

POSTED 6/13/14
JD

AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

TUESDAY, JUNE 17, 2014
7:30 P.M.

RECEIVED
VERNON TOWN CLERK
14 JUN 13 PM 12:49

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

D.) EXECUTIVE SESSION

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200(6) (C) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS MATTERS CONCERNING PUBLIC SECURITY RELATIVE TO THE AMERBELLE COMPLEX AND INVITES JOHN D. WARD, TOWN ADMINISTRATOR TO ATTEND.

E.) PUBLIC HEARING

F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

G.) ACTION ON CONSENT AGENDA

- C 1.** Request for the approval Tax Refunds for Current Years. (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated June 6, 2014 is included in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES (1) ONE CURRENT YEAR TAX REFUNDS FOR A TOTAL OF \$161.92, AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED JUNE 6, 2014.

POSTED 6/13/14
JD

AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

TUESDAY, JUNE 17, 2014
7:30 P.M.

RECEIVED
VERNON TOWN CLERK
14 JUN 13 PM 12:49

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

D.) EXECUTIVE SESSION

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200(6) (C) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS MATTERS CONCERNING PUBLIC SECURITY RELATIVE TO THE AMERBELLE COMPLEX AND INVITES JOHN D. WARD, TOWN ADMINISTRATOR TO ATTEND.

E.) PUBLIC HEARING

F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

G.) ACTION ON CONSENT AGENDA

- C 1. Request for the approval Tax Refunds for Current Years.** (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated June 6, 2014 is included in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES (1) ONE CURRENT YEAR TAX REFUNDS FOR A TOTAL OF \$161.92, AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED JUNE 6, 2014.

- C 2. Request the Town Council approve budget amendments # 45, #46, #47, #48, #49, #50, #51 and #52 for fiscal year 2013-2014 as provided by Finance Officer James M. Luddecke on the budget amendment forms attached to this agenda.** (See amendment forms in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS # 45, #46, #47, #48, #49, #50, #51 AND #52 FOR FISCAL YEAR 2013-2014 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER, JAMES M. LUDDECKE.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Sally Hearn, (U), 55 Grove Street, Vernon, Connecticut as a regular member of the Senior Citizen's Advisory Committee, said term to commence on July 1, 2014 and expires on June 30, 2017.** (A copy of Ms. Hearn's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO VERNON'S CHARTER CHAP. XV, SEC. 3; EST. 03-02-1982, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF SALLY HEARN, (U), 55 GROVE STREET, VERNON, CONNECTICUT AS A MEMBER OF THE SENIOR CITIZEN'S ADVISORY COMMITTEE, SAID TERM TO BEGIN ON JULY 1, 2014 AND EXPIRE ON JUNE 30, 2017.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Ronald C. Kane, (R), 15 Tobias Court, Vernon, Connecticut as a regular member of the Senior Citizen's Advisory Committee, said term to commence on July 1, 2014 and expires June 30, 2017.** (A copy of Mr. Kane's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO VERNON'S CHARTER CHAP. XV, SEC. 3; EST. 03-02-1982, THE TOWN COUNCIL APPROVES MAYOR DANIEL A> CHAMPAGNE'S REAPPOINTMENT OF RONALD C. KANE, (R), 15 TOBIAS COURT, VERNON, CONNECTICUT AS A MEMBER OF THE SENIOR CITIZEN'S ADVISORY COMMITTEE, SAID TERM TO BEGIN ON JULY 1, 2014 AND EXPIRE ON JUNE 30, 2017.

- C 5. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Joseph Grabinski, (R), 623 Dart Hill Road, Vernon, Connecticut as a regular member of the Senior Citizen's Advisory Committee, said term to commence on July 1, 2014 and expires June 30, 2017.** (A copy of Mr. Grabinski's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO VERNON'S CHARTER CHAP. XV, SEC. 3; EST. 03-02-1982, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JOSEPH GRABINSKI, (R), 623 DART HILL ROAD , VERNON, CONNECTICUT AS A MEMBER OF THE SENIOR CITIZEN'S ADVISORY COMMITTEE, SAID TERM TO BEGIN ON JULY 1, 2014 AND EXPIRE ON JUNE 30, 2017.

- C 6. Request the Town Council approves the reappointment of James M. Luddecke, 14 Park Place, Vernon, Connecticut as Town of Vernon Treasurer, said term to commence on July 1, 2014 and expires on June 30, 2018.**

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH CHAPTER IX, SECTION TWO OF THE TOWN CHARTER, ENTITLED "OFFICERS AND BOARDS APPOINTED BY THE TOWN COUNCIL", HEREBY APPROVES THE REAPPOINTMENT OF JAMES M. LUDDECKE, AS TOWN TREASURER, SAID TERM TO BEGIN ON JULY 1, 2014 AND EXPIRE ON JUNE 30, 2018.

- C 7. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Carl H. Slusarczyk, (R), 72 Frederic Road, Vernon, Connecticut, as a regular member of the Zoning Board of Appeals, said term to commence on July 1, 2014 and expires June 30, 2019.** (A copy of Mr. Slusarczyk's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO VERNON'S CHARTER CHAPTER VIII, SEC. 2 & 6; THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF CARL H. SLUSARCZYK, (R), 72 FREDERIC ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE ZONING BOARD OF APPEALS, SAID TERM TO BEGIN ON JULY 1, 2014 AND EXPIRES JUNE 30, 2019.

I.) PENDING BUSINESS

J.) NEW BUSINESS

1. **Update and discussion regarding Year to Date Revenue and Expenditures report from Finance Director James M. Luddecke for Fiscal Year 2013-2014.** (Please see YTD up to and including May 31, 2014 provided in the Council packet.)

