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MINUTES
VERNON TOWN COUNCIL REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

December 3, 2013- 7:30 PM

Mayor Daniel Champagne called the meeting to order at 7:30 PM

A) PLEDGE OF ALLEGIANCE:

B) ROLL CALL:
Present: Council Members Pauline Schaefer, Virginia Gingras, Julie Clay, Brian Motola, Steve Wakefield, Steven Peterson, Adam Weissberger, Bill Campbell, John Kopec, Michael Winkler and Kim Appleyard
Absent: Council Member Ann Letendre
Entered During Meeting:
Also Present: Mayor Daniel Champagne, Town Administrator John Ward, Recording Secretary Danielle Forand

C.) CITIZEN'S FORUM

Jeff Arn, Peter Olsen, Raymond Powers and Vernon Housing Authority presented the Town Of Vernon with a check for $75,753.00, which is a 14% increase from last year.

Virginia Gingras, 21 Timberlane, spoke in reference to the community service club and the appreciation for their hard work as well as the students in the class of 1989 who participated in a class reunion.

D.) EXECUTIVE SESSION
None

E.) PUBLIC HEARING
None.

F.) PRESENTATIONS

Mayor Daniel A. Champagne reports to the Town Council on various topics.

G.) ACTION ON CONSENT AGENDA

Council Member Wakefield, seconded by Council Member Weissberger made a motion to approve the consent agenda items as presented # C1- C-17 and pulled consent agenda item # C 11 from the agenda.. Motion carried unanimously.

C 1. Request for Tax Refunds for Current Year. (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated November 25, 2013 is included in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES FOUR (4) OVERPAYMENTS FOR CURRENT YEAR TAXES IN THE AMOUNT OF $684.04 AS OUTLINED IN THE MEMORANDUM FROM

TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED NOVEMBER 25, 2013.

C 2. **Request the Town Council approve Mayor Daniel A. Champagne's appointment of Marina Rodriguez, Director of Social Services, 14 Park Place, Vernon, Connecticut as Vernon's representative to The Access Agency, Inc., said appointment to commence on December 4, 2013 and expires on May 19, 2015.** (Ms. Rodriguez will complete the term vacated by Joy Hollister. Ms. Rodriguez is a town employee therefore, no resume is included.)

PROPOSED MOTION:

PURSUANT TO THE BY-LAWS OF THE ACCESS AGENCY, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF MARINA RODRIGUEZ, DIRECTOR OF SOCIAL SERVICES, 14 PARK PLACE, VERNON, CONNECTICUT, AS VERNON'S REPRESENTATIVE TO THE ACCESS AGENCY, INC., SAID APPOINTMENT TO COMMENCE ON DECEMBER 4, 2013 AND EXPIRES ON MAY 19, 2015.

C 3. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of John D. Ward, Town Administrator, 14 Park Place, Vernon, Connecticut, as the Alternate Director of the Bolton Lakes Water Pollution Control Authority, said appointment to commence on January 1, 2014 and expires December 31, 2016.** (Mr. Ward is an employee of the town, therefore, no resume is included.)

PROPOSED MOTION:

PURSUANT TO ORDINANCE NO. 242 THE VERNON TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JOHN D. WARD, TOWN ADMINISTRATOR, 14 PARK PLACE, VERNON, CONNECTICUT TO THE POSITION OF ALTERNATE DIRECTOR, BOLTON LAKES REGIONAL WATER POLLUTION CONTROL AUTHORITY FOR A TERM BEGINNING JANUARY 1, 2014 AND EXPIRES ON DECEMBER 31, 2016.

