

POSTED 2/1/2013  


AGENDA  
VERNON TOWN COUNCIL  
**REGULAR MEETING**  
TOWN HALL - 14 PARK PLACE - 3<sup>rd</sup> Floor  
VERNON, CONNECTICUT  
  
**TUESDAY, FEBRUARY 5, 2013**  
7:30 P.M.

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

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D.) EXECUTIVE SESSION

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E.) PUBLIC HEARING

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F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor George F. Apel, with Vernon Parks and Recreation Director Dinnie to present the **Outstanding Organization Award, Outstanding Service Award,** and the **Connecticut Recreation and Parks Association Student Scholarship Award.**

Mayor George F. Apel, with Vernon Parks and Recreation Director Dinnie, to present a donation from the **Arctic Splash** event to the Hockanum Valley Community Council.

Mayor George F. Apel to make a presentation to the Town Council on various topics.

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G.) ACTION ON CONSENT AGENDA

- C 1.** Request for Tax Refunds for Prior and Current Year. (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator January 25, 2013 is included in the Council packet.)

RECEIVED  
VERNON TOWN CLERK  
13 FEB - 1 AM 9:41

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES TWO (2) OVERPAYMENTS OF PRIOR YEAR TAXES IN THE AMOUNT OF \$457.32 AND SEVEN (7) OVERPAYMENTS FOR CURRENT YEAR TAXES IN THE AMOUNT OF \$730.80 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED JANUARY 25, 2013.

- C 2. Request the Town Council approve budget amendments #23 - #26, as provided by Finance Officer James M. Luddecke**

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS #23 - #26 FOR FISCAL YEAR 2012-2013 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER, JAMES M. LUDDECKE.

- C 3. Request the Town Council affirm Mayor George F. Apel's appointment of Beth Foran as Assistant Town Attorney.**

**PROPOSED MOTION:**

THE TOWN COUNCIL, CONSISTENT WITH CHAPTER XI, SECTION 5, ENTITLED "OTHER OFFICERS", HEREBY AFFIRMS THE MAYOR'S APPOINTMENT OF BETH FORAN, AS ASSISTANT TOWN ATTORNEY.

H.) DISCUSSION OF PULLED CONSENT ITEMS

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I.) PENDING BUSINESS

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J.) NEW BUSINESS

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- 1. Request the Town Council approve the Part-Time Secretary (as assigned) job description as recommended by Assistant Town Administrator Dawn Maselek.** (A copy of the revised job description and the previous job description are included for Council review.)

**PROPOSED MOTION:**

THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1(B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF PART-TIME SECRETARY (AS ASSIGNED) AS PRESENTED.

2. **Request the Town Council authorize Mayor George F. Apel to enter into and execute a Master Municipal Agreement for Construction Projects with the Connecticut Department of Transportation for a period of ten years.** (A memorandum dated January 31, 2013 from John D. Ward Town Administrator to Mayor Apel and the Vernon Town Council is included.)

**PROPOSED RESOLUTION:**

PURSUANT TO THE VERNON TOWN CHARTER CHAPTER 5 § 5 TITLED "GENERAL POWERS AND DUTIES" BE IT RESOLVED, THAT THE HONORABLE GEORGE F. APEL, MAYOR, IS HEREBY AUTHORIZED TO SIGN THE AGREEMENT ENTITLED "MASTER MUNICIPAL AGREEMENT FOR CONSTRUCTION PROJECTS." WITH THE STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION.

3. **Request the Town Council set fixed compensation for Registrar of Voters** (A copy of a memorandum from Mayor Apel to the Town Council dated January 10, 2013 is included.)

**PROPOSED RESOLUTION:**

WHEREAS, THE CHARTER OF THE TOWN OF VERNON AND CONNECTICUT GENERAL STATUTES RESERVES THE RIGHT TO HOME RULE THE SUBJECT OF LOCAL VOTER REGISTRAR COMPENSATION; THEREFORE, BE IT RESOLVED THAT THE REGISTRARS' TOTAL COMPENSATION FOR ALL REGISTRAR RELATED FUNCTIONS, BE SET AT THE AMOUNT OF \$ 27,000.00 PER YEAR, PLUS COMPENSATION FOR CONFERENCE ATTENDANCE AS REQUIRED BY CONN. GEN. STATUTES. 9-6 AND 9-6A WITH ANY OTHER ADDITIONAL COMPENSATION OF ANY KIND COMING BEFORE THE TOWN COUNCIL FOR PRE-APPROVAL.

4. **Business and Finance Report to the Town Council by Board of Education Finance Manager Michael Purcaro.** (A copy of the Board of Education Report is provided)

**NO PROPOSED MOTION:**

5. **Request the Town Council approve the Board of Education's request for \$10,000 from Capital and Non-Recurring Education Fund for the repair of a boiler at Rockville High School.** (A memorandum dated January 30, 2013 from James M. Luddecke, Finance Officer and Treasurer and a memorandum dated January 15, 2013 from Dr. Mary Conway are included.)

**PROPOSED MOTION:**

THE TOWN COUNCIL AUTHORIZES THE COMMITMENT OF AVAILABLE FUNDS IN THE EDUCATION RESERVE FOR CAPITAL AND NON-RECURRING EXPENDITURE ACCOUNT IN THE AMOUNT OF \$10,000.00 FOR COSTS PERTAINING TO THE INSURANCE DEDUCTIBLE FOR THE REPAIR OF A STEAM BOILER AT ROCKVILLE HIGH SCHOOL.

6. **Request the Town Council approve the disposal of Town-owned land identified as 8 Maple Street.** (A memorandum dated January 30, 2013 by John D. Ward, Town Administrator in included for review.)

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY AUTHORIZES TOWN ADMINISTRATOR JOHN D. WARD TO SELL 8 MAPLE STREET.

- K.) INTRODUCTION OF ORDINANCES
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- L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED
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- M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS
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- N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS
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- O.) ADOPTION OF MINUTES
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THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING JANUARY 15, 2013 AND THAT MINUTES OF SAID MEETING BE APPROVED.

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- P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION
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1. Monthly Activity Report for the Building Department dated January 9, 2013.
2. Letter of Resignation, dated January 10, 2013 from Cynthia Madden, Registrar of Voters.

3. Monthly Activity Report for December 2012 from Captain Steven Clark, Police Department
4. Letter of Resignation, dated January 24, 2013 from Lori Robeau, Vernon Arts Commission.
5. Letter of Resignation, dated January 29, 2013 from Susan Boyan, Assistant Town Attorney.