

February 1, 2011

**APPROVED MINUTES**  
**VERNON TOWN COUNCIL REGULAR MEETING**  
**TOWN HALL - 14 PARK PLACE - 3<sup>rd</sup> Floor**  
**VERNON, CONNECTICUT**

**February 1, 2011 – 7:00 PM**

Mayor Jason L. McCoy called the meeting to order at 7:06 PM

**A) PLEDGE OF ALLEGIANCE:**

**B) ROLL CALL:**

**Present:** Council Members Bill Campbell, Daniel Champagne, Mark Etre, James Krupienski, Brian R. Motola, Pauline Schaefer, Michael A. Winkler

**Absent:** Daniel Anderson, Judy Hany, Marie Herbst, Harry D. Thomas

**Entered During Meeting:** Sean O'Shea (7:31 PM)

**Also Present:** Mayor Jason L. McCoy, Town Administrator John Ward, Recording Secretary Jill Kentfield

**C) CITIZEN'S FORUM**

There were no speakers at Citizen's forum

Citizen's forum closed at 7:08 PM

**D.) PUBLIC HEARINGS**

None

**E.) PRESENTATIONS by the administration**

Presentation to the Town Council by Mayor Jason L. McCoy on a variety of topics.

- Discussion of the snow removal budget
- The Town is deciding between Sprint and Verizon for cell phone service - Sprint has countered with a lower cost but Verizon has better coverage. Verizon will be the service of choice
- The data processing network should be updated by the end of February
- The Departments were notified about the importance of using Qsend & Qalert to track citizen issues
- The contract for High Street demolition has been awarded, waiting for the weather to cooperate
- The transition to electronic po's with Munis is moving forward
- It is anticipated the CDBG budget may be cut by 15%
- The first capital improvements meeting has taken place
- The assessors grand list is up .85%
- Aaron Nash is helping the parks & recs dept with marketing on the website
- Mayor McCoy will be meeting with the town clerk regarding term tracki and expiration of ordinances
- Potential shortfall in tax revenue due to residents paying taxes on time and not being charged the late fee
- A public hearing on Capitol Improvements will take place on February 2 7:00 PM
- A meeting regarding the town building roofs took place. Staff are clearing roofs as needed
- Parks & Recreation budget purchased new equipment to move snow
- Administration requested reimbursement from the State for snow removal

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- Arrangements are being made for the Police officers to target practice at the Fish and Game Club
- Health Insurance is only 2.9% over last year
- Administration is working on new budgets
- TicketNetwork needs to submit paperwork to planning and zoning for their office bldg.
- The new recycling bins will be distributed once hauling equipment along with the bins have been purchased.
- The senior center is changing event days and times to help alleviate the parking issues
- The Youth Services Bureau would like to remind town council members of the Holistic Health fair taking place on March 27, 2011
- Discussion took place regarding plowing school parking lots
- Discussion took place regarding the Intermodel funding/center

**F.) ACTION ON CONSENT AGENDA**

Council Member Motola, seconded by Council Member Etre made a motion to approve the consent agenda items as presented. Council Member Krupienski pulled consent item #'s 9, and 12-16 for discussion. Motion carried unanimously to approve the consent agenda items 1-8, 10 and 11 as presented.

- C 1. Request for Tax Refunds for Prior and Current Years.** (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated January 24, 2011 is included in the Council packet.) **Appendix A**

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES TAX REFUNDS FOR PRIOR YEARS TOTALING \$176.16 AND FOR THE CURRENT YEAR TOTALING \$5,445.36 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED January 24, 2011.

Council Member Motola, seconded by Council Member Etre made the above motion to approve the tax refunds for prior and current years. Motion carried unanimously.

- C 2. Request the Town Council approve Mayor Jason L. McCoy's appointment of Stanley H. Cohen, (D) 67 Meadowview Lane, Vernon, Connecticut, as a regular member of the Planning and Zoning Commission, said term to commence on February 2, 2011 and expires on December 31, 2011.** (A copy of Mr. Cohen's resume is included for Council review.)

**PROPOSED MOTION:**

PURSUANT TO CHARTER CHAPTER VIII, SEC. 1,6 & 11 DATED JANUARY 1, 1985; C.G.S. §8-4a&b, THE TOWN COUNCIL HEREBY APPROVES MAYOR JASON L. MCCOY'S APPOINTMENT OF STANLEY H. COHEN, (D) 67 MEADOWVIEW LANE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM TO COMMENCE ON FEBRUARY 2, 2011 AND EXPIRES ON DECEMBER 31, 2011.

Council Member Motola, seconded by Council Member Etre made the above motion to approve the Mayor's appointment of Stanley H. Cohen as a regular member of the Planning and Zoning Commission for a term of February 2, 2011 through December 31, 2011. Motion carried unanimously.

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- C 3. Request the Town Council approve Mayor Jason L. McCoy's appointment of Victor Riscassi, (U), 71 Bette Circle, Vernon, Connecticut as a regular member of the Planning and Zoning Commission, said term to commence on February 2, 2011 and expires on December 31, 2013.** (A copy of Mr. Riscassi's resume is included for Council review.)

**PROPOSED MOTION:**

PURSUANT TO CHARTER CHAPTER VIII, SEC. 1,6 & 11 DATED JANUARY 1, 1985; C.G.S. §8-4a&b, THE TOWN COUNCIL HEREBY APPROVES MAYOR JASON L. MCCOY'S APPOINTMENT OF VICTOR RISCASSI, (U), 71 BETTE CIRCLE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM TO COMMENCE ON FEBRUARY 2, 2011 AND EXPIRES ON DECEMBER 31, 2013.

Council Member Motola, seconded by Council Member Etre made the above motion to approve the Mayor's appointment of Victor Riscassi as a regular member of the Planning and Zoning Commission for a term of February 2, 2011 through December 31, 2013. Motion carried unanimously.

- C 4. Request the Town Council approve Mayor Jason L. McCoy's appointment of Daniel P. Sullivan, (R), 2 Foster Drive, Vernon, Connecticut as a regular member of the Planning and Zoning Commission, said term to commence on February 2, 2011 and expires on December 31, 2011.** (A copy of Mr. Sullivan's resume is included for Council review.)

