (R), 76 VALLEY FALLS ROAD, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE SCHOOL BUILDING ADVISORY COMMISSION SAID TERM TO BEGIN JULY 1, 2014 AND EXPIRES JUNE 30, 2016.

C 9. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment George J. Greco, (D), 21 Ironwood Drive, Vernon, Connecticut as a regular member of the School Building Advisory Commission, said term to commence on July 1, 2014 and expires June 30, 2016.** (A copy of Mr. Greco's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO TOWN COUNCIL RESOLUTION DATED MAY 17, 2005, ENTITLED "A RESOLUTION CREATING A SCHOOL BUILDING ADVISORY COMMISSION", SAID RESOLUTION AMENDED IN JUNE, 2010; JUNE, 2012 AND MAY, 2014;
THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF GEORGE J. GRECO, (D), 21 IRONWOOD DRIVE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE SCHOOL BUILDING ADVISORY COMMISSION SAID TERM TO BEGIN JULY 1, 2014 AND EXPIRES JUNE 30, 2016.

C 10. **Request the Town Council approve Mayor Daniel A. Champagne's appointment of Ralph E. Zahner, (U), 142 Vernon Avenue, Vernon, Connecticut as a regular member of the Water Pollution Control Authority, said term to commence on May 21, 2014 and expires December 31, 2016.** (A copy of Mr. Zahner's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO CHARTER CHAPTER VIII, SEC. 3; AND CHARTER

CHAPTER XII, SEC. 4, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF RALPH E. ZAHNER, (U), 142 VERNON AVENUE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE WATER POLLUTION CONTROL AUTHORITY, SAID APPOINTMENT TO COMMENCE ON MAY 21, 2014 AND EXPIRES DECEMBER 31, 2016.

H.) DISCUSSION OF PULLED CONSENT ITEMS

C 2. **Request the Town Council approve budget amendments # 31,#32,#33,#34,#35, #36 and #37 for fiscal year 2013-2014 as provided by Finance Officer James M. Luddecke on the budget amendment forms attached to this agenda.** (See amendment forms in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS # #31,#32,#33,#34,#35,36 and #37 FOR FISCAL YEAR 2013-2014 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER, JAMES M. LUDDECKE.

Council Member Wakefield, seconded by Council Member Schaefer made a motion to approve Budget Amendment requests # 31, #32, #33, #34, #35, #36 and #37 for fiscal year 2013-2014. Finance Director, Jim Luddecke was present. Discussion took place. Motion carried unanimously.

I.) PENDING BUSINESS
None

J.) NEW BUSINESS

1. **Request the Town Council approve the list of 2014 Neighborhood Assistance Act List of Programs as presented in the May 20, 2014 Town Council packet for comment and questions at the Public Hearing on the same date.** (See documents submitted by Marina Rodriguez, Director of the Town of Vernon Social Services Department.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE SUBMITTED PUBLIC HEARING LIST OF PROJECTS ENTITLED 2014 NEIGHBORHOOD ASSISTANCE ACT PROGRAMS, SAID PROGRAMS TO BE FORWARDED TO THE STATE OF CONNECTICUT DEPARTMENT OF REVENUE SERVICES FOR CONSIDERATION.

Council Member Wakefield, seconded by Council Member Kopec made a motion approve the submitted public hearing list of projects entitled 2014 Neighborhood Assistance Act Programs, said programs to be forwarded to the State of Connecticut Department of Revenue Services for consideration. Motion carried unanimously.

2. **Update and discussion regarding Year to Date Revenue and Expenditures report from Finance Director James M. Luddecke for Fiscal Year 2013-2014.** (Please see YTD up to and including April 30, 2014 provided in the Council packet.)

NO PROPOSED MOTION

Finance Officer, Jim Luddecke was present. Discussion took place.

3. **Request the Town Council approve the Board of Education's request to designate up to $16,000 for repair of the Track and Tennis Courts at Rockville High School.** (See letter dated April 30, 2014 from Dr. Mary P. Conway, Superintendent of Schools to Mayor Daniel A. Champagne.)

