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VERNON TOWN CLERK

MINUTES
VERNON TOWN COUNCIL REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

12 JUL 19 AM 8:36

July 17, 2012 – 7:30 PM

Mayor George Apel called the meeting to order at 7:30 PM

A) PLEDGE OF ALLEGIANCE

B) ROLL CALL:

Present: Council Members Bill Campbell, Thomas DiDio, Virginia Gingras, Judy Hany, Marie Herbst, John Kopec, Brian Motola, Steven Peterson, Daniel Sullivan, Adam Weissberger, and Michael Winkler

Absent: Thomasina Russell

Entered During Meeting:

Also Present: Mayor George Apel, Town Administrator John Ward, Recording Secretary Jill Kentfield, Finance Officer James M. Luddecke

C) CITIZEN'S FORUM

Brian Motola, 103 Vernwood Dr., spoke about the passing of Ellen M. Byrne.

Citizen's forum closed at 7:34 PM

D.) EXECUTIVE SESSION

None

E.) PUBLIC HEARING

None

F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor George F. Apel to make a presentation to the Town Council on various topics.

- Mayor Apel explained that the legal notices for tonight's public hearings were not submitted on time to the newspapers for print prior to tonight's meeting so the public hearings couldn't be held. He is calling a special meeting for July 24, 2012 (see additional agenda item #1).
- Town of Vernon will be participating in the Governor's hurricane drill/training exercise on July 30, 2012. In addition to police and fire, the emergency operations center will be activated under the Emergency Management Director for participation in the drill. Communications with the State Emergency Operations Center will take place through the Vernon emergency operations center.
- Mayor Apel made a revision to the vehicle policy to include non-emergency personnel will no longer be allowed to take their town vehicles home.
- The Bolton Lakes WPCA is moving forward with the 3 Vernon projects with phase 4 starting in a few months.
- The Data Processing Department is interviewing for vacant positions. Once filled, the Mayor has requested quarterly updates from DP.
- The Town is evaluating new time/attendance software which will allow electronic attendance and payroll. It will be 2-3 months before the program can be implemented.
- The Town is investigating using the "Cloud" for the munis program.
- The first farmers market took place last Thursday with 6 vendors participating. The farmers market will be held in the Ladd and Hall parking lot every Thursday from 10:00 – 1:00 during July and August.

- The summer youth program has started
- Mayor Apel congratulated the employees of DPW for taking 1st place in the Snow plow rodeo.
- A new conference room on the 1st floor has been created to be used as a probate courtroom during the day. When the room is not in use by the probate judge, it will be utilized as a conference room for employees.
- The 2nd floor renovations have begun.
- Mayor participated in many events during the past month including a DEEP open space event, presentation of a check from Key Hyundai to the Board of Education to support a book mobile, a ribbon cutting at New England Grocers, ground breaking ceremony at Tractor Supply.
- Mayor Apel will not be readily available beginning July 26th through mid August due to scheduled surgery. Deputy Mayor Motola and Town Administrator Ward will be filling in.

G.) **CONSENT AGENDA ITEMS**

Mayor Apel pulled consent Agenda #1. Council Member Motola, seconded by Council Member Weissberger made a motion to approve the consent agenda items as presented. Council Member Weissberger pulled item #8, Council Member Kopec pulled item #3, Council Member Winkler pulled agenda items #2 and 9 for discussion. Motion carried unanimously to approve the consent agenda items 4, 5, 6 and 7 as presented.

- C 4. Request the Town Council approve the request from the Vernon Police Department for the sale of Police Radio Equipment Lot #1 to D&R Communications of Webster, Massachusetts for the sum of \$7850.00 and to further deposit said proceeds into the "Police Equipment Fund" for the purchase of future police radio equipment/upgrades.** (See packet of information provided by Lt. William Meier, III for your review.)

PROPOSED MOTION:

BE IT RESOLVED THAT THE VERNON TOWN COUNCIL AUTHORIZES THE VERNON POLICE DEPARTMENT TO SELL THE ITEMS CONTAINED IN POLICE RADIO EQUIPMENT LOT #1 TO D & R COMMUNICATIONS OF WEBSTER, MASSACHUSETTS FOR THE SUM OF \$7850.00. THE PROCEEDS OF THIS SALE WILL BE DEPOSITED INTO THE "POLICE EQUIPMENT FUND" FOR THE PURCHASE OF FUTURE POLICE RADIO EQUIPMENT/UPGRADES.

Council Member Motola, seconded by Council Member Weissberger made the above motion to approve the request of the Vernon Police Department for the sale of Police Radio Equipment. Motion carried unanimously.

