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AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

TUESDAY, JULY 17, 2012
7:30 P.M.

A.) PLEDGE OF ALLEGIANCE

B.) ROLL CALL

C.) CITIZENS FORUM

D.) EXECUTIVE SESSION

E.) PUBLIC HEARING

F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor George F. Apel to make a presentation to the Town Council on various topics.

G.) ACTION ON CONSENT AGENDA

C 1. Request for Tax Refunds for Current Year. (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated July 9, 2012 is included in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THREE (3) OVERPAYMENTS OF THE CURRENT YEAR IN THE AMOUNT OF \$2,356.89 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED JULY 9, 2012.

- C 2. Request the Town Council approve budget amendment(s) #62- 73 for fiscal year 2011-2012, as provided by Finance Officer James M. Luddecke.** (A copy of the budget amendment forms are attached for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUEST(S) #62-73 FOR FISCAL YEAR 2011-2012 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY THE FINANCE OFFICER, JAMES M. LUDDECKE.

- C 3. Request the Town Council approve the request by James M. Luddecke, Finance Officer and Treasurer for the disposal of Fixed Assets known as IPAD's and turn same over to the Board of Education.** (A memorandum dated May 31, 2012 from James Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator relative to same in included for Council review.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF EIGHT (8) APPLE IPADS AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORMS AND AUTHORIZES THE TRANSFER OF THOSE ITEMS TO THE BOARD OF EDUCATION.

- C 4. Request the Town Council approve the request from the Vernon Police Department for the sale of Police Radio Equipemnt Lot #1 to D&R Communications of Webster, Massachusetts for the sum of \$7850.00 and to further deposit said proceeds into the "Police Equipment Fund" for the purchase of future police radio equipment/upgrades.** (See packet of information provided by Lt. William Meier, III for your review.)

PROPOSED MOTION:

BE IT RESOLVED THAT THE VERNON TOWN COUNCIL AUTHORIZES THE VERNON POLICE DEPARTMENT TO SELL THE ITEMS CONTAINED IN POLICE RADIO EQUIPMENT LOT #1 TO D & R COMMUNICATIONS OF WEBSTER, MASSACHUSETTS FOR THE SUM OF \$7850.00. THE PROCEEDS OF THIS SALE WILL BE DEPOSITED INTO THE "POLICE EQUIPMENT FUND" FOR THE PURCHASE OF FUTURE POLICE RADIO EQUIPMENT/UPGRADES.

- C 5. Request the Town Council approve Mayor George F. Apel's reappointment of Charles E. Bettinger, (R), 15 Kingsbury Avenue, Vernon, Connecticut as a regular member of the Permanent Municipal Building Committee, said term to commence on July 18, 2012 and expires June 30, 2015.** (A copy of Mr. Bettinger's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO THE VERNON TOWN CHARTER, CHAPTER VIII, SECTION 7, THE TOWN COUNCIL APPROVES MAYOR GEORGE F. APEL'S REAPPOINTMENT OF CHARLES E. BETTINGER, (R), 15 KINGSBURY AVENUE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PERMANENT MUNICIPAL BUILDING COMMITTEE, SAID TERM TO COMMENCE ON JULY 18, 2012 AND EXPIRES JUNE 30, 2015.

- C 6. Request the Town Council approve Mayor George F. Apel's reappointment of Marisa Roy, (U), 34 Tallwood Drive, Vernon, Connecticut, as an alternate member to the Zoning Board of Appeals, said term to commence on July 18, 2012 and expires June 30, 2017.** (A copy of Ms. Roy's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO CHARTER, CHAPTER VIII, SEC. 2, THE TOWN COUNCIL HEREBY APROVES THE MAYOR GEORGE F. APEL'S REAPPOINTMENT OF MARISA ROY, (U), 34 TALLWOOD DRIVE, VERNON, CONNECTICUT AS AN ALTERNATE MEMBER OF THE ZONING BOARD OF APPEALS, FOR A TERM BEGINNING ON JULY 18, 2012 AND EXPIRES JUNE 30, 2017.

- C 7. Request the Town Council authorize the disposal of fixed assets from the Vernon Data Processing Department. The assets to be disposed of ninety-nine (99) computer related items.** (See memorandum dated July 5, 2012 relative to same from James M. Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF NINETY-NINE (99) COMPUTER RELATED ITEMS AS DISCLOSED ON THE DISPOSAL OF INVENTORY FORM AS PREPARED BY THE DATA PROCESSING CENTER.

- C 8. Request the Town Council authorize the disposal of fixed assets from the Vernon Police Department. The assets to be disposed of are twenty (20) shotguns.** (See memorandum dated July 5, 2012 relative to same from James M. Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF TWENTY (20) POLICE DEPARTMENT MOSSBERG SHOTGUNS AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORM; AND FURTHER, TO USE THE SHOTGUNS IN TRADE TOWARD THE PURCHASE OF FOURTEEN (14) GLOCK MODEL 36 HANDGUNS.

- C 9. Request the Town Council approve budget amendment(s) #1 and #2 for fiscal year 2012-2013, as provided by Finance Officer James M. Luddecke.** (A copy of the budget amendment forms are attached for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUEST(S) #1 and #2 FOR FISCAL YEAR 2012-2013 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY THE FINANCE OFFICER, JAMES M. LUDDECKE.

H.) DISCUSSION OF PULLED CONSENT ITEMS

I.) PENDING BUSINESS

J.) NEW BUSINESS

1. **Discussion regarding the monthly update from Finance Officer James M. Luddecke relative the General Fund Expenditures, Education Expenditures and Revenue report.** (A copy of same are included for Council review.)

NO PROPOSED MOTION

2. **Request the Town Council approve and authorize the Administration to execute any and all required financing documents related to the Master Lease Agreement in the amount of \$2,010,000.00.** (See the memorandum from James M. Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator dated July 12, 2012 is included for Council review.) It should be noted that the chosen vendor will be selected on Friday, July 13, 2012 and presented for inclusion in the motion below on Tuesday.

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL APPROVES AND AUTHORIZES THE ADMINISTRATION TO EXECUTE ALL REQUIRED FINANCING DOCUMENTS RELATED TO THE MASTER LEASE PURCHASE AGREEMENT, INCLUDING THE RESOLUTION OF THE GOVERNING BODY, DATED JULY 17, 2012, WITH _____, IN THE AMOUNT OF \$2,010,000.00, FOR THE ACQUISITION OF THREE (3) FIRE TRUCKS; AN EXCAVATOR, MOUNTED SNOW BLOWER, AND AUTOMATED SIDE-LOADER REFUSE/RECYCLING TRUCK FOR THE DEPARTMENT OF PUBLIC WORKS; AND ONE (1) PARKS MAINTENANCE TRACTOR.

K.) INTRODUCTION OF ORDINANCES

L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING JUNE 19, 2012 AND THAT MINUTES OF SAID MEETING BE APPROVED.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Monthly Report – May, 2012 Vernon Police Department as submitted by Captain Stephen Clark.
2. Monthly Report – May, 2012 Town Clerk's Office as submitted by Bernice K. Dixon, Vernon Town Clerk.
3. Monthly Report – June, 2012 Vernon Police Department as submitted by Captain Stephen Clark.
4. Magazine Article CTCASHO – June 2012 relative to "28th Annual Snow Plow Safety Roadeo – Town of Vernon DPW Awards.
5. Monthly Report – June 2012, Emergency Services as submitted by Jean Gauthier, EMS Coordinator.