NO PROPOSED MOTION

2. **Request the Town Council approve Mayor Daniel A. Champagne's appointment of the new Town of Vernon Planner.** (See memorandum dated June 13, 2014 from Mayor Daniel A. Champagne to the Vernon Town Council recommending same. The applicants resume has been included for Council review.)

PROPOSED MOTION:

THE TOWN COUNCIL, PURSUANT TO CHAPTER X, SEC. 3 AND CHAPTER XI, SEC. 3 OF THE VERNON TOWN CHARTER, APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF MICHAEL CIRIELLO AS TOWN PLANNER FOR THE TOWN OF VERNON.

3. **Request the Town Council approve a general wage increase for all non-union employees and permanent part-time non-union employees.** (See memorandum from Mayor Daniel A. Champagne to the Vernon Town Council dated June 12, 2014 relative to same.)

PROPOSED MOTION:

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 5.2, HEREBY AUTHORIZES THAT ALL NON-UNION EMPLOYEES AND PERMANENT PART-TIME NON-UNION EMPLOYEES BE GIVEN A GENERAL WAGE INCREASE OF ONE AND ONE HALF PERCENT (1.5%), EFFECTIVE JULY 1, 2014.

4. **Request the Town Council approve the WPCA request to dispose of items that have exceeded their useful life.** (See documents submitted by David Ignatowicz, Director of the WPCA.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE WATER POLLUTION CONTROL DEPARTMENT TO DISPOSE OF VEHICLES AND EQUIPMENT AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORM. FURTHERMORE, ANY SCRAP VALUE PROCEEDS RECEIVED WILL BE DEPOSITED INTO THE SEWER USER ACCOUNT.

5. **Request the Town Council approve the submission of the End Hunger CT Nutrition Grant.** (See memorandum from Alan Slobodien, Director, Youth Services Bureau relative to same.)

PROPOSED MOTION

BE IT RESOLVED THAT THE TOWN COUNCIL APPROVES THE SUBMITTAL OF THE END HUNGER CT MISSION NUTRITION GRANT IN THE AMOUNT OF \$500.00.

6. **Request the Town Council approve the Job Descriptions of Administrative Assistant – Data Processing; and the job descriptions of Cemetery Maintainer and Cemetery Superintendent as recommended by Assistant Town Administrator Dawn Maselek.** (A copy of the job descriptions are included for Council review.)

PROPOSED MOTION #1

THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1(B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF **ADMINISTRATIVE ASSISTANT – DATA PROCESSING.**

PROPOSED MOTION #2

THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTIONS OF CEMETERY SUPERINTENDENT AND CEMETERY MAINTAINER. FURTHER THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1(E) ENTITLED "MAINTENANCE OF THE CLASSIFICATION SYSTEM", HEREBY ADOPTS THE WAGE RANGES C-6 AND C-4 FOR CEMETERY SUPERINTENDENT AND CEMETERY MAINTAINER.

7. **Request the Town Council schedule a Public Hearing for the purpose of hearing comment and answering questions relative to the disposition of town owned land to the State of Connecticut.** (See memorandum dated June 12, 2014 from John D. Ward, Town Administrator to Mayor Daniel A. Champagne and the Vernon Town Council relative to same.)

PROPOSED MOTION #1

THE TOWN COUNCIL HEREBY SCHEDULES A PUBLIC HEARING FOR JULY 15, 2014 AT 7:35 PM, THIRD FLOOR, MEMORIAL BUILDING, 14 PARK PLACE, VERNON, CONNECTICUT, TO HEAR COMMENTS AND ANSWER QUESTIONS REGARDING THE DISPOSITION OF TOWN OWNED LAND TO THE STATE OF CONNECTICUT FOR THE PURPOSE OF REPLACING THE EXISTING BRIDGE NO. 5588 OVER THE HOCKANUM RIVER AT 74 (WINDSORVILLE ROAD).

PROPOSED MOTION #2

THE TOWN COUNCIL FURTHER REQUESTS TOWN ADMINISTRATOR, JOHN D. WARD, TO DIRECT AN 8-24 REVIEW BE CONDUCTED BY THE VERNON PLANNING AND ZONING COMMISSION.

8. **Request the Town Council approve a bid waiver for costs associated with Phase II and Phase III field investigations as 200 West Main Street in the amount not to exceed \$46,500.00.** (See memorandum from John D. Ward, Town Administrator to Daniel A. Champagne, Mayor and the Vernon Town Council dated June 12, 2014 relative to same.)

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL CONSISTENT WITH THE TOWN CHARTER, CHAPTER 12, SECTION 9, HEREBY WAIVES THE BID PROCEDURE FOR COSTS ASSOCIATED WITH PHASE II AND PHASE III FIELD INVESTIGATIONS AT 200 WEST MAIN STREET, IN THE AMOUNT NOT TO EXCEED \$46,500 FROM GEI CONSULTANTS, INC., GLASTONBURY, CONNECTICUT TO BE PAID USING MUNICIPAL BROWNFIELDS ASSESSMENT AND INVENTORY FUNDS, AND FURTHER AUTHORIZES TOWN ADMINISTRATOR, JOHN D. WARD, TO EXECUTE ANY INSTRUMENT (S) TO THAT EFFECT, ON BEHALF OF THE TOWN OF VERNON.

L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF JUNE 3, 2014 AND THAT MINUTES OF SAID MEETING BE APPROVED.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION.

1. Monthly Report – EMS – May, 2014 as submitted by Jean Gauthier, EMS Coordinator.
2. YTD – Board of Education as submitted by Michael Purcaro, Business Manager, Vernon Board of Education.

Q.) ADJOURNMENT