- C 5. Request the Town Council approve Mayor George F. Apel's reappointment of Charles E. Bettinger, (R), 15 Kingsbury Avenue, Vernon, Connecticut as a regular member of the Permanent Municipal Building Committee, said term to commence on July 18, 2012 and expires June 30, 2015.** (A copy of Mr. Bettinger's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO THE VERNON TOWN CHARTER, CHAPTER VIII, SECTION 7, THE TOWN COUNCIL APPROVES MAYOR GEORGE F. APEL'S REAPPOINTMENT OF CHARLES E. BETTINGER, (R), 15 KINGSBURY AVENUE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PERMANENT MUNICIPAL BUILDING COMMITTEE, SAID TERM TO COMMENCE ON JULY 18, 2012 AND EXPIRES JUNE 30, 2015.

Council Member Motola, seconded by Council Member Weissberger made the above motion to approve the Mayor's reappointment of Charles E. Bettinger as a regular member of the Permanent Municipal Building Committee for a term of 7/18/2012 through 6/30/2015. Motion carried unanimously.

- C 6. Request the Town Council approve Mayor George F. Apel's reappointment of Marisa Roy, (U), 34 Tallwood Drive, Vernon, Connecticut, as an alternate member to the Zoning Board of Appeals, said term to commence on July 18, 2012 and expires June 30, 2017.** (A copy of Ms. Roy's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO CHARTER, CHAPTER VIII, SEC. 2, THE TOWN COUNCIL HEREBY APPROVES THE MAYOR GEORGE F. APEL'S REAPPOINTMENT OF MARISA ROY, (U), 34 TALLWOOD DRIVE, VERNON, CONNECTICUT AS AN ALTERNATE MEMBER OF THE ZONING BOARD OF APPEALS, FOR A TERM BEGINNING ON JULY 18, 2012 AND EXPIRES JUNE 30, 2017.

Council Member Motola, seconded by Council Member Weissberger made the above motion to approve the Mayor's reappointment of Marisa Roy as an alternate member of the Zoning Board of Appeals for a term of July 18, 2012 through June 30, 2017. Motion carried unanimously.

- C 7. Request the Town Council authorize the disposal of fixed assets from the Vernon Data Processing Department. The assets to be disposed of ninety-nine (99) computer related items.** (See memorandum dated July 5, 2012 relative to same from James M. Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF NINETY-NINE (99) COMPUTER RELATED ITEMS AS DISCLOSED ON THE DISPOSAL OF INVENTORY FORM AS PREPARED BY THE DATA PROCESSING CENTER.

Council Member Motola, seconded by Council Member Weissberger made the above motion to authorize the disposal of fixed assets of various computer related items from the Vernon Data Processing Department. Motion carried unanimously.

H.) **DISCUSSION OF PULLED CONSENT AGENDA ITEMS**

- C 2. Request the Town Council approve budget amendment(s) #62- 73 for fiscal year 2011-2012, as provided by Finance Officer James M. Luddecke.** (A copy of the budget amendment forms are attached for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUEST(S) #62-73 FOR FISCAL YEAR 2011-2012 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY THE FINANCE OFFICER, JAMES M. LUDDECKE.

Council Member Motola, seconded by Council Member Weissberger made the above motion to approve budget amendments #62-73. Discussion took place. Motion carried unanimously.

- C 3. Request the Town Council approve the request by James M. Luddecke, Finance Officer and Treasurer for the disposal of Fixed Assets known as IPAD's and turn same over to the Board of Education.** (A memorandum dated May 31, 2012 from

James Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator relative to same in included for Council review.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF EIGHT (8) APPLE IPADS AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORMS AND AUTHORIZES THE TRANSFER OF THOSE ITEMS TO THE BOARD OF EDUCATION.

Council Member Motola, seconded by Council Member Campbell made the above motion to approve the disposal of Fixed Assets known as IPAD's and turn them over to the Board of Education. Discussion took place. Council Member Weissberger, seconded by Council Member Herbst made a motion to postpone the motion until the August 17, 2012 meeting to obtain further information from the Board of Education regarding the use of the IPADS. Motion carried, Council Members Hany, DiDio, Peterson and Winkler opposed.

- C 8. Request the Town Council authorize the disposal of fixed assets from the Vernon Police Department. The assets to be disposed of are twenty (20) shotguns.** (See memorandum dated July 5, 2012 relative to same from James M. Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF TWENTY (20) POLICE DEPARTMENT MOSSBERG SHOTGUNS AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORM; AND FURTHER, TO USE THE SHOTGUNS IN TRADE TOWARD THE PURCHASE OF FOURTEEN (14) GLOCK MODEL 36 HANDGUNS.

Council Member Motola, seconded by Council Member Campbell made the above motion to authorize the disposal of fixed assets of 20 shotguns from the Vernon Police Department. Discussion took place. Motion carried unanimously.

- C 9. Request the Town Council approve budget amendment(s) #1 and #2 for fiscal year 2012-2013, as provided by Finance Officer James M. Luddecke.** (A copy of the budget amendment forms are attached for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUEST(S) #1 and #2 FOR FISCAL YEAR 2012-2013 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY THE FINANCE OFFICER, JAMES M. LUDDECKE.

