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Vernon School Readiness Council
February 2, 2018
Regular meeting draft meeting minutes
BoE/Central Office, 9:30-11:00am

VSRC Mission: To ensure that every child in Vernon will start school ready to learn

I. **Welcome and Introductions**
People present: Allison Maynard, Stephanie Grant, Cynthia Zingler, Katie Riordan Napolitan, Jill Mahoney, Peggy Stickel, Renee DaSilva, Michelle Hill, Telea Shepard, Jennie Shea, Betsy Crayton, Shahla Zarinejad, and Brandy Haass

II. **Approval of meeting minutes for November 2nd meeting**
A motion to approve the November 2nd draft minutes as presented was made, seconded, and passed. All were in favor.

III. **School Readiness (SR) and Preschool Development Grant (PDG) Liaison Update: Renee Dasilva**

a) **Enrollment**
YMCA funded for SR: 18 full day, full year slots: The YMCA reported 2 openings
VPS: funded for SR: 27 part day, part year slots and 4 school day, school year slots
PDG: 27 improved slots and 27 expanded slots: VPS reported that all slots are filled.

b.)2018-19 SR grant and PDG update: Renee
Renee reported that the 2018-19 Sr application is out. Because the grant is in its second year, it is not required that a local RFP go out and that the VSRC can reapply with the current slot allocations or can apply with a reallocation of slots with a different provider. Renee asked the group for input on whether Vernon should reapply with the current slot allocations or if we should consider changes. All present agreed to re-apply with the current allocation.
Renee also passed around the PDG interim report and budget for Council members to review.

IV. **SR Monitoring report: Jill Mahoney**
Jill Mahoney, an outside monitoring consultant, presented the monitoring report she conducted for the Vernon Public Schools School Readiness program. She began by describing the tool she used designed by the OEC to measure compliance with the SR and PDG standards and provided information on the areas she identified that need addressing. A corrective action report in response to these items is due to her by February 28.
Jill also shared potential revenue figures based upon current enrollment using the parent fee schedule to provide an idea on what could be collected if the Vernon Public schools charged the parent fee using the School readiness parent fee schedule.

V. **VSRC Revised Policies and Procedures**

a. **GP B-06**

The recently approved Vernon School Readiness Council Policies and procedures were provided. Renee explained that in order to be very clear and in full compliance with GP-06 , she proposed that the types of slots along with number of hours required for the slots be added to the students with IEP, special health care needs, or other disabilities section. A motion to accept the proposed changes to this section as presented by Renee was made, seconded, and was passed. All were in favor.

VI. **PDG Professional Dev Budget : Renee Dasilva**

The group discussed options for using the remaining professional development funds provided by PDG. Two options discussed included one, reimbursing teachers for continuing education and two, providing training for staff on "Conscious Discipline." Three members spoke highly of their experience with the Conscious Discipline training they had. It was agreed by all that the PDG remaining professional development funds shall be used for Conscious Discipline training for preschool teachers.

VII. **Ready Set School Fair: Sat., February 24 10:00-1:00 at VCMS**

Cynthia Zingler shared information about the upcoming ready set school fair. Children will have a variety of activity stations to participate in and will leave with fun learning materials they can use at home. As part of an opportunity to experience a school bus ride, families will be able to board a bus from certain neighborhoods in Vernon to get to the fair. She also shared information about the many parent learning opportunities taking place with in the schools and online.

VIII. **Partner updates**

Shahla share a Feb. 3rd event taking place at the library for families called take your child to the library day.

Allison from Vernon Social Services shared information about the camp scholarship program that Vernon families can apply for through Social Services to attend Vernon Park and Rec camps. Families who are interested can call Social Services to see if they are eligible.

Submitted by: Michelle Hill

Michelle Hill