**PROPOSED MOTION:**

PURSUANT TO CHARTER CHAPTER VIII, SEC. 1,6 & 11 DATED JANUARY 1, 1985; C.G.S. §8-4a&b, THE TOWN COUNCIL HEREBY APPROVES MAYOR JASON L. MCCOY'S APPOINTMENT OF DANIEL P. SULLIVAN (R), 2 FOSTER DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM TO COMMENCE ON FEBRUARY 2, 2011 AND EXPIRES DECEMBER 31, 2011.

Council Member Motola, seconded by Council Member \_\_\_\_\_ made the above motion to approve the Mayor's appointment of Daniel P. Sullivan as a regular member of the Planning and Zoning Commission for a term of February 2, 2011 through December 31, 2011. Motion carried unanimously.

- C 5. Request the Town Council approve Mayor Jason L. McCoy's appointment Richard J. Madden (R), 34 Danny Trail, Vernon, Connecticut as a regular member of the Water Pollution Control Authority said term to commence on February 2, 2011 and expires on December 31, 2013.** (A copy of Mr. Madden's resume is included for Council review.)

**PROPOSED MOTION:**

PURSUANT TO CHARTER CHAPTER VIII, SEC. 3; AND CHARTER CHAPTER XII, SEC. 4, THE TOWN COUNCIL HEREBY APPROVES THE MAYOR'S APPOINTMENT OF RICHARD J. MADDEN, (R), 34 DANNY TRAIL, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE WATER POLLUTION CONTROL AUTHORITY, SAID APPOINTMENT TO COMMENCE ON FEBRUARY 2, 2011 AND EXPIRES DECEMBER 31, 2013.

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Council Member Motola, seconded by Council Member Etre made the above motion to approve the Mayor's appointment of Richard J. Madden as a regular member of the Water Pollution Control Authority for a term of February 2, 2011 through December 31, 2013. Motion carried unanimously.

- C 6. Request the Town Council approve Mayor Jason L. McCoy's appointment of Matthew Kennedy (U), 86 Main Street, Vernon, Connecticut, as an alternate member of the Local Historic Properties Commission, said term to commence on February 2, 2011 and expires on December 31, 2013.** (A copy of Mr. Kennedy's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO ORDINANCE NO. 185 (TOWN CODE SEC. 2-122) THE TOWN COUNCIL HEREBY APPROVES THE MAYOR'S APPOINTMENT OF MATTHEW KENNEDY, (U), 86 MAIN STREET, VERNON, CONNECTICUT AS AN ALTERNATE MEMBER OF THE HISTORIC PROPERTIES COMMISSION FOR A TERM TO COMMENCE ON FEBRUARY 2, 2011 AND EXPIRES ON DECEMBER 31, 2013.

Council Member Motola, seconded by Council Member Etre made the above motion to approve the Mayor's appointment of Matthew Kennedy as an alternate member of the Local Historic Properties Commission for a term of February 2, 2011 through December 31, 2013. Motion carried unanimously.

- C 7. Request the Town Council approve Mayor Jason L. McCoy's appointment of Daniel Knight (R), 655 Talcottville Road #167, Vernon Connecticut as a regular member of the Design Review Advisory Commission, said term to commence February 2, 2011 and expires December 31, 2013.** (A copy of Mr. Knight's resume is included for Council review.)

**PROPOSED MOTION:**

PURSUANT TO ORDINANCE #268, TOWN CODE SEC. 10-105 - 10-108 THE TOWN COUNCIL APPROVES THE MAYOR'S APPOINTMENT OF DANIEL KNIGHT, (R), 655 TALCOTTVILLE ROAD, #167, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE DESIGN REVIEW ADVISORY COMMISSION, SAID TERM TO COMMENCE ON FEBRUARY 2, 2011 AND EXPIRES ON DECEMBER 31, 2013.

Council Member Motola, seconded by Council Member Etre made the above motion to approve the Mayor's appointment of Daniel Knight as a regular member of the Design Review Advisory Commission for a term of February 2, 2011 through December 31, 2013. Motion carried unanimously.

- C 8. Request the Town Council approve Mayor Jason L. McCoy's reappointment of Marie Herbst, (D), 245 Brandy Hill Road, Vernon, Connecticut as a regular members of the Capital Improvement Committee, said term to commence on February 2, 2011 and expires on December 31, 2013.**

**PROPOSED MOTION**

PURSUANT TO VERNON TOWN CODE, ARTICLE V, SECTIONS 10-61 - 10-63, THE TOWN COUNCIL HEREBY APPROVES THE MAYOR'S REAPPOINTMENT OF MARIE HERBST, (D), 245 BRANDY HILL ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CAPITAL IMPROVEMENTS COMMITTEE, SAID TERM TO COMMENCE ON FEBRUARY 2, 2011 AND EXPIRES ON DECEMBER 31, 2013.

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Council Member Motola, seconded by Council Member Etre made the above motion to approve the Mayor's reappointment of Marie Herbst as a regular member of the Capitol Improvement Committee for a term of February 2, 2011 through December 31, 2013. Motion carried unanimously.

- C 10** **Request the Town Council approve Mayor Jason L. McCoy's appointment of William E. Roch, (R), 14 Lantern Lane, Vernon, Connecticut as an alternate member of the Planning and Zoning Commission, said term to commence on February 2, 2011 and expires on December 31, 2015.** (A copy of Mr. Roch's resume is included for Council review.)

**PROPOSED MOTION:**

PURSUANT TO THE VERNON TOWN CHARTER, CHAPTER VIII, SEC. 1 & 6, AND CONNECTICUT GENERAL STATUTES SEC. 8-4a & b, THE TOWN COUNCIL HEREBY APPROVES THE MAYOR'S APPOINTMENT OF WILLIAM E. ROCH, (R), 14 LANTERN LANE, VERNON, CONNECTICUT, AS AN ALTERNATE MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM COMMENCING ON FEBRUARY 2, 2011 AND EXPIRES ON DECEMBER 31, 2015.

Council Member Motola, seconded by Council Member Etre made the above motion to approve the Mayor's appointment of William E. Roch as an alternate member of the Planning and Zoning Commission for a term of February 2, 2011 through December 31, 2015. Motion carried unanimously.

