

June 21, 2011

APPROVED MINUTES
VERNON TOWN COUNCIL REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

June 21, 2011 – 7:00 PM

Mayor Jason L. McCoy called the meeting to order at 7:04 PM

A) PLEDGE OF ALLEGIANCE:

B) ROLL CALL:

Present: Council Members Daniel Anderson, Bill Campbell, Marie Herbst, James Krupienski, Brian R. Motola, Pauline Schaefer, Michael A. Winkler

Absent: Daniel Champagne, Mark Etre, Judy Hany, Sean O'Shea, Harry D. Thomas,

Entered During Meeting:

Also Present: Mayor Jason L. McCoy, Town Administrator John Ward, Recording Secretary Jill Kentfield

C) CITIZEN'S FORUM

Michael Carlo, 177 Dockeral Road – Spoke about his experience with the board of education regarding his daughter's identity theft from taking the PSAT's.

Council Member Motola, seconded by Council Member Anderson made a motion to extend citizen's forum for 15 minutes. Motion carried unanimously.

Steve Taylor, 172 Merline Road – Commented on the Vernon Parks and Recreation summer flyer.

Citizen's forum closed at 7:23 PM

D.) PUBLIC HEARINGS

None

E.) PRESENTATIONS BY THE ADMINISTRATION

1. Presentation by Risk Management Program Coordinator, William Call as previously request by Town Council.
Chief ~~Kelly~~ Call presented information regarding his assessment of the Town's risk management practices and provided recommendations. Chief ~~Kelly~~ Call and Peter Graczykowski answered questions from Town Council Members and spoke about next steps of creating 2 separate committees for the Town of Vernon and board of Education to implement the recommendations. Chief ~~Kelly~~ Call will provide information to Town Council members regarding the cost of a tracking program for certifications and trainings.
2. Mayor Jason L. McCoy to report to the Town Council on various topics.
 - Mayor McCoy visited Vernon Center Middle School's career day on June 7, 2011
 - Vernon Center Middle School was recognized for it's healthy habits and participation in Fuel Up to Play 60 an in-school nutrition and activity program sponsored by the NFL and US Dept of Agriculture.
 - Mayor McCoy participated in the ribbon cutting at Dunkin Donuts at Lafayette Square on June 11, 2011
 - The Vernon Community Network revealed the Vernon Community plan for children and health.

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- Town of Vernon 3rd graders participated in a mock Town Council meeting and scavenger hunt on June 15, 2011
- The crematorium will be completed in the next 13-14 weeks
- Sewer commission is looking into funding to help restaurants comply with the new law regarding the mandate for grease catchers
- James Luddecke and Aaron Nash completed the P-cards for Munis which will relate to a cost saving for the town by reducing bank charges and interest for purchases.
- Chief Kenny and Town Attorney are working out the logistics of the radio communication system
- There was a 25% reduction in dial-a-ride grant funding, Human services is working on renegotiating the leasing contracts
- GEOTMS includes online applications for Engineering, Economic Development and Planning
- The new HSA insurance for employees has been implemented
- Online payment system for taxes should be implemented this week.
- Presentation of the draft POCD took place on June 9, 2011
- The Department of Public Works is completing various road repairs, including the Hatch Hill Road construction will begin this week
- A new cleaning service was implemented with a cost savings of \$20,000
- Departments are working with the Youth Services Bureau to continue the summer youth employment program.

Council Member Herbst spoke about a constituent call she received regarding the safety of pedestrian crossing on Union Street at the Library and Maple Street school. She requested standing temporary signs that say "pedestrian crossing" be utilized during the construction. Mayor McCoy will write to the state Dept of Transportation and Chief Kenny.

F.) ACTION ON CONSENT AGENDA

Council Member Motola, seconded by Council Member Campbell made a motion to approve the consent agenda items as presented. Council Member Krupienski pulled consent agenda item #'s 1, 6, and 7; Council Member Schaefer pulled Informational item #5; and Council Member Herbst pulled informational items 3 and 4 for discussion. Motion carried unanimously to approve consent agenda items 2, 3, 4, 5 as presented.

