



VERNON POLICE DEPARTMENT

APPLICATION INSTRUCTIONS

Peddlers, Hawkers, Solicitors, Canvassers & Salesmen

Vendor permits are governed by Town Ordinance #188, copies of the following documentation will be needed at the time the application is submitted for approval;

- Birth Certificate or INS Resident Card
- Driver's License
- State Sales Tax Certificate

Permits are not issued to companies; each individual engaged in the vending activity must obtain a permit. This is defined to mean the seller, anyone accompanying the seller, driver, or handling money.

In addition to the Vendor's Permit issued by the police department, food vendors must comply with local and State health code requirements. This may include an inspection and the issuance of a certificate from the North Central Health, 106 Lafayette Square, Vernon, 860-872-1501. By signing the application you are acknowledging that you will comply with all applicable health regulations.

All vendors not going door to door must have permission from the property owner where the vending will take place. Stationary vendors must comply with all applicable zoning regulations. Contact the Town of Vernon Building Department, 860-870-3650, to verify your compliance. By signing the application you are acknowledging that you will comply with all applicable zoning regulations.

Anyone convicted of a Felony will be denied a permit.

Additional approval is required for vendors who wish to vend at the "Day in the Park, July in the Sky and Rockville Festival. This approval is obtained from the Town Administrator or designee. Contact the Town Hall, 860-870-3600 for further details.

The completed application with original signatures and notarized must be submitted to the Vernon Police Department Records Unit in person, Monday through Friday, 7:00 am to 4:00 pm. Photocopies of the required documents will be made. The fees are \$20.00 application fee and \$5.00 credential fee. The fees can be paid by bank check or money order made out to the Town of Vernon. Payment made by check or money order requires two separate checks, if permit is denied the \$20.00 check will be returned. If a self-addressed, stamped envelope is included, the permit will be mailed when approved.

PERSONS REQUIRING CREDENTIALS DEFINED

Definitions:

A "Canvasser" or "Solicitor" is defined as any individual whether resident of the Town of Vernon or not, taking or attempting to take orders from anyone on the premises of a house, apartment, trailer, or other place of residence for the sale of goods, wares, merchandise, including articles of food or other personal property of any nature whatsoever

for future delivery, or for services to be performed in the future, whether or not such individual shall carry or expose for sale a sample of the subject of such sale, or whether he is collecting advance payments on such sales or not.

A “Hawker” or “Peddler” means any person, whether principal or agent, who goes from town to town or from place to place in the same town selling or bartering, or carrying for sale or barter or exposing therefor any goods, wares, merchandise, including articles of food, either on foot or from any animal or vehicle.

An “Itinerant Vendor” is defined as any person, whether a principal or agent, who engages in a temporary or transient business in this State either in one locality or in traveling from place to place selling goods, wares, merchandise, or conducting any close-out sale and who for purpose of carrying out such business or sale hires, leases or occupies any building or structure for the exhibition and sale of such goods, wares, and merchandise, temporary or transient business meaning and including and exhibition and sale of goods, wares, or merchandise which is carried on in any tent, booth, building or other structure, unless such place is open for business hours at least nine (9) months in each year.

A “Salesman” is any person who shall sell or expose for sale, or solicit orders for any articles of food, or any goods, wares, merchandise, materials or services, or solicit for any contracts within the Town of Vernon to or from anyone on the premises of a house, apartment, trailer, or other place of residence, and shall include canvassers, solicitors, hawkers, peddlers, and itinerant vendors as above defined.