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AGENDA  
VERNON TOWN COUNCIL  
**REGULAR MEETING**  
TOWN HALL - 14 PARK PLACE - 3<sup>rd</sup> Floor  
VERNON, CONNECTICUT

**TUESDAY, SEPTEMBER 17, 2013**  
7:30 P.M.

A.) PLEDGE OF ALLEGIANCE

B.) ROLL CALL

C.) CITIZENS FORUM

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D.) EXECUTIVE SESSION

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200 (2), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS STRATEGIES AND/OR NEGOTIATIONS WITH RESPECT TO NON-UNION EMPLOYEES AND INVITES TOWN ADMINISTRATOR, JOHN D. WARD AND ASSISTANT TOWN ADMINISTRATOR, DAWN MASELEK TO ATTEND.

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E.) PUBLIC HEARING

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F.) PRESENTATIONS BY THE ADMINISTRATION

Proclamation to be presented declaring *Constitution Week in Vernon* - September 17-23, 2013. Niki Rittenhouse, Connecticut State DAR Constitution Week Chairman to be present to receive the Proclamation.

Presentation to the Town Council from Mayor George F. Apel, relative to a variety of topics.

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G.) ACTION ON CONSENT AGENDA

- C 1. Request for Tax Refunds for Prior and Current Year.** (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated September 6, 2013 is included in the Council packet.)

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES NINE (9) OVERPAYMENTS FOR PRIOR YEAR TAXES IN THE AMOUNT OF \$1,496.05 AND FORTY-TWO (42) OVERPAYMENTS FOR CURRENT YEAR TAXES IN THE AMOUNT OF \$ 8,743.53 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED SEPTEMBER 6, 2013.

- C 2. Request the Town Council approve budget amendment #82-83 for fiscal year 2012-2013 as provided by Finance Officer James Luddecke on the budget amendment forms attached to this agenda.**

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS #82-83 FOR FISCAL YEAR 2012-2013 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER, JAMES M. LUDDECKE.

- C 3. Request the Town Council approve the disposal of fixed assets for the Police, Finance and Youth Services Departments, as presented.** ( See memorandum dated September 10, 2013 from James M. Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator included for Council review.)

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF THE EQUIPMENT AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORMS AND THEIR ATTACHMENTS.

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H.) DISCUSSION OF PULLED CONSENT ITEMS

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I.) PENDING BUSINESS

1. Discussion relative to monthly update from Finance Officer James M. Luddecke relative to Revenue and Expenditures for FY 2013-2014 as of July 31, 2013.

**NO PROPOSED MOTION**

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J.) NEW BUSINESS

1. Request the Town Council authorize Mayor George F. Apel or his designee to authorize and execute a quit claim deed relative to the Redevelopment Agency referenced in deed dated May 22, 1968. (See packet from Attorney Harold Cummings dated September 10, 2013.)

**PROPOSED MOTION:**

THE MAYOR GEORGE F. APEL OF THE TOWN OF VERNON, OR JOHN D. WARD, THE TOWN ADMINISTRATOR, AS HIS DESIGNEE, IS HEREBY AUTHORIZED TO EXECUTE A QUIT CLAIM DEED RELEASING ANY RIGHTS OF REVERTER WHICH MAY HAVE BEEN RESERVED IN FAVOR OF THE TOWN OF VERNON, THROUGH ITS REDEVELOPMENT AGENCY, AS REFERENCED IN DEED DATE MAY 22, 1968, AS RECORDED IN VOLUME 179, PAGE 731 OF THE VERNON LAND RECORDS.

2. Request the Town Council approve the resolution relative to Medicaid reimbursement for special education as presented by Finance Officer and Treasurer James M. Luddecke. (See resolution attached dated September 17, 2013.)

**PROPOSED RESOLUTION:**

RESOLVED, THAT THE TOWN COUNCIL HEREBY APPROVES THE RESOLUTION DESIGNATED AS "MEDICAID REIMBURSEMENTS FOR SPECIAL EDUCATION"; AND DATED SEPTEMBER 17, 2013.

