

Town of Vernon, Vernon, Connecticut  
Risk Management Advisory Committee

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Minutes of Meeting of April 10, 2012

Meeting called to order in Town Council Chambers by Chairman Males at 7:00 PM

Attendees: Committee Members: George Males, Ellen Kates, Bill Mc Manus, Carl Slusarczyk, Paul Jonas, Tony Zapolla  
Board of Education Representative: William Nicholson  
Town Representative: Dawn Maselek, Asst. Town Administrator  
Guests: - Christopher Wardrop, Producer, USI

Public Comment: There were no members of the public present to comment.

Discussion:

1. Motion made by Mr. Zapolla, second by MS. Kates, to accept the minutes of the Committee meeting of February 14, 2012, with corrections identified by Chairman Males. Vote - unanimous.
2. Dawn Maselek was introduced as the Town's new Assistant Town Administrator and representative to the Risk Management Committee. Ms. Maselek provided a brief explanation of her prior work experience. The Committee welcomed her to Vernon and looks forward to working with her on Risk Management issues.

Mr. Males provided Ms. Maselek with a brief history of the Committee's efforts to improve risk management results and produce savings to the Town, most recently through efforts to encourage the implementation of a Townwide Risk Management Safety Committee.

3. At its February meeting, the Risk Management Committee requested CIRMA to provide an updated 1<sup>st</sup> Quarter Workmen Compensation Loss and Claims report building upon the full Report CIRMA presented at the February meeting. It was hoped that this report could be used at the first meeting of the Town Risk Management Safety Committee as a tool for its deliberations. CIRMA had volunteered to provide a supplemental report comparing Vernon's Workmen Compensation results with similar size Connecticut towns.

No updated report was presented at the meeting, nor was a representative from CIRMA present. Ms. Maselek did not know whether John Ward may or may not have received said reports from CIRMA. Chairman Males agreed to contact CIRMA directly to inquire on its status and to convey the Committee's disappointment if said promised report was not delivered to the Town as promised.

4. Mr. Wardrop provided an update of his actions with the Town and Board of Education on Risk Management issues since our last meeting. Chris has had several meetings with the Superintendent of Schools and Board of Ed managers. He feels the Board has taken positive steps to embrace Risk Management and employee Safety concerns. He indicated they have initiated steps to form their own Safety Committee.

Mr Wardrop provided his thoughts on the current landscape in Connecticut of municipality insurers in conjunction with preparations for the next policy renewal season beginning July 1. He said the market is tight, our experience this year has not been good, so we are probably looking at increases in premiums. He indicated he will keep us apprised of ongoing developments as he and the Town approach these renewals.

5. Chief Call was unable to attend this meeting so no progress report was available on efforts to implement the new Safety Committee. It appears little progress has been made by the Town in filling employee positions on the Committee. Part of the delay problems relate to the change in personnel of the Assistant Town Administrator position and other town business.

The Committee emphasized its concerns to Ms. Maselek about the overall delays in pursuing staffing and implementation of this Committee and its potential impact in Town costs of both its Workmens Compensation and other insurance programs. Mr. Wardrop had previously provided the Town and Committee with a specific proposal and schedule of meetings for the new Committee with little positive results to date. The Committee looks forward to working with Ms. Maselek on these important issues.

6. Next Committee meeting is scheduled for June 12, 2012, 7:00 PM, Town Council Chambers.
7. Adjournment: Motion made to adjourn the meeting made by Mr. Jonas, Second by Mr. Slusarczyk. Vote unanimous. Meeting adjourned at 8:05 PM

Respectfully Submitted,  
William McManus, Recording Secretary