- C 11** **Request the Town Council Assign Any and All Outstanding Tax Liens on 45 Village Street, Vernon Connecticut to the Vernon Housing Authority.** (A memorandum dated 1/13/2011 from John Ward, Town Administrator to Mayor Jason L. McCoy and the Vernon Town Council and supporting documents are included in the Council packet.)

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY ASSIGNS ANY AND ALL OUTSTANDING TAX LIENS ON 45 VILLAGE ST, SAID PARCEL FURTHER DESCRIBED AS TAX MAP # 23-093-00014 INCLUDING THE LIEN ON THE GRAND LIST OCTOBER 1, 2000 TO THE VERNON HOUSING AUTHORITY.

Council Member Motola, seconded by Council Member Etre made the above motion to approve the request to assign any and all outstanding tax liens on 45 Village St. to the Vernon Housing Authority. Motion carried unanimously.

**G.) IDENTIFICATION AND ADOPTION OF ADDITIONAL AGENDA ITEMS**

None

**H.) PENDING BUSINESS**

None

**I.) NEW BUSINESS**

None

**J.) INTRODUCTION OF ORDINANCES**

None

**K.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED**

None

L.) **DISCUSSION OF ADDITIONAL AGENDA ITEMS, PULLED CONSENT ITEMS FROM F) AND PULLED ITEMS FROM O) INFORMATIONAL ITEMS, ETC**

**C 9** **Request the Town Council approve Mayor Jason L. McCoy's appointment of Nancy Osborn (R), 95 West Road, Vernon, Connecticut as a regular member of the Capital Improvements Committee, said term to commence on February 2, 2011 and expires on December 31, 2013.** (A copy of Mrs. Osborn's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO VERNON TOWN CODE, ARTICLE V, SECTIONS 10-61 - 10-63, THE TOWN COUNCIL HEREBY APPROVES THE MAYOR'S APPOINTMENT OF NANCY OSBORN, (R), 95 WEST ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CAPITAL IMPROVEMENTS COMMITTEE, SAID TERM TO COMMENCE ON FEBRUARY 2, 2011 AND EXPIRES ON DECEMBER 31, 2013.

Council Member Motola, seconded by Council Member Etre made the above motion to approve the Mayor's appointment of Nancy Osborn as a regular member of the Capital Improvements Committee for a term of February 2, 2011 through December 31, 2013. Discussion took place. Administration will check to see if a signature is necessary on the application. Motion carried unanimously.

**C 12** **Request the Town Council authorize Mayor Jason L. McCoy to enter into and execute an Agreement titled "Project Grant Agreement Between The State Of Connecticut And The Town Of Vernon Under The Local Bridge Program For Phoenix Street Bridge Over Tankerhoosen River, Bridge No. 146008."** (Copies of the Agreement with the State of Connecticut and the Town of Vernon titled "*Project Grant Agreement Between The State Of Connecticut And The Town Of Vernon Under The Local Bridge Program For Phoenix Street Bridge Over Tankerhoosen River, Bridge No. 146008*" and memorandums from Terry McCarthy, Town Engineer to John Ward, Town Administrator dated 12/23/10 and from John Ward, Town Administrator to Mayor Jason L. McCoy and the Vernon Town Council, dated January 13, 2011 are included in the Council Packet) **Appendix B**

**PROPOSED RESOLUTION:**

BE IT RESOLVED, THAT JASON L. MCCOY, MAYOR, OF THE TOWN OF VERNON IS AUTHORIZED TO SIGN THE AGREEMENT "**PROJECT GRANT AGREEMENT BETWEEN THE STATE OF CONNECTICUT AND THE TOWN OF VERNON UNDER THE LOCAL BRIDGE PROGRAM FOR PHOENIX STREET BRIDGE OVER TANKERHOUSEN RIVER, BRIDGE NO. 146008.**"

Council Member Motola, seconded by Council Member Etre made the above motion to authorize the Mayor to enter into and execute an Agreement titled "Project Grant Agreement Between The State Of Connecticut And The Town Of Vernon Under The Local Bridge Program For Phoenix Street Bridge Over Tankerhoosen River, Bridge No. 146008." Discussion took place. Motion carried unanimously.

**C 13** **Request the Town Council authorize Mayor Jason L. McCoy to enter into and execute an Agreement titled "Agreement Between the State of Connecticut and the Town of Vernon for the Construction, Inspection and Maintenance of the Replacement of the Phoenix Street Bridge (Bridge No. 146008) Utilizing Federal**

**Funds Under the Urban Component of the Surface Transportation Program.**  
**Appendix C**

**PROPOSED RESOLUTION:**

RESOLVED, THAT JASON L. MCCOY, MAYOR BE, AND HEREBY IS, AUTHORIZED TO SIGN THE AGREEMENT ENTITLED "AGREEMENT BETWEEN THE STATE OF CONNECTICUT AND THE TOWN OF VERNON FOR THE CONSTRUCTION, INSPECTION AND MAINTENANCE OF THE REPLACEMENT OF THE PHOENIX STREET BRIDGE (NO. 146088) UTILIZING FEDERAL FUNDS UNDER THE URBAN COMPONENT OF THE SURFACE TRANSPORTATION PROGRAM."

Council Member Motola, seconded by Council Member O'Shea made the above motion to authorize Mayor Jason L. McCoy to enter into and execute an Agreement titled "Agreement Between the State of Connecticut and the Town of Vernon for the Construction, Inspection and Maintenance of the Replacement of the Phoenix Street Bridge (Bridge No. 146008)" Utilizing Federal Funds Under the Urban Component of the Surface Transportation Program. Council Member Motola made a friendly amendment to correct the bridge number in the motion to "146008." Discussion took place. Motion as amended carried unanimously.

- C 14** **Request the Town Council authorize the Mayor Jason L. McCoy to apply for a Historic Preservation Grant for restoration of the Talcottville Mill Complex.** (A copy of a memorandum from Marina C. Rodriguez, ED Coordinator and Assistant Town Planner dated January 11, 2011 to Mayor Jason L. McCoy and the Town Council is included for review.) **Appendix D**

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY RESOLVES THAT MAYOR JASON L. MCCOY IS AUTHORIZED TO FILE AN APPLICATION ON FORMS PRESCRIBED BY THE CONNECTICUT TRUST FOR HISTORIC PRESERVATION FOR A HISTORIC PRESERVATION TECHNICAL ASSISTANCE GRANT IN AN AMOUNT NOT TO EXCEED NINE THOUSAND DOLLARS (\$9,000.00), AND UPON APPROVAL OF SAID REQUEST TO ENTER INTO AND EXECUTE A GRANT CONTRACT WITH THE CONNECTICUT TRUST FOR SUCH ASSISTANCE TO VERNON FOR THE RESTORATION OF THE TALCOTTVILLE MILL COMPLEX.