C 4. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Nancy Osborn, (R), 95 West Road, Apt. 57, Vernon, Connecticut as a regular member of the Capital Improvements Committee, said appointment commences on January 1, 2014 and expires on December 31, 2016.** (A copy of Ms. Osborn's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO VERNON TOWN CODE, ARTICLE V, SECTIONS 10-61 - 10-63, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF NANCY

OSBORN, (R), 95 WEST ROAD, APT. 57, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CAPITAL IMPROVEMENTS COMMITTEE, SAID APPOINTMENT TO COMMENCE ON JANUARY 1, 2014 AND EXPIRES ON DECEMBER 31, 2016.

C 5. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Linda Gessay, (D), 6 Lewis Street, Vernon, Connecticut as a regular member of the Board of Ethics, said appointment to commence on December 4, 2013 and expires on November 30, 2018.** (A copy of Ms. Gessay's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO ORDINANCE # 173, TOWN CODE SEC. 2-91 - 2-98; THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF LINDA GESSAY, (D), 6 LEWIS STREET, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE BOARD OF ETHICS, SAID TERM TO COMMENCE ON DECEMBER 4, 2013 AND EXPIRES ON NOVEMBER 30, 2018.

C 6. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Lynda Morhardt, (D), 114 Valley Falls Road, Vernon, Connecticut as a regular member Inland Wetlands Regulatory Commission, said appointment to commence on January 1, 2014 and expires on December 31, 2016.** (A copy of Ms. Morhardt's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO CHARTER CHAPTER VIII, SEC. 8, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF LYNDA MORHARDT, (D), 114 VALLEY FALLS ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE INLAND WETLANDS REGULATORY COMMISSION, SAID TERM TO COMMENCE ON JANUARY 1, 2014 AND EXPIRES ON DECEMBER 31, 2016.

C 7. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of James Tedford, (R), 70 Troutstream Drive, Vernon, Connecticut as a regular member of the Municipal Flood and Erosion Control Board, said appointment to commence on January 1, 2014 and expires on December 31, 2016.** (A copy of Mr. Tedford's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO ORDINANCE #226, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT

OF JAMES TEDFORD, (R), 70 TROUTSTREAM DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE MUNICIPAL FLOOD AND EROSION CONTROL BOARD. SAID TERM TO COMMENCE ON JANUARY 1, 2014 AND EXPIRES ON DECEMBER 31, 2016.

C 8. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Victor Riscassi (U), 71 Bette Circle, Vernon, Connecticut as a regular member of the Planning and Zoning Commission, said appointment to commence on January 1, 2014 and expires on December 31, 2016.** (A copy of Mr. Riscassi's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO CHARTER CHAPTER VIII, SEC. 1,6 & 11 DATED JANUARY 1, 1985; C.G.S. §8-4A&B, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF VICTOR RISCASSI, (U), 71 BETTE CIRCLE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM TO COMMENCE ON JANUARY 1, 2014 AND EXPIRES DECEMBER 31, 2016.

C 9. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Ronald J. Scussel, (D), 345 Lake Street, Vernon, Connecticut as an alternate member of the Planning and Zoning Commission, said reappointment commences on January 1, 2014 and expires on December 31, 2018.** (A copy of Mr. Scussel's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO THE VERNON TOWN CHARTER, CHAPTER VIII, SEC. 1 & 6, AND CONNECTICUT GENERAL STATUTES SEC. 8-4a & b, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF RONALD J. SCUSSEL, (D), 345 LAKE STREET, VERNON, CONNECTICUT, TO ALTERNATE MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM COMMENCING ON JANUARY 1, 2014 AND EXPIRES DECEMBER 31, 2018.

C 10. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Terence Monahan, (R), 95 Hockanum Blvd., U-6024, Vernon, Connecticut as a regular member of the Design Review Advisory Commission, said term to commence on Jnuary 1, 2014 and expires on December 31, 2016.** (A copy of Mr. Monahan's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO ORDINANCE #268, TOWN CODE SEC. 10-105 - 10-108 THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF TERENCE MONAHAN, (R), 95 HOCKANUM BLVD, UNIT 6024, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE DESIGN REVIEW ADVISORY COMMISSION, SAID TERM TO JANUARY 1, 2014 AND EXPIRES ON DECEMBER 31, 2016.

