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APPROVED MINUTES
VERNON TOWN COUNCIL REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

January 15, 2013 @ 7:30pm

Mayor George Apel called the meeting to order at 7:30 PM

A) PLEDGE OF ALLEGIANCE:

B) ROLL CALL:
Present: Council Members Bill Campbell, Thomas DiDio, Virginia Gingras, Judy Hany, Marie Herbst, ~~John Kopec,~~ Brian Motola, Steven Peterson, Thomasina Russell, Daniel Sullivan, Adam Weissberger, and Michael Winkler
Absent: Council Member John Kopec
Entered During Meeting:
Also Present: Mayor George Apel, Town Administrator John Ward, Recording Secretary Danielle Forand

C) CITIZEN'S FORUM
There were no speakers at Citizen's Forum

Citizen's forum closed at 7:34 PM

D.) **EXECUTIVE SESSION**

Council Member Motola, seconded by Council Member Weissberger made the following motion to go into executive session.

> THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200(6) (B), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION RELATIVE TO **DOCKET NO. 1000174260,** MICHAUD VS TOWN OF VERNON AND INVITES THE FOLLOWING INDIVIDUALS TO ATTEND: JOHN D. WARD, TOWN ADMINISTRATOR; AND ATTORNEY JENNIFER HOCK OF MCGANN, BARTLETT AND BROWN, LLC. AND PAT LITKE, CIRMA.

Motion carried unanimously.

Council Member Motola, seconded by Council Member Weissberger made the following motion:

MOTION:
THE TOWN COUNCIL HEREBY MOVES TO AUTHORIZE THE SETTLEMENT OF THE WORKER'S COMPENSATION CLAIM BROUGHT BY ALBERT MICHAUD AGAINST THE TOWN OF VERNON, DOCKET NO. 1000174260 ENTITLED MICHAUD V TOWN OF VERNON UPON THE TERMS AND CONDITIONS AS DISCUSSED IN EXECUTIVE SESSION. DETAILS OF SETTLEMENT TO BE MADE PUBLIC UPON ACCEPTANCE BY ALL PARTIES AND APPROVAL BY THE WORKERS' COMPENSATION COMMISSIONER.

Motion carried unanimously.

E.) **PUBLIC HEARING**
None.

F.) **PRESENTATIONS BY THE ADMINISTRATION**

Mayor George F. Apel to make a presentation to the Town Council on various topics.

- Vernon was ranked 73 in the" Top 100 Safest Municipalities" along with other cities in Connecticut.
- Ovation has been selected as Town's Health Insurance Broker.
- Departmental Budgetary meeting have began.
- Collector of Revenue- Warrant income has produced $14,900 in tax, interest and fees in the last few weeks.
- Sandy Hook Vigil Service attended by over 300 residents.
- MUNIS 9.4 upgrade is complete as well as the SonicWall upgrade.
- The Engineering Department has received a grant from CRCOG to reconstruct South Street-from Vernon to West Street.
- Finance has started preparations for the end of the year.
- The Fire Department has 6 new captains as of January 1, 2013.
- The winterization of the Amerbelle Complex is underway.
- The Parks and Recreation Holiday Festival was a huge success.
- Two candidates left for the police academy on January 4, 2013.
- Three single axle dump trucks have been delivered and put on the road.
- WPCA held a compliance guideline meeting.
- Youth Services held its annual holiday party to raise money for youths attending.

G.) **CONSENT AGENDA ITEMS**

Council Member Motola, seconded by Council Member Weissberger made a motion to approve the consent agenda items as presented. Motion carried unanimously to approve the consent agenda item as presented.

C 1. **Request for Tax Refunds for Prior and Current Year.** (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator January 4, 2013 is included in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES FIVE (5) OVERPAYMENTS OF PRIOR YEAR TAXES IN THE AMOUNT OF $1,998.51 AND NINE (9) OVERPAYMENTS FOR CURRENT YEAR TAXES IN THE AMOUNT OF $16,752.85 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED JANUARY 4, 2013.

C 2. **Request the Town Council approve Mayor George F. Apel's appointment of Deanna G. Chvatal, (R), 436 Millstream Drive, Vernon, Connecticut 06066 as a regular member of the Human Services Advisory Commission, said term to commence on January 16, 2013 and expires on June 30, 2014.** (A copy of Ms. Chvatal's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO CHARTER CHAPTER XV, SEC. 3, 05-02-1989 TOWN RESOLUTION VOL. 24, PAGE 382 AS AMENDED /VOL. 37 PAGE 266 AND TOWN COUNCIL RESOLUTION DATED 02-19-2002, THE TOWN COUNCIL HEREBY APPROVES MAYOR GEORGE F. APEL'S APPOINTMENT OF DEANNA CHVATEL, (R) , 436 MILLSTREAM DRIVE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE HUMAN SERVICES ADVISORY COMMISSION FOR A TERM BEGINNING JANUARY 16, 2013 AND EXPIRES ON JUNE 30, 2014.

C 3. **Request the Town Council approve Mayor George F. Apel's appointment of Logan Senack (U), 94 West Street, Apt. 91, Vernon, Connecticut as a regular member of the Conservation Commission, said term to commence on January 16, 2013 and expires on December 31, 2015.** (A copy of Mr. Senack's resume is included for council review.)

PROPOSED MOTION:

PURSUANT TO TOWN OF VERNON ORDINANCE # 189 – TOWN CODE SECTION 10-91 & 10-92, THE TOWN COUNCIL HEREBY APPROVES MAYOR GEORGE F. APEL'S APPOINTMENT OF LOGAN SENACK, (U), 94 WEST STREET, APT. 91., VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CONSERVATION COMMISSION, SAID TERM TO BEGIN JANUARY 16, 2013 AND EXPIRES ON DECEMBER 31, 2015.

