



TOWN OF VERNON

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Risk Management Committee

Town of Vernon, Risk Management Advisory Committee December 8, 2015 meeting – DRAFT

In Attendance:

Jim Luddecke, Committee Member
Fred Padget, Committee Member
Bill Gilson, Committee Member
Paul Jonas, Committee Member
Rob Grasis, WPCA Liaison

Chris Wardrop, USI
Dawn Maselek, Assistant Town Administrator
Michael Purcaro, Business Manager, BOE/Risk Manager
Thomasina Russell, Vernon BOE Liaison

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Absent:

John Morissette, Committee Member

Meeting called to order by Paul Jonas at 7:05 p.m.

Public Comment

There was no public comment.

Approval of Minutes

Paul Jonas made motion to approve minutes from September 9, 2015 meeting, seconded by Bill Gilson. All in favor with one abstention by Thomasina Russell.

New Business

- a. Chief Kenny provided the Committee with information on, and demonstration of, the new Police body cameras. Policies regarding camera usage are comprised of recommendations by the State, PERF, ACLU and Connecticut Police Chiefs Association.
 - Chief Kenny offered to provide the Committee with an update next year and the Committee welcomed it.
- b. Chris Wardrop provided the Committee with a list of the insurance limits for the current year. Costs are lower than in the past. Overall the Town and BOE have done well to keep the cost levels down or reduced.
 - Presently there is no coverage for drones utilized by school photography class so they are grounded.
 - Travel Insurance for Schools is included in the current coverage.
- c. Dawn Maselek provided update on Town Safety Committee.
 - Annual EAP memo and annual Winter Operations memo sent out to Town employees.

- Departments at last Safety Committee meeting advised to notify Public Works of all building repair. Public Works provided Administration a list of repairs in the last quarter – it appears departments are calling in repairs.
 - i. Advised Committee of recent REK injuries. Risk Management Committee recommends all REK employees be First Aid trained.
 - Michael Purcaro provided an update on BOE Safety Committee. Meeting took place between Custodians and Nurses for visitor injuries. Slip and falls still primary claims. Changes made to reduce claims such as new mats at doorways and near water fountains.
 - i. Statewide Emergency Management exercise went well. Vernon has a good grasp of what needs to be done.
- d. Dawn Maselek, Chris Wardrop and Michael Purcaro provided update regarding Town's insurance coverage for Volunteer Fire Department. The Committee recommended that USI obtain quotes from other agencies for the Town to review.
- e. Dawn Maselek provided Amerbelle update. Going into demolition phase soon. USI continues to work closely with Administration to ensure ample insurance coverage through each phase.
- f. Paul Jonas was recommended by Bill Gilson to continue as Committee Chair for the next year. Seconded by Jim Luddecke. All in favor.

Meeting dates for 2016:

Tuesday, March 8

Tuesday, June 14

Tuesday, September 13

Tuesday, December 13

Motion to Adjourn made by Bill Gilson, seconded by Fred Padget. All in favor. Meeting concluded at 9:08 p.m.

Next meeting March 8, 2016

Prepared by: Dawn R. Maselek, Assistant Town Administrator