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**Minutes**

Town of Vernon Risk Mgmt. Advisory Committee

Town of Vernon, Connecticut Risk Management Advisory Committee  
Meeting Minutes.  
February 8, 2011

The regular meeting was called to order by Tony Zapolla at 7:15pm.  
The attendance did not meet the minimum quorum requirements for voting purposes.

**In attendance,**

Tony Zapolla, Committee Member  
William J McManus, Committee Member  
Paul Jonas, Jr., Committee Member  
Peter Graczykowski, Assistant Town Administrator/Town Liaison  
Chris Wardrop, USI Connecticut, Town of Vernon Broker Representative

**Absent**

George Louis Males, President  
Ellen M. Kates, Committee Member  
Carl Siusarczyk, Committee Member  
William M. Call, Fire Chief/Risk Management Coordinator

**Public Comment**

There were no members of the public in attendance.

**Approval of Prior Minutes**

The Committee could not approve the minutes of December 16, 2010.  
The approval of the minutes will be put on the agenda for the regular meeting scheduled on April 12, 2011.

**New Business**

Preparations for 2011-2012 Property & Casualty RFP and Broker/Agent.  
Discussion included changes to update the RFP from 2007.  
There will be two proposals, one price proposal and one qualification proposal.  
Other discussion included the inherent insurance risks associated with a severe winter, particularly snow and ice removal.

**Old Business**

The committee asked that Chief Call as the Town Risk Management Program Coordinator to report on the progress of the Risk Management Program at our next meeting on April 12, 2011.  
Chris Wardrop indicates that the Claim University is still in the works, probably April.

**Next Meeting**

The next regular meeting is scheduled for April 12, 2011 at 7:00pm, in the council chambers at the Town of Vernon Town Hall, 14 Park Place, Vernon, Connecticut unless announced and posted differently.

Motion to adjourn was made by Tony Zappolla at 8:22pm, seconded by Paul Jonas, Jr. and passed unanimously.

Prepared By

  
Paul Jonas, Jr., Committee Member.