



TOWN OF VERNON

Office of the Mayor

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Daniel A. Champagne
Mayor

Michael J. Purcaro
Town Administrator

Dawn R. Maselek
Assistant Town Administrator

DRAFT MINUTES

Town of Vernon Recovery and Reopening Advisory Committee

Thursday, July 23, 2020 at 11:00AM

Via Zoom Audio Teleconference

1. Roll Call

Members Present: Shaun Gately, Economic Development Coordinator and Recovery Officer; George McGregor, Town Planner; Andrew Marchese, Zoning Enforcement Officer; Michael Purcaro, Town Administrator and Emergency Management Director; Pauline Schaefer, Town Council Member; Lou Spadaccini, Town Attorney; Patrice Sulik, Director North Central District Health Department and Daniel Wasilewski, Fire Marshal.

Members Absent: Julie Clay, Town Council Member; Russell DeBella, General Manager of Reins New York Style Deli Restaurant; Bruce Klotter, President of Swiss Cleaners; James Kenny, Chief of Police and Steven Prattson, Building Official

Additional: Dawn Maselek, Assistant Town Administrator and Cassandra Santoro, Recording Secretary

Roll call was performed at 11:02 AM by Cassandra Santoro.

2. Public Comment

None.

3. COVID-19 Incident Command Update

Michael Purcaro introduced Assistant Town Administrator, Dawn Maselek to update the committee on the mandatory training for businesses and the government's travel advisories.

Dawn Maselek explained the State requirements for office environments which include: social distancing, masks, handwashing stations, cleaning supplies and weekly PPE training. Mrs. Maselek further explained the Connecticut Travel Advisory and that an employee will need to sign a form that acknowledges accrued time will be used for quarantine of 14 days or provide a negative COVID test, whichever comes first if traveling to a known hot spot. If an employee's destination becomes a hot spot

while they are traveling, Emergency Family and Medical Leave Act (EFMLA) can be used for quarantine.

Discussion ensued.

4. Current Guidance and Orders

The Town continues to read through all executive orders and interpret the guidelines that best fit the Town of Vernon. Mr. Gately summarized the most recent Executive Order: 7III.

5. Local Recovery and Reopening Strategy

Daniel Wasilewski explained that there are no new business applications at this time.

Patrice Sulik mentioned that negative COVID testing for return-to-work orders are being further investigated at this time because individuals can show symptoms up to 14 days after exposure.

6. Next Steps

Michael Purcaro explained that this committee will continue to meet on a weekly basis. Committee input is very important and appreciated.

7. Approval of Draft Meeting Minutes of July 16, 2020.

Approval of the minutes for July 16, 2020 meeting were moved by Pauline Schaefer and seconded by Daniel Wasilewski. No discussion. The motion passed with no opposition.

8. Next Meeting

Next ZOOM meeting is scheduled for July 30, 2020. Michael Purcaro reminded the committee that if anyone has any specific topics they would like discuss to contact Administration at least two days prior to the next scheduled meeting so it can be added to the agenda.

9. Adjournment

The meeting adjourned at 11:17AM.

Respectfully submitted,

Cassandra Santoro,
Recording Secretary