Council Member Motola, seconded by Council Member Weissberger made the above motion to approve budget amendment requests #1 and 2 for FY 2012-2013. Discussion took place. Motion carried unanimously.

I.) **PENDING BUSINESS**

J.) **NEW BUSINESS**

- 1. **Discussion regarding the monthly update from Finance Officer James M. Luddecke relative the General Fund Expenditures, Education Expenditures and Revenue report.** (A copy of same are included for Council review.)

NO PROPOSED MOTION

- 2. **Request the Town Council approve and authorize the Administration to execute any and all required financing documents related to the Master Lease Agreement in the amount of \$2,010,000.00.** (See the memorandum from James M. Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator dated July 12, 2012 is included for Council review.) It should be noted that the chosen vendor will be selected on Friday, July 13, 2012 and presented for inclusion in the motion below on Tuesday.

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL APPROVES AND AUTHORIZES JOHN D. WARD, TOWN ADMINISTRATOR TO EXECUTE ALL REQUIRED FINANCING DOCUMENTS RELATED TO THE MASTER LEASE PURCHASE AGREEMENT, INCLUDING THE ADOPTION OF THE LESEE RESOLUTION OF THE GOVERNING BODY, DATED JULY 17, 2012, WITH SOVEREIGN/SANTANDER BANK, IN THE AMOUNT OF \$2,010,000.00, FOR THE ACQUISITION OF THREE (3) FIRE TRUCKS; AN EXCAVATOR, MOUNTED SNOW BLOWER, AND AUTOMATED SIDE-LOADER REFUSE/RECYCLING TRUCK FOR THE DEPARTMENT OF PUBLIC WORKS; AND ONE (1) PARKS MAINTENANCE TRACTOR.

Council Member Motola, seconded by Council Member Kopec made the above resolution to authorize the Administration to execute any and all required financing documents related to the Master Lease Agreement. Discussion took place. Motion carried unanimously.

- K.) **INTRODUCTION OF ORDINANCES**
None

- L.) **ACTION ON ORDINANCES PREVIOUSLY PRESENTED**
None

- M.) **IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS**
Council Member Motola, seconded by Council Member Weissberger made a motion to add the public hearing for July 24, 2012 to the agenda. Motion carried unanimously.

- N.) **DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS**
Council Member Motola, seconded by Council Member Weissberger made the following motion:

THE TOWN COUNCIL CONSISTENT WITH CHAPTER V OF THE VERNON TOWN CHARTER, SEC. 6, ENTITLED "PUBLIC HEARING ON AND PUBLICATION OF ORDINANCES," HEREBY SCHEDULES A PUBLIC HEARING REGARDING THE PROPOSED ORDINANCE AMENDMENT TO ORDINANCE #111 ENTITLED "AN ORDINANCE PROHIBITING THE POSSESSION OR CONSUMPTION OF ALCOHOLIC LIQUORS IN TOWN PARKS AND RECREATION AREAS.", SAID PUBLIC HEARING TO TAKE PLACE AT 7:35 PM ON JULY 24, 2012 LOCATED AT THE TOWN COUNCIL CHAMBERS, THIRD FLOOR, 14 PARK PLACE, VERNON, CONNECTICUT TO RECEIVE COMMENTS AND QUESTIONS RELATIVE TO THE PROPOSED AMENDMENTS.

Discussion took place. Motion carried, Council Members Winkler and DiDio opposed.

- O.) **ADOPTION OF MINUTES**
THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING JUNE 19, 2012 AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Motola, seconded by Council Member Weissberger made a motion to waive the reading of and approve the minutes of the June 19, 2012 regular Town Council meeting. Motion carried, Council Member Herbst abstained.

Notes for Administration:

Consent #2 – Administration will sent information to Council Member Herbst regarding who to call for tree removal.

New Business #2 – Administration will provide Council Member Herbst with information regarding how many side loader recycling trucks are owned by the Town of Vernon and how many of those trucks were purchased used.

Additional Agenda Item #1 – notice the scheduled public hearing regarding Ordinance #111 for July 24, 2012 7:35 PM.

P.) **INFORMATIONAL ITEMS**

1. Monthly Report – May, 2012 Vernon Police Department as submitted by Captain Stephen Clark.
2. Monthly Report – May, 2012 Town Clerk's Office as submitted by Bernice K. Dixon, Vernon Town Clerk.
3. Monthly Report – June, 2012 Vernon Police Department as submitted by Captain Stephen Clark.
4. Magazine Article CTCASHO – June 2012 relative to "28th Annual Snow Plow Safety Roadeo – Town of Vernon DPW Awards.
5. Monthly Report – June 2012, Emergency Services as submitted by Jean Gauthier, EMS Coordinator.

Adjourn (8:58 PM)

Council Member Winkler, seconded by Council Member Herbst made a motion to adjourn. Motion carried unanimously.

Received:

Approved:

Respectfully Submitted,

Jill Kentfield
Recording Secretary