C 2. Request the Town Council approve Mayor Jason L. McCoy's reappointment of George J. Greco, (D), 21 Ironwood Drive, Vernon, Connecticut as a regular member of the School Building Advisory Commission, said term to commence on July 1, 2011 and expires on June 30, 2014. (A copy of Mr. Greco's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO TOWN COUNCIL RESOLUTION DATED MAY 17, 2005, ENTITLED "A RESOLUTION CREATING A SCHOOL BUILDING ADVISORY COMMISSION", AS AMENDED ON JUNE 15, 2010, THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF GEORGE J. GRECO (D), 21 IRONWOOD DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE SCHOOL BUILDING ADVISORY COMMISSION SAID TERM TO BEGIN JULY 1, 2011 AND EXPIRES JUNE 30, 2014.

Council Member Motola, seconded by Council Member Campbell made the above motion to approve the Mayor's reappointment of George J. Greco as a regular member of the

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School Building Advisory Commission for a term of July 1, 2011 through June 30, 2014.
Motion carried unanimously.

- C 3.** **Request the Town Council approve the reappointment of Daniel Kennedy, (D) 275 South Street, Apt 3-D, Vernon, Connecticut as a regular member of the Economic Development Commission, said appointment to commence on July 1, 2011 and expires June 30, 2016.** (A copy of Mr. Kennedy's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO C.S.G. § 7-136 AND ORDINANCE NO. 15; TOWN CODE SECTION 10-81 AND 82, THE TOWN COUNCIL HEREBY APPROVES MAYOR JASON L. MCCOY'S REAPPOINTMENT OF DANIEL KENNEDY, (D), 275 SOUTH STREET, APT. 3D, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE ECONOMIC DEVELOPMENT COMMISSION FOR A TERM BEGINNING ON JULY 1, 2011 AND ENDING JUNE 30, 2016.

Council Member Motola, seconded by Council Member Campbell made the above motion to approve the Mayor's reappointment of Daniel Kennedy as a regular member of the Economic Development Commission for a term of July 1, 2011 through June 30, 2016.
Motion carried unanimously.

- C 4.** **Request the Town Council approve the appointment of Joseph Grabinski, (R), 623 Dart Hill Road, Vernon, Connecticut as a regular member of the Senior Citizens Advisory Committee, said term to commence July 1, 2011 and expire on June 30, 2014.** (A copy of Mr. Grabinski's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO VERNON'S CHARTER CHAP. XV, SEC. 3; EST. 03-02-1982, THE TOWN COUNCIL APPROVES MAYOR JASON L. MCCOY'S APPOINTMENT OF JOSEPH GRABINSKI, (R), 623 DART HILL ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE SENIOR CITIZEN'S ADVISORY COMMITTEE, SAID TERM TO BEGIN ON JULY 1, 2011 AND EXPIRE ON JUNE 30, 2014.

Council Member Motola, seconded by Council Member Campbell made the above motion to approve the Mayor's appointment of Joseph Grabinski as a regular member of the Senior Citizens Advisory Committee for a term of July 1, 2011 through June 30, 2014.
Motion carried unanimously.

- C 5.** **Request the Town Council send proposed ordinance "ORDINANCE NO. _____, AN ORDINANCE CREATING AN OTHER POST EMPLOYMENT BENEFITS TRUST FUND AND AN OTHER POST EMPLOYMENT BENEFITS BOARD" to a public hearing.** (A copy of a memorandum from James Luddecke, Finance Officer and Treasurer dated June 17, 2011 to Mayor Jason L. McCoy, John D. Ward, Town Administrator and the Town Council is included for Council review.) **Appendix A**

PROPOSED MOTION:

THE TOWN COUNCIL, CONSISTENT WITH CHAPTER V, SECTIONS FIVE AND SIX OF THE VERNON TOWN CHARTER, ENTITLED "PUBLIC HEARING ON AND PUBLICATION OF ORDINANCES," HEREBY SCHEDULES A PUBLIC HEARING

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REGARDING AN ORDINANCE ENTITLED "ORDINANCE NO. _____, AN ORDINANCE CREATING AN OTHER POST EMPLOYMENT BENEFITS TRUST FUND AND AN OTHER POST EMPLOYMENT BENEFITS BOARD" AT 7:05 PM ON TUESDAY, JULY 19, 2011 LOCATED AT THE COUNCIL CHAMBERS, THIRD FLOOR, 14 PARK PLACE, VERNON, CONNECTICUT TO HEAR COMMENTS AND TAKE NECESSARY ACTION RELATIVE TO THE PROPOSED ORDINANCE.