**3. Request the Town Council authorize the MOA and resolution for the FY 2012 Homeland Security Grant Funding.**

**PROPOSED RESOLUTION:**

RESOLVED, THAT THE TOWN COUNCIL OF THE TOWN OF VERNON MAY ENTER INTO WITH AND DELIVER TO THE STATE OF CONNECTICUT DEPARTMENT OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY THE MOA RELATIVE TO THE FISCAL YEAR *2012 HOMELAND SECURITY GRANT* INCLUDING ANY AND ALL DOCUMENTS WHICH IT DEEMS TO BE NECESSARY OR APPROPRIATE; AND

FURTHER RESOLVED, THAT GEORGE F. APEL, MAYOR OF THE TOWN OF VERNON, IS AUTHORIZED AND DIRECTED TO EXECUTE AND DELIVER ANY AND ALL DOCUMENTS ON BEHALF OF THE TOWN OF VERNON AND TO DO AND PERFORM ALL ACTS AND THINGS WHICH HE DEEMS TO BE NECESSARY OR APPROPRIATE TO CARRY OUT THE TERMS OF SUCH DOCUMENTS, INCLUDING, BUT NOT LIMITED TO, EXECUTING AND DELIVERING ALL AGREEMENTS AND DOCUMENTS CONTEMPLATED BY SUCH DOCUMENTS.

**4. Request the Town Council approve the Job Description of *Emergency Medical Technician (EMT)* as recommended by Assistant Town Administrator Dawn Maselek.** (A copy of the job description is included for Council review.)

**PROPOSED MOTION:**

THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1(B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF *EMERGENCY MEDICAL TECHNICIAN (EMT)* AS PRESENTED.

**5. Request from Town Council Member Tom Didio to have the Town Council approve an additional appropriation for the Rockville Festival in the amount of \$1400.00 to cover the cost of Police coverage.** (A copy of Council Member Didio's email dated September 9, 2013 is included in the Council packet for review.)

**PROPOSED MOTION:**

THE VERNON TOWN COUNCIL APPROVES AN ADDITIONAL APPROPRIATION FROM THE GENERAL FUND FOR THE EXPENDITURE OF \$1400.00 TO COVER THE COST OF POLICE COVERAGE FOR THE ROCKVILLE FESTIVAL.

- 6. Request the Town Council approve a bid waiver for operating leases of five (5) unmarked police vehicles.** (See memorandum from James M. Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator dated September 11, 2013.)

**PROPOSED MOTION:**

RESOLVED, THE TOWN COUNCIL, CONSISTENT WITH THE TOWN CHARTER, CHAPTER 12, SECTION 9, HEREBY WAIVES THE BID PROCEDURE FOR COSTS ASSOCIATED WITH A THIRTY-NINE MONTH OPERATING LEASE FOR FIVE (5) UNMARKED VEHICLES FOR THE POLICE DEPARTMENT, FROM SCRANTON MOTORS, INC., TALCOTTVILLE ROAD, VERNON, CONNECTICUT, IN AN AMOUNT NOT TO EXCEED \$21,000.00 PER YEAR; AND FURTHER, AUTHORIZES THE TOWN ADMINISTRATOR, TO EXECUTE ON BEHALF OF THE TOWN OF VERNON ANY INSTRUMENT (S) TO THAT EFFECT.

- 7. Request the Town Council approve the bid waiver for support of security enhancements at Amerbelle.** (See memorandum from John D. Ward, Town Administrator to Mayor George F. Apel and Town Council Members dated September 11, 2013 relative to same.)

**PROPOSED MOTION:**

THE TOWN COUNCIL, HEREBY RESOLVES IN ACCORDANCE WITH CHAPTER TWELVE (XII), SECTION NINE (9) OF THE TOWN CHARTER, THAT IT IS IN THE BEST INTEREST OF THE TOWN TO WAIVE THE TRADITIONAL SEALED BID REQUIREMENTS FOR COSTS ASSOCIATED WITH SECURITY ENHANCEMENTS AT AMERBELLE MILL, FROM *T&S BUILDING & REMODELING*, 84 PHOENIX STREET, VERNON, CONNECTICUT, IN THE AMOUNT OF \$15,090.00; AND FURTHER AUTHORIZES THIS ACTION AS A RETROACTIVE BID WAIVER FOR THE EMERGENCY HIRING OF T & S BUILDING & REMODELING.

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K.) INTRODUCTION OF ORDINANCES

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L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

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N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

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O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF AUGUST 20, 2013 AND THAT MINUTES OF SAID MEETING BE APPROVED.

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P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Monthly Report - Vernon Police Department - July, 2013, as submitted by Captain Stephen M. Clark.
  2. Board of Education Year to Date through September 9, 2013 as submitted by Michael Purcaro, Business Manager.
  3. Four Year Technology Plan of the Vernon Board of Education and the Town of Vernon, developed by the Technology Council (TeC) - September, 2013. (A color version will be placed on the Council table on Tuesday evening for your review.)
  4. Monthly Report - Town Clerk, August 2013, as submitted by Bernice Dixon, Town Clerk.
  5. Monthly Report - Vernon Police Department - August, 2013, as submitted by Captain Stephen M. Clark.
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