



TOWN OF VERNON

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Risk Management Committee

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Town of Vernon, Risk Management Advisory Committee June 10, 2014 meeting – DRAFT

In Attendance:

Jim Luddecke, Committee Member
Tony Zappola, Committee Member
Bill Gilson, Committee Member
Paul Jonas, Committee Member

Chris Wardrop, USI
Dawn Maselek, Assistant Town Administrator
Michael Purcaro, Business Manager, BOE
Benjamin Roth, Senior Systems Engineer, DP

Absent:

William Nicholson
John Ward, Administrator
David Hermann, Committee Member

Fire Chief William Call, Risk Manager

Meeting called to order by Bill Gilson at 7:08 p.m.

Public Comment

There was no public comment.

Approval of Minutes

Tony Zappola made motion to approve minutes from April 23, 2014 meeting, seconded by Bill Gilson. Motion passes.

New Business

- a. Ben Roth, Senior Systems Engineer in Data Processing, provided information regarding the Town's cybersecurity systems and answered questions from the Committee members.

Chris Wardrop, from USI, gave a presentation on Managing Public Sector Cyber Risk and explained the Town's insurance coverage under potential situations, as well as the differences between cyber theft and identity theft. Chris Wardrop recommended to the Committee the Town submit an application for a quote on additional insurance coverage. The Committee will learn a lot from the application process and can make a determination from the information received.

- b. No update for Safety Committee for the Town. The June 4 meeting was cancelled and has been rescheduled for Wednesday, June 18, 2014. The Board of Education Safety Committee meeting met June 5, 2014, as well as their Accident Investigation Committee.

The School's MSDS sheets are being re-written by a subcontractor to comply with GHS. They will be saved in the cloud and hard copy.

The Town's Emergency Operations Plan is being re-written. New safety and security measures for schools were released by the Feds. and Homeland Security that need to be in place before the new school year. Vernon is in good shape.

The Town is implementing a mass emergency notification system using reverse 911, should be active soon.

The Town's chlorine storage levels have been checked and is adequate, we do not exceed any thresholds.

Planning for summer training at the schools was discussed. Two hour training with CIRMA is scheduled for the first day.

Motion to Adjourn made by Bill Gilson, seconded by Paul Jonas. All in favor. Meeting concluded at 8:52 p.m.

Next meeting September 9, 2014

Prepared by: Dawn R. Maselek, Assistant Town Administrator