C 12. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Melissa Kracke, (U), 35 Vinetta Drive, Vernon, Connecticut as a regular member of the Conservation Commission, said term to commence on January 1, 2014 and expires on December 31, 2016.** (A copy of Ms. Kracke's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO TOWN OF VERNON ORDINANCE # 189 – TOWN CODE SECTION 10-91 & 10-92, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF MELISSA KRACKE, (U), 35 VINETTA DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CONSERVATION COMMISSION, SAID TERM TO COMMENCE ON JANUARY 1, 2014 AND EXPIRES ON DECEMBER 31, 2016.

C 13. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Michael Guminiak, (R), 19 Duncaster Lane, Vernon, Connecticut, as a regular member of the Design Review Advisory Commission, said term to commence on January 1, 2014 and expires on December 31, 2016.** (A copy of Mr. Guminiak's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO ORDINANCE #268, TOWN CODE SEC. 10-105 - 10-108 THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF MICHAEL GUMINIAK, (R), 19 DUNCASTER LANE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE DESIGN REVIEW ADVISORY COMMISSION, SAID TERM TO COMMENCE ON JANUARY 1, 2014 AND EXPIRES ON DECEMBER 31, 2016.

C 14. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Burt Wheeler, (R), 27 Old Town Road, Vernon, Connecticut as a regular member of the Water Pollution Control Authority, said term to commence January 1, 2014 and expires on December 31, 2016.** (A copy of Mr. Wheeler's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO CHARTER CHAPTER VIII, SEC. 3; AND CHARTER CHAPTER XII, SEC. 4, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF BURT WHEELER, (R), 27 OLD TOWN ROAD, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE WATER POLLUTION CONTROL AUTHORITY, SAID APPOINTMENT TO COMMENCE ON JANUARY 1, 2014 AND EXPIRES DECEMBER 31, 2016.

C 15. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of John K. Anderson, (R), 20 Hemlock Drive, Vernon, Connecticut as a regular member of the Water Pollution Control Authority, said term to commence on January 1, 2014 and expires on December 31, 2016.** (A copy of Mr. Anderson's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO CHARTER CHAPTER VIII, SEC. 3; AND CHARTER CHAPTER XII, SEC. 4, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JOHN K. ANDERSON, (R), 20 HEMLOCK DRIVE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE WATER POLLUTION CONTROL AUTHORITY, SAID APPOINTMENT TO COMMENCE ON JANUARY 1, 2014 AND EXPIRES DECEMBER 31, 2016.

C 16. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Jane LaMorte, (D), 94 West Street, #82, Vernon, Connecticut as a regular member of the Water Pollution Control Authority, said term to commence on January 1, 2014 and expires on December 31, 2016.** (A copy of Ms. LaMorte's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO CHARTER CHAPTER VIII, SEC. 3; AND CHARTER CHAPTER XII, SEC. 4, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JANE LAMORTE, (D), 94 WEST STREET, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE WATER POLLUTION CONTROL AUTHORITY, SAID APPOINTMENT TO COMMENCE ON JANUARY 1, 2014 AND EXPIRES DECEMBER 31, 2016.

C 17. **Request the Town Council approve budget amendment #7 and #8 for fiscal year 2013-2014 as provided by Finance Officer James Luddecke on the budget amendment forms attached to this agenda.**

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS #7 AND #8 FOR FISCAL YEAR 2013-2014 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER, JAMES M. LUDDECKE

H.) DISCUSSION OF PULLED CONSENT ITEMS
None.

I.) PENDING BUSINESS
None.

J.) NEW BUSINESS

1. **Request the Town Council approve a retroactive property tax-exemption for Tri-County ARC, located 40 Hale Street, Vernon, Connecticut for the 2012 Grand List.** (See memorandum from John D. Ward, Town Administrator to Mayor Daniel A. Champagne and the Vernon Town Council dated November 27, 2013 relative to same.)

