



# TOWN OF VERNON

Office of the Mayor

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Daniel A. Champagne  
*Mayor*

Michael J. Purcaro  
*Town Administrator*

Dawn R. Maselek  
*Assistant Town Administrator*

## DRAFT MINUTES

### Town of Vernon Recovery and Reopening Advisory Committee

Thursday, August 13, 2020 at 11:00AM

Via Zoom Audio Teleconference

#### 1. Roll Call

Members Present: Shaun Gately, Economic Development Coordinator and Recovery Officer; James Kenny, Chief of Police; George McGregor, Town Planner; Pauline Schaefer, Town Council Member; Lou Spadaccini, Town Attorney; Patrice Sulik, Director North Central District Health Department and Steven Prattson, Building Official and Daniel Wasilewski, Fire Marshal.

Members Absent: Julie Clay, Town Council Member; Russell DeBella, General Manager of Reins New York Style Deli Restaurant; Bruce Klotter, President of Swiss Cleaners; Andrew Marchese, Zoning Enforcement Officer; Michael Purcaro, Town Administrator and Emergency Management Director;

Additional: Cassandra Santoro, Recording Secretary

Roll call was performed at 11:02 AM by Cassandra Santoro.

#### 2. Public Comment

None

#### 3. COVID-19 Incident Command Update

Shaun Gately explained that Town Administrator Michael Purcaro was unable to attend this meeting and provided the Committee with the following updates: The Town of Vernon's stance on COVID testing is that it does not only need to be diagnostic and that screening purposes are very important and The School reopening committee continues to meet weekly and the Vernon Board of Education will be announcing their reopening plan next week.

Discussion ensued.

#### 4. Current Guidance and Orders

Shaun Gately explained that there has been one new Executive Order since our last scheduled meeting. There have been a total of 64 Executive Orders since the beginning of the Declaration of Emergency. Mr. Gately summarized the newest Executive Order: 7MMM.

Discussion ensued.

#### 5. Local Recovery and Reopening Strategy

Shaun Gately explained that the Tolland County Chamber of Commerce has reached out to members and will be reaching out to arrange a forum to assist local businesses with PPP (Paycheck Protection Program) application and reimbursement forgiveness. Mr. Gately further explained that Milan Cultural did a mask distribution in front of the Town Hall last Saturday, August 8, 2020.

Shaun Gately mentioned that the deadline for the Governors Executive Orders is approaching in early September. The pandemic is not disappearing and the Town of Vernon plans to do what is best for our businesses and may extend permitting for outdoor dining.

#### 6. Next Steps

Shaun Gately thanked the Committee for their participation in our weekly meetings. The Local Recovery and Reopening Advisory Committee will continue as long as it is relevant.

#### 7. Approval of Draft Meeting Minutes of July 30, 2020.

Approval of the minutes for July 30, 2020 meeting were moved by Pauline Schaefer and seconded by Daniel Wasilewski. No discussion. The motion passed with no opposition.

#### 8. Next Meeting

Next ZOOM meeting is scheduled for August 20, 2020.

#### 9. Adjournment

Pauline Schaefer made a motion to adjourn at 11:11AM. Daniel Wasilewski seconded and the motion carried unanimously.

Respectfully submitted,

Cassandra Santoro,  
Recording Secretary