



# TOWN OF VERNON

## Office of the Mayor

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Daniel A. Champagne  
Mayor

Michael J. Purcaro  
Town Administrator

Dawn R. Maselek  
Assistant Town Administrator

## DRAFT MINUTES

### Town of Vernon Recovery and Reopening Advisory Committee

Thursday, June 11, 2020 at 11:00AM

Via Zoom Audio Teleconference

#### 1. Roll Call

Members Present: Julie Clay, Town Council Member; Russell DeBella, General Manager of Reins New York Style Deli Restaurant; Shaun Gately, Economic Development Coordinator and Recovery Officer; George McGregor, Town Planner; Andrew Marchese, Zoning Enforcement Officer; Steven Prattson, Building Official; Michael Purcaro, Town Administrator and Emergency Management Director; Lou Spadaccini, Town Attorney; and Patrice Sulik, Director North Central District Health Department.

Members Absent: Chief of Police, James Kenny; President of Swiss Cleaners, Bruce Klotter; Pauline Schaefer, Town Council Member and Daniel Wasilewski, Fire Marshal.

Additional: Cassandra Santoro, Recording Secretary

Roll call was performed at 11:02 AM by Cassandra Santoro.

#### 2. Public Comment

Russell DeBella spoke regarding successfully having servers and employees return to work.

#### 3. COVID-19 Incident Command Update

Michael Purcaro explained that the Town of Vernon will be returning to full staff as of Monday, June 15, 2020. All Town services will still be by appointment only. Personal Protective Equipment (PPE) for all staff will be provided and physical barriers will be in place. The Town is going to continue to monitor this situation and reserves the right to make changes if necessary.

Mr. Purcaro further explained that the Town will be working with athletic groups like the little league, lacrosse and softball for summer outdoor activities. A Field/Town Facility Use form will need to be signed and returned to acknowledge that users will take full responsibility to enforce social distancing and the use of PPE. The Town will not be hiring monitors for these activities. Additionally, the Town will be looking into opening Valley Falls and Camp Newhoca for a safe waterfront area for residents. This is tentatively scheduled for the first week of July and will be shut down if the mandatory guidelines are not met.

Discussion ensued.

#### 4. Current Guidance and Orders

Shaun Gately explained that the Executive Orders provided by the State are ever-changing guidance. The Town continues to read through all executive orders and interpret the guidelines that best fit the Town of Vernon. Mr. Gately summarized the new Executive orders that were distributed since the last meeting: 7WW, 7XX, and 7YY.

Phase 2 reopening guidelines have been distributed. New and expanded guidance to the following industries are: amusement parks, hotels and lodging, restaurants, museums, zoos, aquariums, indoor recreation activities (bowling alleys and movie theaters), libraries, outdoor events, personal services like nail salons, tattoo parlors etc. and sports and fitness facilities. Social clubs and driving schools were discussed.

Shaun Gately informed the committee that this week the Town of Vernon has distributed 60 thermometers and around 800 masks.

#### 5. Local Recovery and Reopening Strategy

Shaun Gately gave the committee an update on behalf of Daniel Wasilewski, Fire Marshal. The Fire Marshal's office has been busy doing inspections for restaurants and clubs. The Maple Grove is now up and running. Inspections of daycares are going forward to comply with current guidance.

#### 6. Next Steps

Michael Purcaro suggested that weekly meetings continue to meet through to Phase 3. The feedback from the group is appreciated.

#### 7. Approval of Draft Meeting Minutes of June 4, 2020.

Approval of the minutes for June 4, 2020 were moved by George McGregor and seconded by Russell DeBella. No discussion. The motion passed with no opposition or abstention.

#### 8. Next Meeting

Next ZOOM meeting is scheduled for June 18, 2020.

#### 9. Adjournment

The meeting adjourned at 11:23AM.

Respectfully submitted,



Cassandra Santoro,  
Recording Secretary