C 4. **Request the Town Council approve Mayor George F. Apel's reappointment of C. Ryan Goad, (U), 57 Glenstone Drive, Vernon, Connecticut, as a regular member of the Conservation Commission, said term shall commence on January 16, 2013 and expires on December 31, 2015.** (A copy of Mr. Goad's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO TOWN OF VERNON ORDINANCE # 189 – TOWN CODE SECTION 10-91 & 10-92, THE TOWN COUNCIL HEREBY APPROVES MAYOR GEORGE F. APEL'S REAPPOINTMENT OF C. RYAN GOAD, (U), 57 GLENSTONE DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CONSERVATION COMMISSION, SAID TERM TO BEGIN JANUARY 16, 2013 AND EXPIRES ON DECEMBER 31, 2015.

C 5. **Request the Town Council approve the Memorandum of Understanding regarding the Planning and Implementation of Emergency Mass Dispensing Plan Area #34/35 between the North**

Central District Health Department and the Town of Vernon and authorize Mayor George F. Apel to sign.

PROPOSED MOTION:

THE TOWN COUNCIL APPROVES THE MEMORANDUM OF UNDERSTANDING REGARDING PLANNING AND IMPLEMENTATION OF EMERGENCY MASS DISPENSING PLAN AREA #34/35 BETWEEN THE NORTH CENTRAL DISTRICT HEALTH DEPARTMENT AND THE TOWN OF VERNON AS PRESENTED AND AUTHORIZES MAYOR GEORGE F. APEL TO EXECUTE SAID MEMORANDUM

H.) **DISCUSSION OF PULLED CONSENT AGENDA ITEMS**
None.

I.) **PENDING BUSINESS**
None.

J.) **NEW BUSINESS**

1. **Request the Town Council approve the WPCA Mechanic Job Description as recommended by Assistant Town Administrator Dawn Maselek.** (A copy of WPCA Mechanic job description is included for Council review.)

PROPOSED MOTION:

THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1(B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTIONS OF **WPCA MECHANIC** AS PRESENTED.

Council Member Motola, seconded by Council Member Weissberger made the above motion to approve the WPCA Mechanic Job Description. Dawn Maselek was available to answer any questions. Discussion took place.

Motion carried unanimously.

2. **Update and discussion regarding Year to Date Revenue and Expenditures report from Finance Director James M. Luddecke for Fiscal Year 2012-2013.**

NO MOTION PROPOSED:

3. **Request the Town Council approve the bid waiver procedure for the installation of equipment for Fire Trucks.** (See memorandum dated January 9, 2013 from James Luddecke, Finance Director to John D. Ward, Town Administrator, and memorandum from Fire Chief Call to the Finance Department, dated December 18, 2012.

PROPOSED RESOLUTION:

RESOLVED, THE TOWN COUNCIL, CONSISTENT WITH THE TOWN CHARTER CHAPTER 12, SECTION 9, HEREBY WAIVES THE BID PROCEDURE FOR COSTS INVOLVING THE ACQUISITION, INSTALLATION, FABRICATION, AND MOUNTING OF EQUIPMENT FOR THREE FIRE TRUCKS FROM FIREMATIC SUPPLY COMPANY, 10 RAMSAY ROAD, SHIRLEY, NEW YORK, FOR AN AMOUNT OF $38,772.14; AND FURTHER AUTHORIZES THE TOWN ADMINISTRATOR TO EXECUTE ON BEHALF OF THE TOWN OF VERNON ANY INSTRUMENT(S) TO THAT EFFECT.

Council Member Motola, seconded by Council Member Weissberger made the above motion to approve the bid waiver procedure for the installation of equipment for Fire Trucks. Motion carried unanimously.

K.) **INTRODUCTION OF ORDINANCES**
None

L.) **ACTION ON ORDINANCES PREVIOUSLY PRESENTED**
None

M.) **IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS**
None.

N.) **DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS**
None.

O.) **ADOPTION OF MINUTES**
Council Member Motola, seconded by Council Member Weissberger made a motion to waive the reading of and approve the minutes of the December 18, 2012 regular Town Council meeting. Motion carried with ~~(10)~~ 9 Council Members in favor 2 Council Members abstaining.

P.) **INFORMATIONAL ITEMS**

1. Monthly Activity Report - Building Department for November, 2012 as presented by Harry Dan Boyko, Building Official.

2. Monthly Activity Report – Town Clerk's Office for December, 2012 as submitted by Bernice K. Dixon, Town Clerk.

3. Monthly Activity Report – EMS – December, 2012 as submitted by Jean Gauthier, EMS Coordinator.

4. Annual Call Volume Report – EMS, 2012 as submitted by Jean Gauthier, EMS Coordinator.

5. Letter from State of Connecticut, Department of Public Health relative to the Town of Vernon "HEARTSafe Community" designation.

6. Letter of Thanks from the Cornerstone Foundation, Inc, to Mayor George F. Apel dated December, 2012 for recent donation.

7. Letter of Thanks from Hockanum Valley Community Council, Inc. to Mayor George F. Apel dated January 7, 2013 for recent donation.

Adjourn (8:07 PM)

Council Member Weissberger, seconded by Council Member Herbst made a motion to adjourn. Motion carried unanimously.

Received:2/8/13

Approved:2/5/13 with corrections

Respectfully Submitted,

Danielle Forand
Recording Secretary