Council Member Motola, seconded by Council Member Campbell made the above motion to send the proposed ordinance "ORDINANCE NO. _____, AN ORDINANCE CREATING AN OTHER POST EMPLOYMENT BENEFITS TRUST FUND AND AN OTHER POST EMPLOYMENT BENEFITS BOARD" to a public hearing on July 19, 2011 at 7:05 PM. Motion carried unanimously.

G.) IDENTIFICATION AND ADOPTION OF ADDITIONAL AGENDA ITEMS

H.) PENDING BUSINESS

1. **Town Council discussion requested by Council Member Herbst regarding the Town of Vernon's financing of a lease for Board of Education janitorial equipment at the June 7, 2011 Town Council meeting.** (A copy of the June 9, 2011 Patch.com article; the Journal Inquirer article of June 8, 2011; the Board of Education minutes and a letter from Mayor Jason L. McCoy to Council Member Marie Herbst relative to same are included for Council review.)

Discussion took place regarding the lease for Board of Education janitorial equipment. Council Member Herbst requested if there is extra funding in the 2010 budget, the equipment should be purchased with that funding.

8:32 PM – Council Members Anderson and Winkler left the table

8:32 PM Recess

8:38 PM Reconvene

8:38 PM – Council Members Anderson and Winkler returned

2. **February, 2011 roof snow removal update as previously requested.** (A memorandum from John D. Ward dated June 17, 2011 to Mayor Jason L. McCoy and the Vernon Town Council and a summation by Public Works Director Robert J. Kleinhans is included for Council review.)

A list of snow removal expenses and claims was provided to Town Council Members. Discussion took place. Council Member Krupienski requested salaries of employees participating in the snow removal be included in the breakdown.

I.) NEW BUSINESS

None

J.) INTRODUCTION OF ORDINANCES

None

K.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

None

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L.) DISCUSSION OF ADDITIONAL AGENDA ITEMS, PULLED CONSENT ITEMS FROM F) AND PULLED ITEMS FROM O) INFORMATIONAL ITEMS, ETC

- C 1.** **Request the Town Council approve budget amendments # 43-53 for fiscal year 2010-2011, as provided by Finance Officer James Luddecke.** (A copy of budget amendment forms are attached for Council review.) **Appendix B**

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS # 43-53 FOR FISCAL YEAR 2010-2011, AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY THE FINANCE OFFICER, JAMES LUDDECKE.

Council Member Motola, seconded by Council Member Krupienski made the above motion to approve budget amendments #43-53 for fiscal year 2010-2011. Discussion took place. The motion for a bid waiver approved at the May 17, 2011 Council meeting for repairs to pumper truck known as ET541 may need to be amended to include the extra \$2000.00 if needed to fix the vehicle. Motion carried unanimously.

- C 6.** **Request the Town Council authorize the Mayor Jason L. McCoy to submit an application to the State of Connecticut LOCIP Program for a grant in the amount of \$406,640.00 for the Main Street Bridge Reconstruction, Talcottville.** (A copy of a memorandum from James Luddecke, Finance Officer and Treasurer dated June 16, 2011 to John D. Ward, Town Administrator is included for Council Review.) **Appendix C**

PROPOSED MOTION:

THE TOWN COUNCIL AUTHORIZES THE MAYOR JASON L. MCCOY TO SUBMIT AN APPLICATION TO THE STATE OF CONNECTICUT LOCAL CAPITAL IMPROVEMENT PROGRAM (LOCIP) FOR A GRANT IN THE AMOUNT OF \$406,640.00 TO BE EXPENDED FROM THE RESERVE FOR CAPITAL AND NON-RECURRING EXPENDITURES ACCOUNT FOR THE **MAIN STREET BRIDGE RECONSTRUCTION**; AND TO AMEND THE TOWN'S SIX-YEAR CAPITAL IMPROVEMENT PLAN TO INCLUDE THE REVISED COST ESTIMATE OF \$3,283,200.00 FOR THIS PROJECT.

Council Member Motola, seconded by Council Member Krupienski made the above motion to authorize the Mayor to submit an application to the State of Connecticut LOCIP Program for a grant in the amount of \$406,640.00 for the Main Street Bridge Reconstruction, Talcottville. Discussion took place. Motion carried unanimously.

- C 7.** **Request for Tax Abatement for Prior Year.** (A copy of a memorandum from Harold Cummings, Town Attorney to John D. Ward, Town Administrator dated June 15, 2011 is included in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES ONE (1) ABATEMENT OF TAXES ON THE GRAND LIST OF OCTOBER 1, 2008, ACCOUNT # 01-0310191 IN THE AMOUNT OF \$9,937.09 AS OUTLINED IN THE MEMORANDUM FROM HAROLD CUMMINGS, TOWN ATTORNEY TO JOHN D. WARD, TOWN ADMINISTRATOR DATED JUNE 15, 2011.