Council Member Motola, seconded by Council Member Etre made the above motion to authorize the Mayor Jason L. McCoy to apply for a Historic Preservation Grant for restoration of the Talcottville Mill Complex. Discussion took place. Council Member Motola made a motion for a friendly amendment to indicate the "proposed motion" should have been listed as "proposed resolution" on the agenda. Mayor McCoy will ensure the memo regarding the grant states resolution instead of motion. Motion carried unanimously.

- C 15** **Request the Town Council approve the bid waiver presented by Finance Officer James M. Luddecke relative to a GMC Envoy purchase from an operating lease.** (A copy of a memorandum from Finance Officer James Luddecke dated January 13, 2011 to Town Administrator John D. Ward is included for Council review.)

**PROPOSED MOTION:**

RESOLVED, THE TOWN COUNCIL CONSISTENT WITH THE TOWN CHARTER, CHAPTER 12, SECTION 9, DETERMINES THAT IT IS IN THE BEST INTEREST OF

February 1, 2011

THE TOWN TO WAIVE THE BID PROCEDURE FOR THE PURCHASE OF ONE (1) GMC ENVOY, AND AUTHORIZES THE TOWN ADMINISTRATOR TO EXECUTE THE PURCHASE OF THE VEHICLE FROM ALLY FINANCIAL, P.O. BOX 9001948, LOUISVILLE, KENTUCKY, FOR THE AMOUNT \$12,885.49.

Council Member Motola, seconded by Council Member Etre made the above motion to approve the bid waiver presented by Finance Officer James M. Luddecke relative to a GMC Envoy purchase from an operating lease. Discussion took place. Motion carried, Council Member Schaefer abstained.

Recess 8:16 PM  
Reconvene 8:23 PM

**C 16** **Request the Town Council approve budget amendments # 3 - #12 for fiscal year 2010-2011.** (Copies of the budget amendment requests as submitted by Finance Officer James Luddecke are including in the Council packet.) **Appendix E**

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS # 3 - #12 FOR FISCAL YEAR 2010-2011 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER, JAMES LUDDECKE.

Council Member Motola, seconded by Council Member Etre made the above motion to approve budget amendments #3-12 for FY 2010-2011. Discussion took place. Motion carried unanimously.

**M.) ADOPTION OF MINUTES**

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE TOWN COUNCIL REGULAR MEETING OF DECEMBER 7, 2010 AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Motola, seconded by Council Member Etre made a motion to waive the reading of and approve the minutes of the December 7, 2010 Regular Town Council meeting. Motion carried, Council Member Champagne abstained.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE TOWN COUNCIL SPECIAL MEETING OF DECEMBER 7, 2010 AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Motola, seconded by Council Member Etre made a motion to waive the reading of and approve the minutes of the December 7, 2010 Special Town Council meeting. Motion carried, Council Member Champagne, Council Member Krupinski abstained.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE TOWN COUNCIL REGULAR MEETING OF DECEMBER 21, 2010 AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Motola, seconded by Council Member Etre made a motion to waive the reading of and approve the minutes of the December 21, 2010 Regular Town Council meeting. Motion carried unanimously.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE TOWN COUNCIL SPECIAL MEETING OF DECEMBER 21, 2010 AND THAT MINUTES OF SAID MEETING BE APPROVED.

February 1, 2011

Council Member Motola, seconded by Council Member Etre made a motion to waive the reading of and approve the minutes of the December 21, 2010 Special Town Council meeting. Motion carried unanimously.

**N.) EXECUTIVE SESSION**

None

**O.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION**

1. Senior Center Newsletter "Senior Moments", Issue #8, January, 2011, submitted by Paula Claydon, Senior Center Director.
2. Letter dated December 13, 2010 from Commissioner Peter J. Boynton, Department of Emergency Management and Homeland Security to Mayor Jason L. McCoy.
3. Monthly Report for EMS for December, 2010, as submitted by EMS Coordinator Jean Gauthier.
4. Monthly Report for Vernon Police Department, December, 2010, as submitted by Captain Stephen M. Clark.
5. Comprehensive Annual Financial Report dated January 12, 2011 as presented by James M. Luddecke, Finance Officer. (Electronic Version being sent under separate cover. Hard copies available upon request.)
6. Monthly Report – December, 2010 for the Building Department as submitted by B. Peter Hobbs, Building Official.
7. Monthly Report – December, 2010 for the Youth Service Bureau as submitted by Alan M. Slobodien, Director YSB.

**Adjourn (8:51 PM)**

Council Member Motola, seconded by Council Member Etre made a motion to adjourn. Motion carried unanimously.

Received: February 4, 2011

Approved: February 15, 2011

Respectfully Submitted,

Jill Kentfield  
Recording Secretary

Karen C. Daigle  
Assistant Town Clerk

February 1, 2011

Appendix A



# TOWN OF VERNON

8 PARK PLACE, VERNON, CT 06066  
Tel: (860) 870-3660  
Fax: (860) 870-3585

OFFICE OF THE  
COLLECTOR OF REVENUE

TO: John Ward, Town Administrator  
FROM: Terry Hjarne, Collector of Revenue  
DATE: January 24, 2011  
SUBJECT: Refunds for Town Council Approval

**PRIOR YEARS:**

Bloxam Ashley m and John II Taxpayer Paid Twice	70.19
DCFS Trust Assessor's Correction – Sold Vehicle	56.67
Silver Jean M Assessor's Correction – Remove Finished Basement	20.58
Silver Jean M Assessor's Correction – Remove Finished Basement	28.72

**CURRENT YEAR:**

Americay Capital Mortgage Brokerage Taxpayer Paid Too Much	78.96
Chiverton Donald J Assessor's Correction – Armed Forces Exemption	256.88
Clairmont Mark D Assessor's Correction – Sold Vehicle	41.67
Corelogic FBO Steed John K. & Amy J Paid by Service Company and at Closing	2739.93

