

Town of Vernon, Vernon, Connecticut
Risk Management Advisory Committee

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Minutes of Meeting of February 14, 2012

Meeting called to order in Town Council Chambers by Chairman Males at 7:00 PM

Attendees: Committee Members: George Males, Ellen Kates, Bill Mc Manus, Carl Slusarczyk, Paul Jonas
- Absent: Tony Zapolla
Board of Education Representative: William Nicholson
Town Representative: John Ward, Town Administrator
Guests: - Christopher Wardrop, Producer, USI
- David Demcheck, CIRMA, George Tamarro, CIRMA

Public Comment: There were no members of the public present to comment.

Discussion:

1. Motion made by Bill Mc Manus, second by Carl Slusarczyk, to accept the minutes of the Committee meeting of December 13, 2011. Vote - unanimous.
2. George Tamarro was introduced as CIRMA's new Account Manager for the Vernon Insurance Program. George replaces Dave Demcheck in this capacity.
3. CIRMA presented and described the results of its 6 Year Workers' Compensation Loss Control Report that the Committee had requested at its December meeting. The Report provides a detailed breakdown of loss claims, injuries and costs by Town and Board of Education by separate departments and different employee groups. The Committee agreed that this report should prove to be a valuable tool for the new Town Safety Committee that is forming to study and develop programs to improve on the job safety and lower Workers Comp claims going forward. Several valuable comments and suggestions came out of this discussion.
4. Mr. Ward and Chief Call provided an update on the progress of implementing the new Townwide Safety Committee. They are awaiting the appointment of committee representatives from the various town departments. Part of the delay here has been attributable to the loss of former Assistant Town Administrator, Peter Gracykowski. Mr. Ward indicated that the Town Council recently approved the hiring of Peter's Replacement, Dawn Maselek, who will start working for the Town in two weeks.
5. Mr. Wardrop indicated he has participated in meetings with the Superintendent of Schools and representatives of the Board of Education who have initiated steps to engage actively in Loss Control programs and studies. He reported favorable results in this initial steps by the BoE.

6. Next Committee meeting is scheduled for April 13, 2011. Chairman Males requested CIRMA to run updated Loss Control reports so the Town Safety Committee will have up to date data [March 31, 2012] to work with as they begin their duties. CIRMA volunteered to also provide some Peer Analysis reports comparing Vernon's loss control results to those of towns of comparable size and makeup.
7. Adjournment: Motion made to adjourn the meeting made by Mr. Jonas, Second by Mr. Slusarczyk. Vote unanimous. Meeting adjourned at 8:15 PM

Respectfully Submitted,
William McManus, Recording Secretary