PROPOSED MOTION:

THE VERNON TOWN COUNCIL DOES HEREBY WAIVES THE REAL PROPERTY TAXES AND INTEREST FOR TRI-COUNTY ARC, LOCATED AT 40 HALE STREET, FOR THE 2012 GRAND LIST IN THE AMOUNT OF $12,890.22.

Council Member Wakefield, seconded by Council Member Weissberger made the above motion waive the real property taxes and interest for Tri-County Arc, for the 2012 grand list in the amount of $12,890.22. Motion carried unanimously.

2. **Request the Town Council approve the redesignation of available funds in the reserve for Capital and Non-Recurring Account, for the completion of the renovations at the Animal Control Facility, by transferring the remaining balance from various accounts totaling $77,446.70.** (See memorandum from James M. Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator dated November 25, 2013 relative to same.)

PROPOSED MOTION:

THE TOWN COUNCIL AUTHORIZES THE RE-DESIGNATION OF AVAILABLE FUNDS IN THE RESERVE FOR CAPITAL AND NON-RECURRING ACCOUNT, BY TRANSFERRING THE REMAINING BALANCE OF $12,346.70 FROM THE ANIMAL CONTROL SHELTER – "ADDITION AND ENCLOSURES"; AND $17,000.00 FROM "CAGING"; AND $48,100.00 FROM "INCINERATOR"; TO THE DESIGNATION" "ANIMAL CONTROL FACILITY – RENOVATIONS & CAGING" IN THE AMOUNT OF $77,446.70.

Council Member Wakefield, seconded by Council Member Weissberger made the above motion to authorize the re-designation of available funds in the reserve for capital and non-recurring account, by transferring the remaining balance of $12,346.70 from the Animal Control Shelter – "addition and enclosures"; and $17,000.00 from "caging"; and $48,100 from "incinerator"; to the designation" "animal control facility- renovations & caging" in the amount of $77,446.70.

Finance Director, Jim Luddecke was present. Discussion took place.

Motion carried unanimously.

3. **Request the Town Council authorize Mayor Daniel A. Champagne to sign any and all documents relating to the application and acceptance of the Local Prevention Grant (LPC) application.** (See Grant application in the amount of $4245.00 to the Local Prevention Council relative to same.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR DANIEL A. CHAMPAGEN TO EXECUTE ALL THE NECESSARY DOCUMENTS TO MAKE APPLICATION AND TO RECEIVE THE LOCAL PREVENTION COUNCIL GRANT IN THE AMOUNT OF $4245.00.

Council Member Wakefield, seconded by Council Member Weissberger made the above motion to authorize Mayor Daniel Champagne to execute all the necessary documents to make application and to receive the local prevention council grant in the amount of $4,245.00.

Youth Services Director, Alan Slobodien was present. Discussion took place.

Motion carried unanimously.

K.) INTRODUCTION OF ORDINANCES
None.

L.) ACTION ON ORDINANCES PREVIOUSLY PRESENTED
None.

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS.
None.

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS
None.

O.) ADOPTION OF MINUTES

Council Member Wakefield, seconded by Council Member Weissberger made a motion to waive the reading of and approve the minutes of the November 19, 2013 regular Town Council meeting. Motion carries unanimously.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Monthly Report – October, 2013 from the Vernon Police Department as submitted by Captain Stephen M. Clark.
2. Monthly Report – October, 2013 from Emergency Medical Services (EMS), as submitted by EMS Coordinator Jean Gauthier.
3. Latest numbers from CCM relative to the Pro-Act Prescription Cards, as submitted by Gina Calabro, Director of Member Services and Marketing for CCM.

Council Member Weissberger, seconded by Council Member Wakefield made a motion to adjourn. Motion carried unanimously.

Received:

Approved:

Respectfully Submitted,

Danielle Forand
Recording Secretary