Appendix A (cont)

GELCO Corporation .....	271.08
Assessor's Correction – Sold Vehicle	
Golden Colleen Tuthill Colleen G .....	135.99
Assessor's Correction – Sent to Tolland	
Kermode Michael M.....	383.06
Assessor's Correction – Armed Forces Exemption	
King Robert B (3).....	131.25
Assessor's Correction – Registered out of State	
Ross Shirley.....	57.93
Assessor's Correction – Registered out of State	
Silverman Todd.....	349.58
Assessor's Correction – Sold Vehicle	
Toyota Motor Credit Corp.....	525.23
Assessor's Correction – Registered out of State	
Toyota Motor Credit Corp.....	349.89
Assessor's Correction – Sold Vehicle	
VW Credit Leasing LTD.....	81.57
Assessor's Correction – Sold Vehicle	
Wilson Sheri L (2).....	42.34
Assessor's Correction – Sold Vehicle	

**(4) Prior Overpayments ..... \$176.16**

**(14) Current Overpayments ..... \$5,445.36**

Cc: James Luddecke TXP11081 TXC11081

February 1, 2011

Appendix B



OFFICE OF TOWN CLERK  
BERNICE K. DIXON, CCTC; CMC  
REGISTRAR OF VITAL STATISTICS  
CLERK OF THE TOWN COUNCIL

## TOWN OF VERNON

14 PARK PLACE, VERNON, CT 06066  
Tel: (860) 870-3662  
Fax: (860) 870-3623  
E-mail: townclerk@vernon-ct.gov

**TOWN OF VERNON**  
**RESOLUTION REGARDING PROJECT GRANT AGREEMENT**  
**FOR PHOENIX STREET OVER TANKERHOSEN RIVER,**  
**BRIDGE NO. 146008**

**RESOLUTION:**

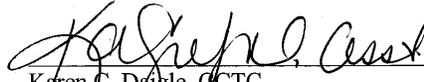
BE IT RESOLVED, THAT JASON L. MCCOY, MAYOR, OF THE TOWN OF VERNON IS AUTHORIZED TO SIGN THE AGREEMENT "***PROJECT GRANT AGREEMENT BETWEEN THE STATE OF CONNECTICUT AND THE TOWN OF VERNON UNDER THE LOCAL BRIDGE PROGRAM FOR PHOENIX STREET BRIDGE OVER TANKERHOSEN RIVER, BRIDGE NO. 146008.***"

Adopted by the Town of Vernon on February 1, 2011.

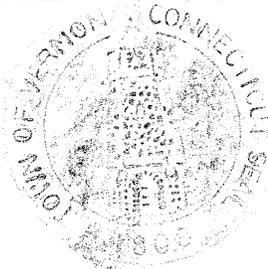
TO WHOM IT MAY CONCERN:

I, Karen C. Daigle, Assistant Town Clerk of the Town of Vernon, do hereby certify that the foregoing RESOLUTION was adopted by the Vernon Town Council at its regular meeting of February 1, 2011.

I FURTHER CERTIFY that said action has not been modified nor rescinded, and that it remains in full force and effect.

  
\_\_\_\_\_  
Karen C. Daigle, CCTC  
Assistant Town Clerk

Dated at Vernon, Connecticut, this 2nd day of February, 2011.



February 1, 2011

Appendix C



# TOWN OF VERNON

14 PARK PLACE, VERNON, CT 06066

Tel: (860) 870-3662

Fax: (860) 870-3623

E-mail: townclerk@vernon-ct.gov

OFFICE OF TOWN CLERK  
BERNICE K. DIXON, CCTC; CMC  
REGISTRAR OF VITAL STATISTICS  
CLERK OF THE TOWN COUNCIL

**TOWN OF VERNON**  
**RESOLUTION REGARDING AGREEMENT FOR PHOENIX**  
**STREET BRIDGE (BRIDGE NO. 146008) UTILIZING FEDERAL**  
**FUNDS**

**RESOLUTION:**

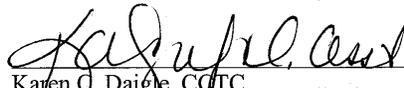
RESOLVED, THAT JASON L. MCCOY, MAYOR BE, AND HEREBY IS, AUTHORIZED TO SIGN THE AGREEMENT ENTITLED "AGREEMENT BETWEEN THE STATE OF CONNECTICUT AND THE TOWN OF VERNON FOR THE CONSTRUCTION, INSPECTION AND MAINTENANCE OF THE REPLACEMENT OF THE PHOENIX STREET BRIDGE (NO. 146008) UTILIZING FEDERAL FUNDS UNDER THE URBAN COMPONENT OF THE SURFACE TRANSPORTATION PROGRAM."

Adopted by the **Town of Vernon on February 1, 2011.**

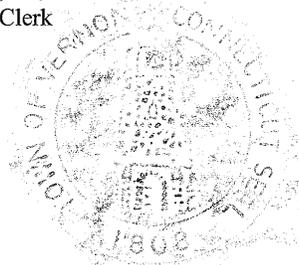
TO WHOM IT MAY CONCERN:

I, Karen C. Daigle, Assistant Town Clerk of the Town of Vernon, do hereby certify that the foregoing RESOLUTION was adopted by the Vernon Town Council at its regular meeting of February 1, 2011.

I FURTHER CERTIFY that said action has not been modified nor rescinded, and that it remains in full force and effect.

  
\_\_\_\_\_  
Karen C. Daigle, CCTC  
Assistant Town Clerk

Dated at Vernon, Connecticut, this 2nd day of February, 2011.



