

Risk Management Committee, Town of Vernon

10 MAY 14 AM 8:36

Minutes of Regular Meeting of May 11, 2010

Meeting called to order by Acting Chairperson, Ellen Kates @ 7:00 PM

Attendees: Committee Members: Ellen Kates, Paul Jonas, Bill McManus, Tony Zappola
Carl Slusarczyk

- Absent: George Males

Town Rep: Peter Graczykowski , AssistantTown Administrator

USI Reps: Chris Waldrop, Summer Dickinson

Discussion:

1. Public Discussion: no members of Public present; no comments.
2. Approval of Minutes of April 13, 2010 meeting as submitted. Motion by Mr. Zappola, Second by Mr. Jonas. Vote-Unanimous.
3. Discussion of Current Town Policies and Recommendations to consider for next renewal period effective July 1, 2010.

Mr. Wardrop and Ms. Dickinson provided an overview of current policies and the current marketplace in Connecticut. Still limited to about 3 or 4 major carriers catering to the municipal market. Indicated that they (USI) has vigorously marketed Vernon's program each of the prior three years prompting a drop in current years total premiums compared to the previous year; not always a wise strategy, but will continue to press for best deal on 2010 renewal package.

Much comment and suggestions from committee members. The USI reps answered many specific questions posed such as how are town properties valued each year, and what about coverages for older vehicles town has. Agreed to recommend getting quote on increasing Liability limit from \$ 10 to \$ 15 million.

4. Update on Town's activities and plans following CIRMA's meeting with department and school managers. Mr. Graczykowski indicated that the prior meeting was favorably received by staff and that more meetings will be conducted to further educate all. He further indicated that the Town Council approved a motion to expand the responsibilities of the current Fire Chief to include those of chairing a Town Safety Committee to educate and promote risk management and safety programs for all town departments and employees. The Committee affirmed its opinion that this was a significant step forward in promoting effective risk management programs.

5. Confirmation of proper limits on Town's Workers Compensation program where the self-insurance program stops and the insured program takes effect. Mr. Wardrop provided a corrected addendum to the Town's Annual Report that confirms the limits as \$ 450,000 for police and firefighters and \$ 400,000 for all other employees claims.
6. New info. Mr. Waldrop indicated that USI has offered the services of one of its Loss Control experts, Robert Brown, to help the Town set up and apply a new USI software program to help track and correct issues that arise with the various facilities of the Town. Example was given about an issue that arose at the High School and how this new program might help.
7. Next scheduled committee meeting: June 15, 2010, 7:00PM Town Hall Council Chambers.

Meeting adjourned at 8:15 PM. Motion – Tony Zappola, Second- Carl Slusarczyk,
Vote - Unanimous