PROPOSED MOTION:

THE TOWN COUNCIL AUTHORIZES THE COMMITMENT OF AVAILABLE FUNDS IN THE EDUCATION RESERVE FOR CAPITAL AND NON-RECURRING EXPENDITURE ACCOUNT IN THE AMOUNT OF $16,000.00 FOR REPAIR COSTS PERTAINING TO THE TRACK AND TENNIS COURTS AT ROCKVILLE HIGH SCHOOL.

Council Member Wakefield, seconded by Council Member Kopec made a motion to authorize the commitment of available funds in the Education Reserve for capital and non-recurring expenditure account in the amount of $16,000.00 for repair costs pertaining to the track and tennis courts at Rockville High School. Motion carried unanimously.

4. **Request the Town Council authorize Mayor Daniel A. Champagne to submit and execute documents for the 2014 Summer Food Service Program Application.** (See memorandum from Alan Slobodien, Director of Youth Services for the Town of Vernon to the Town Council relative to same.)

PROPOSED RESOLUTION:

BE IT RESOLVED, THAT THE VERNON TOWN COUNCIL AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO SIGN THE 2014 SUMMER FOOD SERVICE PROGRAM APPLICATION.

Council Member Wakefield, seconded by Council Member Kopec made a motion authorize Mayor Daniel A. Champagne to sign the 2014 Summer Food Service Program Application. Motion carried unanimously.

5. **Request the Town Council authorize the submission of the application for funding entitled "Enhancements to Citizen's Block" under the Main Street Investment Fund Program in the amount of $500,000.** (See memorandum dated April 29, 2014 from John D. Ward, Town Administrator to Mayor Daniel A. Champagne and the Vernon Town Council relative to same.)

PROPOSED MOTION

THE VERNON TOWN COUNCIL HEREBY AUTHORIZES THE SUBMISSION OF THE FUNDING APPLICATION FOR ***ENHANCEMENTS TO CITIZEN'S BLOCK*** UNDER THE MAIN STREET INVESTMENT FUND PROGRAM REFERENCED IN SECTION 78 AND 70 OF THE PA 11-1; AND FURTHER IDENTIFIES JOHN D. WARD, TOWN ADMINISTRATOR, AS AN INDIVIDUAL AUTHORIZED TO SIGN THE MAIN STREET INVESTMENT FUND APPLICATION AND ADMINISTER THE GRANT AND PROJECT. SUCH APPLICATION IS ATTACHED TO AND MADE PART OF THIS RECORD.

Council Member Wakefield, seconded by Council Member Kopec made a motion authorize the submission of the funding application for Enhancements to Citizen's Block under the main street investment fund program referenced in section 78 and 70 of the PA 11-1; and further identifies John D. Ward, Town Administrator, as an individual authorized to sign the Main Street Investment Fund Application. Motion carried unanimously.

K.) INTRODUCTION TO ORDINANCES

L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

Council Member Wakefield, seconded by Council Member Kopec made a motion to waive the reading of and approve the minutes of the Regular Town Council Meeting of May 6, 2014. Motion carried unanimously.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Monthly Report – March, 2014 for the Building Department as submitted by Harry Dan Boyko, Building Official.
2. Monthly Report – April, 2014 for the Building Department as submitted by Harry Dan Boyko, Building Official.
3. Monthly Report – April, 2014 for the Town Clerk as submitted by Bernice K. Dixon, Vernon Town Clerk.
4. Monthly Report – April, 2014 for EMS as submitted by Jean Gauthier, EMS Coordinator.
5. Monthly Report – April, 2014 for Vernon Police Department as submitted by Captain Stephen M. Clark.

Council Member Wakefield, seconded by Council Member Schaefer made a motion to adjourn. Motion carried unanimously.

Adjourned: 8:09 PM

Received:

Approved:

Respectfully Submitted,

Danielle Forand
Recording Secretary