February 1, 2011

Appendix D



OFFICE OF TOWN CLERK  
BERNICE K. DIXON, CCTC; CMC  
REGISTRAR OF VITAL STATISTICS  
CLERK OF THE TOWN COUNCIL

## TOWN OF VERNON

14 PARK PLACE, VERNON, CT 06066  
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**TOWN OF VERNON**  
**RESOLUTION TO EXECUTE GRANT CONTRACT FOR THE**  
**RESTORATION OF THE TALCOTTVILLE MILL COMPLEX**

**RESOLUTION:**

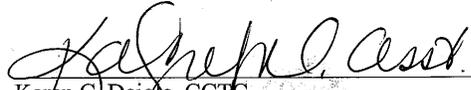
THE TOWN COUNCIL HEREBY RESOLVES THAT MAYOR JASON L. MCCOY IS AUTHORIZED TO FILE AN APPLICATION ON FORMS PRESCRIBED BY THE CONNECTICUT TRUST FOR HISTORIC PRESERVATION FOR A HISTORIC PRESERVATION TECHNICAL ASSISTANCE GRANT IN AN AMOUNT NOT TO EXCEED NINE THOUSAND DOLLARS (\$9,000.00), AND UPON APPROVAL OF SAID REQUEST TO ENTER INTO AND EXECUTE A GRANT CONTRACT WITH THE CONNECTICUT TRUST FOR SUCH ASSISTANCE TO VERNON FOR THE RESTORATION OF THE TALCOTTVILLE MILL COMPLEX.

Adopted by the **Town of Vernon on February 1, 2011.**

TO WHOM IT MAY CONCERN:

I, Karen C. Daigle, Assistant Town Clerk of the Town of Vernon, do hereby certify that the foregoing RESOLUTION was adopted by the Vernon Town Council at its regular meeting of February 1, 2011.

I FURTHER CERTIFY that said action has not been modified nor rescinded, and that it remains in full force and effect.

  
Karen C. Daigle, CCTC  
Assistant Town Clerk

Dated at Vernon, Connecticut, this 2nd day of February, 2011.

February 1, 2011

Appendix E

**Budget Amendment Request**

Total Amount Requested: \$73,400.00 Fiscal Year 2010 - 2011 Date: January 25, 2011

To: Finance Officer	From (Department): DPW - Snow Removal	Amendment #: 3
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Type of Amendment (X):  Additional Appropriation  Pass-Through  Transfer

*Request is hereby submitted for amendment(s) of budget as indicated.*

Department	Account Description	Org Code	Object	Amount
<b>FROM:</b>				
Fund Balance		100	31200	70,000.00
Contingency	Contingency	10672280	58400	3,400.00
<b>"FROM" Subtotal:</b>				<b>\$ 73,400.00</b>

Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
1. Snow Removal	Overtime wages	10340204	51020	44,000.00
2. Snow Removal	Gravel / Sand / Salt	10340204	56181	10,000.00
3. DPW - Equipment Maintenance	Repair machinery and equipment	10340202	54320	16,000.00
4. Snow Removal	Plows and trailers	10340204	57650	3,400.00
<b>"TO" Subtotal:</b>				<b>\$ 73,400.00</b>

No.	COMMENTS CONCERNING BUDGET AMENDMENT REQUEST
1.	To cover costs of snow removal overtime. Total overtime through January 21, 2011, amounts to \$103,416.05. This request is to assure funding is in place for the upcoming winter months.
2.	To cover anticipated costs for calcium / salt for snow and ice control.
3.	In the past few weeks approximately \$15,000.00 was required for major repairs, (transmissions, axles, rear end & augurs), creating a deficit in this account.
4.	Two snow blowers met their useful life during the past storms and need replacement. The \$3,400.00 is an estimate. This request is for funding from contingency.

	1	2	3	4
Balance in account for which funds are requested:	(13,416.05)	43,199.76	(1,543.49)	-
Original appropriation in account:	90,000.00	71,000.00	20,000.00	-
Plus or minus prior amendments:	-	-	-	-
Amount of appropriation to date:	90,000.00	71,000.00	20,000.00	-

James M. Luddecke  January 25, 2011  
 Department Head Signature Date

At a meeting of the Town Council held on \_\_\_\_\_ the above request(s) was/were approved in the amount of: \_\_\_\_\_  
 Signature of Town Administrator: \_\_\_\_\_

February 1, 2011

Appendix E (cont)

**Budget Amendment Request**

Total Amount Requested: \$64,000.00 Fiscal Year 2010 - 2011 Date: February 1, 2011

To: Finance Officer	From (Department):	Law	Amendment #:	4
Type of Amendment (X): <input checked="" type="checkbox"/> Additional Appropriation <input type="checkbox"/> Pass-Through <input type="checkbox"/> Transfer				

Request is hereby submitted for amendment(s) of budget as indicated.

Department	Account Description	Org Code	Object	Amount
<b>FROM:</b>				
Fund Balance		100	31200	64,000.00
<b>"FROM" Subtotal:</b>				<b>\$ 64,000.00</b>

Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
1. Law	Town Attorney	10112121	53110	12,000.00
2. Law	Labor relations	10112121	53120	22,000.00
3. Law	Other legal fees and services	10112121	53140	30,000.00
4.				
<b>"TO" Subtotal:</b>				<b>\$ 64,000.00</b>

No.	COMMENTS CONCERNING BUDGET AMENDMENT REQUEST
1	To cover projected costs for the coming months associated with Town Attorney legal matters.
2	To cover projected costs for the coming months associated with collective bargaining negotiations and other labor related matters.
3.	This account is for legal costs separate from town attorney and labor fees. Costs incurred are for tax foreclosures and other tax related matters, accounting for approximately \$24,000.00; and costs involving Talcottville Road, West Street; and Hillside Industrial.

	1	2	3	4
Balance in account for which funds are requested:	5,000.00	900.00	(21,515.91)	
Original appropriation in account:	55,000.00	51,000.00	24,000.00	
Plus or minus prior amendments:	-	-	-	
Amount of appropriation to date:	55,000.00	51,000.00	24,000.00	-

James M. Luddecke  January 25, 2011  
**Department Head** **Signature** **Date**

At a meeting of the Town Council held on \_\_\_\_\_ the above request(s) was/were approved in the amount of: \_\_\_\_\_  
 Signature of Town Administrator: \_\_\_\_\_

February 1, 2011

Appendix E (cont)

**Budget Amendment Request**

Total Amount Requested: \$16,000.00 Fiscal Year 2010 - 2011 Date: February 1, 2011

To: Finance Officer	From (Department): Refunds - Tax Adjustments / Building Refunds	Amendment #: <b>5</b>
Type of Amendment (X): <input checked="" type="checkbox"/> Additional Appropriation <input type="checkbox"/> Pass-Through <input type="checkbox"/> Transfer		