Council Member Motola, seconded by Council Member Campbell made the above motion to approve the request for tax abatement for prior year. Discussion took place. Town Attorney Cummings answered questions. Motion carried unanimously.

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Informational item # 3: Council Member Herbst requested Economic Development Coordinator Gately review preliminary meeting minutes to find answers to fundamental questions. Discussion took place.

Informational item #5: Council Member Herbst requested a definition of "intern" from Administration. Mayor McCoy will provide this at the next Town Council Meeting. She also requested a list of duties and responsibilities of the interns in the Administrative Office. Mayor McCoy explained that they provide support to the Mayor and his office.

Informational item #4: Discussion took place regarding the report of the May and June expenditures and encumbrances of the Board of Education budget. James Luddecke answered questions from Town Council Members. Mr. Luddecke will provide a report of the special education funds awarded to the Town at the next Town Council meeting.

9:24 PM – Mayor McCoy left the meeting, Deputy Mayor Motola took over as chair of the Council.

M.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR MEETING OF JUNE 7, 2011 AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Motola, seconded by Council Member Krupienski made a motion to waive the reading of and approve the minutes of the June 7, 2011 Regular Town Council meeting. Council Member Krupienski requested the following changes:

Page 1 - Steve Taylor address to 172 Merline Road
Page1 – Fix typo of extra "l" in Fire Marshal
Page 3 – Fix spelling of Phillip Bunick

Motion to approve minutes as amended carried unanimously.

THE TOWN COUNCIL WAIVES THE READING OF THE DRAFT TWO MINUTES OF THE REGULAR MEETING MAY 17, 2011 AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Motola, seconded by Council Member Krupienski made a motion to waive the reading of and approve draft #2 minutes of the May 17, 2011 Regular Town Council meeting. Motion carried unanimously.

N.) EXECUTIVE SESSION

Council Member Motola, seconded by Council Member Krupienski made the following motion to go into executive session:

MOTION

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES SECTION 1-200(2) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS STRATEGY AND NEGOTIATIONS WITH RESPECT TO THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE VERNON BOARD OF EDUCATION AND VERNON SCHOOL ADMINISTRATORS ASSOCIATION; AND INVITES PETER GRACZYKOWSKI, ASSISTANT TOWN ADMINISTRATOR, TO ATTEND.

Motion carried unanimously.

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O.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Annual Inspection Report – submitted by the Permanent Municipal Buildings Committee Chair John Leary dated June 1, 2011.
2. Building Department Monthly Report for May 2011, as submitted by Harry Boyko, Building Official.
3. Business Plan and Reference Materials relative to our Economic Development Coordinator as previously requested.
4. Education Appropriation Summary Fiscal Year 2010-2011, May and June Expenditures as provided by James M. Luddecke, Finance Officer dated June 16, 2011.
5. Summary of Interns and Temporary Workers for Fiscal Year July 1, 2010 through June 30, 2011, as provided by James M. Luddecke, Finance Officer.
6. EMS Monthly Report for May, 2011 as presented by Jean Gauthier, EMS Coordinator.
7. CIRMA reimbursement letter dated March 16, 2011 re: \$1274.00 equity distribution. Memorandum from Peter Graczykowski, Assistant Town Administrator dated June 15, 2011 to Mayor Jason L. McCoy and the Town Council re: explanation of same.
8. Summary of pending LOCIP Projects and available balances as provided by James Luddecke, Finance Officer dated June 16, 2011.
9. Monthly Report – May, 2011 – Vernon Youth Services Bureau as submitted by Alan Slobodien, YSB Director.
10. Invitation to the Ground Breaking Ceremony, Vernon Community Arts Center, June 30, 2011 at 4:30 PM. All are welcome.
11. Town of Vernon, Fireworks invitation, June 30, 2011 6:00 – 10:00 PM. All are welcome.

Adjourn (9:56 PM)

Council Member Schaefer, seconded by Council Member Krupienski made a motion to adjourn. Motion carried unanimously.

Received: June 23, 2011

Approved: August 16, 2011

Respectfully Submitted,

Jill Kentfield
Recording Secretary

Karen C. Daigle, CCTC
Assistant Town Clerk