*Request is hereby submitted for amendment(s) of budget as indicated.*

Department	Account Description	Org Code	Object	Amount
<b>FROM:</b>				
Fund Balance		100	31200	16,000.00
<b>"FROM" Subtotal:</b>				<b>\$ 16,000.00</b>

Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
1. Refunds - Tax Adjustments	Tax refunds	10114145	58200	16,000.00
2.				
3.				
4.				
<b>"TO" Subtotal:</b>				<b>\$ 16,000.00</b>

No.	COMMENTS CONCERNING BUDGET AMENDMENT REQUEST
1	To cover tax refunds paid this year for prior year collections. The request is an estimate through June 30, 2011, and any excess funds will return to fund balance.
2	

	1	2	3	4
Balance in account for which funds are requested:	(3,060.44)			
Original appropriation in account:	25,000.00			
Plus or minus prior amendments:	-	-		
Amount of appropriation to date:	25,000.00	-	-	-

James M. Luddecke \_\_\_\_\_ January 25, 2011  
**Department Head** *James M. Luddecke* **Signature** **Date**

At a meeting of the Town Council held on \_\_\_\_\_ the above request(s) was/were approved in the amount of: \_\_\_\_\_  
 Signature of Town Administrator: \_\_\_\_\_

February 1, 2011

Appendix E (cont)

**Budget Amendment Request**

Total Amount Requested: \$62,604.00 Fiscal Year 2010 - 2011 Date: February 1, 2011

To: Finance Officer	From (Department): Town Clerk	Amendment #: 6
Type of Amendment (X): <input type="checkbox"/> Additional Appropriation <input checked="" type="checkbox"/> Pass-Through <input type="checkbox"/> Transfer		

Request is hereby submitted for amendment(s) of budget as indicated.

Department	Account Description	Org Code	Object	Amount
<b>FROM:</b>				
Fund Balance		100	31200	62,604.00
<b>"FROM" Subtotal:</b>				<b>\$ 62,604.00</b>

Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
1. Town Clerk	Farmland preservation	10115150	58257	62,604.00
2.				
3.				
4.				
<b>"TO" Subtotal:</b>				<b>\$ 62,604.00</b>

No.	COMMENTS CONCERNING BUDGET AMENDMENT REQUEST
1	During fiscal year 2010-2011, the Town Clerk has retained \$36.00 per document recording in accordance with the Farmland and Historic Preservation Act. The law stipulates that this fee is to be remitted to the State Treasurer. The amount, \$62,604.00, represents collections for the period July - November, 2011.  This request is a "Pass-Through".

	1	2	3	4
Balance in account for which funds are requested:	(62,604.00)			
Original appropriation in account:	-			
Plus or minus prior amendments:	-		-	-
Amount of appropriation to date:	-	-	-	-

James M. Luddecke  
 Department Head  Signature January 25, 2011 Date

At a meeting of the Town Council held on \_\_\_\_\_ the above request(s) was/were approved in the amount of: \_\_\_\_\_  
 Signature of Town Administrator: \_\_\_\_\_

February 1, 2011

Appendix E (cont)

**Budget Amendment Request**

Total Amount Requested: \$74,000.00 Fiscal Year 2010 - 2011 Date: February 1, 2011

To: Finance Officer	From (Department): Police	Amendment #: 7
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Type of Amendment (X):  Additional Appropriation  Pass-Through  Transfer

*Request is hereby submitted for amendment(s) of budget as indicated.*

Department	Account Description	Org Code	Object	Amount
<b>FROM:</b>				
Fund Balance		100	31200	74,000.00
<b>"FROM" Subtotal:</b>				<b>\$ 74,000.00</b>

Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
1. Police	Special services pay	10230180	51050	74,000.00
2.				
3.				
4.				
<b>"TO" Subtotal:</b>				<b>\$ 74,000.00</b>

No.	COMMENTS CONCERNING BUDGET AMENDMENT REQUEST
1	This is a pass-through entry as private contractors pay for police special services.

	1	2	3	4
Balance in account for which funds are requested:	(73,741.04)			
Original appropriation in account:	10,000.00			
Plus or minus prior amendments:	-			
Amount of appropriation to date:	10,000.00			

James M. Luddecke  January 25, 2011  
 Department Head Signature Date

At a meeting of the Town Council held on \_\_\_\_\_ the above request(s) was/were approved in the amount of: \_\_\_\_\_  
 Signature of Town Administrator: \_\_\_\_\_

February 1, 2011

Appendix E (cont)

**Budget Amendment Request**

Total Amount Requested: \$2,719.00 Fiscal Year 2010 - 2011 Date: February 1, 2011

To: Finance Officer	From (Department): Parks and Recreation	Amendment #: 8
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Type of Amendment (X):  Additional Appropriation  Pass-Through  Transfer

*Request is hereby submitted for amendment(s) of budget as indicated.*

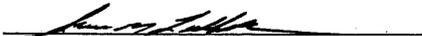
Department	Account Description	Org Code	Object	Amount
<b>FROM:</b>				
Fund Balance		100	31200	1,919.00
Recreation - Parks Maintenance	Chemical supplies	10560254	56183	400.00
Recreation - Parks Maintenance	Lumber and wood products	10560254	56144	400.00
<b>"FROM" Subtotal:</b>				<b>\$ 2,719.00</b>

Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
1. Recreation - Administration	Conference fees and memberships	10560250	55650	204.00
2. Recreation - Parks Maintenance	Other rentals	10560254	54492	1,715.00
3. Recreation - Parks Maintenance	Training	10560254	55674	800.00
4.				
<b>"TO" Subtotal:</b>				<b>\$ 2,719.00</b>

No.	COMMENTS CONCERNING BUDGET AMENDMENT REQUEST
1	Appropriation of scholarship awarded to Amy Locandro from the Connecticut Recreation and Parks Association for the CRPA conference.
2.	Appropriation of funds collected from leagues and special events to cover the cost of portable toilet rentals.
3.	For new employees, funding required for training associated with the Certified Pool Operator course.

	1	2	3	4
Balance in account for which funds are requested:	359.00	942.79	(310.00)	
Original appropriation in account:	2,400.00	6,150.00	800.00	
Plus or minus prior amendments:	-	-	-	
Amount of appropriation to date:	2,400.00	6,150.00	800.00	-

Bruce Dinnie  
Department Head

  
Signature

January 25, 2011  
Date

At a meeting of the Town Council held on \_\_\_\_\_ the above request(s) was/were approved in the amount of: \_\_\_\_\_

Signature of Town Administrator: \_\_\_\_\_

February 1, 2011

Appendix E (cont)

**Budget Amendment Request**

Total Amount Requested: \$4,440.00 Fiscal Year 2010 - 2011 Date: February 1, 2011

To: Finance Officer	From (Department): Collector of Revenue / Independent Audit	Amendment #: 9
Type of Amendment (X): <input type="checkbox"/> Additional Appropriation <input type="checkbox"/> Pass-Through <input checked="" type="checkbox"/> Transfer		

*Request is hereby submitted for amendment(s) of budget as indicated.*

Department	Account Description	Org Code	Object	Amount
<b>FROM:</b>				
Collector of Revenue	Part-time wages	10114146	51030	1,260.00
Contingency	Contingency	10672280	58400	3,180.00
<b>"FROM" Subtotal:</b>				<b>\$ 4,440.00</b>

Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
1. Collector of Revenue	Other fees	10114146	53800	2,685.00
2. Independent Audit	Accounting and auditing fees	10114141	53030	1,755.00
3.				
4.				
<b>"TO" Subtotal:</b>				<b>\$ 4,440.00</b>

No.	COMMENTS CONCERNING BUDGET AMENDMENT REQUEST
1.	To cover summer part-time help. A temp-agency was utilized, thereby allowing the transfer of funds from part-time wages to partially cover the costs, which amounted to \$2,685.00.
2.	To cover the balance of the Town share concerning the independent audit for the fiscal year ended June 30, 2010.
3.	
4.	

	1	2	3	4
Balance in account for which funds are requested:	(183.87)	(1,755.00)		
Original appropriation in account:	9,400.00	45,225.00		
Plus or minus prior amendments:	-	-		
Amount of appropriation to date:	9,400.00	45,225.00	-	-

James M. Luddecke  
 Department Head  
 Signature:   
 Date: January 25, 2011

At a meeting of the Town Council held on \_\_\_\_\_ the above request(s) was/were approved in the amount of: \_\_\_\_\_  
 Signature of Town Administrator: \_\_\_\_\_



February 1, 2011

Appendix E (cont)

**Budget Amendment Request**

Total Amount Requested: \$2,074.00 Fiscal Year 2010 - 2011 Date: February 1, 2011

To: Finance Officer	From (Department):	Public Works	Amendment #:	11
Type of Amendment (X): <input type="checkbox"/> Additional Appropriation <input type="checkbox"/> Pass-Through <input checked="" type="checkbox"/> Transfer				

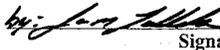
Request is hereby submitted for amendment(s) of budget as indicated.

Department	Account Description	Org Code	Object	Amount
<b>FROM:</b>				
DPW - Leaf Collection Program	Overtime wages	10340209	51020	1,724.00
DPW - Refuse Collection and Disposal	Longevity	10340205	51060	350.00
<b>"FROM" Subtotal:</b>				<b>\$ 2,074.00</b>

Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
1. DPW - Leaf Collection Program	Other fees	10340209	53800	1,724.00
2. DPW - General Maintenance	Longevity	10340201	51060	350.00
3.				
4.				
<b>"TO" Subtotal:</b>				<b>\$ 2,074.00</b>

No.	COMMENTS CONCERNING BUDGET AMENDMENT REQUEST
1.	To cover additional temporary help needed for leaf collection.
2.	Employee transferred to a different department.

	1	2	3	4
Balance in account for which funds are requested:	(1,724.00)	(350.00)		
Original appropriation in account:	7,500.00	6,125.00		
Plus or minus prior amendments:	-			
Amount of appropriation to date:	7,500.00	6,125.00	-	-

Robert Kleinhans  Department Head Signature Date: December 14, 2010

At a meeting of the Town Council held on \_\_\_\_\_ the above request(s) was/were approved in the amount of: \_\_\_\_\_

Signature of Town Administrator: \_\_\_\_\_

February 1, 2011

Appendix E (cont)

**Budget Amendment Request**

Total Amount Requested: \$13,500.00 Fiscal Year 2010 - 2011 Date: February 1, 2011

To: Finance Officer	From (Department):	Public Works	Amendment #:	12
Type of Amendment (X): <input type="checkbox"/> Additional Appropriation <input type="checkbox"/> Pass-Through <input checked="" type="checkbox"/> Transfer				

Request is hereby submitted for amendment(s) of budget as indicated.

Department	Account Description	Org Code	Object	Amount
<b>FROM:</b>				
DPW - Refuse Collection and Disposal	Disposal - Hauling contracts	10340205	54212	13,500.00
<b>"FROM" Subtotal:</b>				<b>\$ 13,500.00</b>

Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
1. DPW - Refuse Collection and Disposal	Vehicle parts	10340205	56510	5,000.00
2. DPW - Refuse Collection and Disposal	Tires	10340205	56511	1,500.00
3. DPW - Recycling	Vehicle parts	10340206	56510	4,300.00
4. DPW - Recycling	Tires	10340206	56511	2,700.00
<b>"TO" Subtotal:</b>				<b>\$ 13,500.00</b>

No.	<i>COMMENTS CONCERNING BUDGET AMENDMENT REQUEST</i>
1.	Due to the complexity of the new automated trucks, we are experiencing additional costs for parts. The larger, heavier bodies, are also shortening the life span of the tires. There is a projected surplus in the hauling account to cover this transfer due to the success of the compaction of bulky waste.

	1	2	3	4
Balance in account for which funds are requested:	(354.00)	2,870.00	111.85	(462.00)
Original appropriation in account:	15,000.00	8,525.00	5,700.00	3,360.00
Plus or minus prior amendments:	-	-	-	-
Amount of appropriation to date:	15,000.00	8,525.00	5,700.00	3,360.00

Robert Kleinhans \_\_\_\_\_ January 25, 2011  
 Department Head Signature Date

At a meeting of the Town Council held on \_\_\_\_\_ the above request(s) was/were approved in the amount of: \_\_\_\_\_  
 Signature of Town Administrator: \_\_\_\_\_