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TOWN OF VERNON
Planning & Zoning Commission (PZC)
Meeting Minutes – *APPROVED*
Thursday, May 5, 2016
7:30pm
Council Chambers, Third Floor
Memorial Building
14 Park Place, Vernon, CT

1. Call to Order & Roll Call

- Meeting was called to order by Chairman Charles Bardes at 7:30 pm.
- **Regular members present:** Susan Reudgen, Hector Reveron, Victor Riscassi, Wes Shorts and Charles Bardes.
- **Staff Present:** Town Planner Marina Rodriguez
- **Recording Secretary:** Audrey Lanz

2. Administrative Actions / Requests

2.1 Amendment / Adoption of Agenda - Additional business to be considered under agenda item #4 "Other Business".

Susan Reudgen made a motion to accept the agenda as presented. Wes Shorts seconded the motion and the motion passed unanimously.

2.2 Communications received NOT related to agenda items.

None

2.3 Acceptance of Minutes from the 4/21/16 PZC meeting.

- Town Planner Marina Rodriguez made a correction under section 2.1, stating that it was not new Zoning Handbooks that where handed out but amended handbooks.

Wes Shorts made a motion to accept the minutes as amended from PZC 4/21/16. Victor Riscassi seconded the motion and the motion passed unanimously.

3. Public Hearings and Action on Applications

3.1 Application (PZ-2016-07) of Matt Walsh (Starbucks) for a Special Permit to construct an Electronic Message Board Sign at #135 Talcottville Road (Assessor's ID: Map #02, Block #04, Lot/Parcel #078A)

- Chairman Charles Bardes opened the Public Hearing at 7:35pm.
- Town Planner Marina Rodriguez read the Public Notice into record.
- The following Town and Staff comments were received:
  - Town Planner 4/28/16, Design Review 4/2/16, Zoning Enforcement Officer 4/11/16, Health Dept. 4/11/16, Traffic Authority 4/7/16, Building Official 4/5/16, Fire Marshall 4/5/16, Wetlands 4/5/16.
- Matt Walsh from Tim's Sign and Lighting Service presented the application.
- After discussions on the size of the message board, placement and type of board to be used, the PZC concluded that a special permit under section 16.3.10 in the Vernon Zoning Regulations was not needed.

- There was no comment from the public.

Chairman Charles Bardes closed the Public Hearing at 7:50pm.

Wes Shorts made a motion to approve the application. Susan Reudgen seconded the motion and the motion passed unanimously.

3.2 Application (PZ-2016-08) of Christopher Jolly for a Special Permit / Site Plan of Development for a Tattoo / Body Piercing Studio at 20 East Main Street (Assessor's ID: Map #40, Block #0009, Lot / Parcel #00001B)

- Chairman Charles Bardes opened the Public Hearing at 7:52pm.
- Town Planner Marina Rodriguez read the Public Notice into record.
- The following Town and Staff Comments were received:
  - Town Planner 4/28/16, Health Dept. 4/13/16, Building Official 4/7/16, Zoning Enforcement Officer 4/11/16, Wetlands 4/7/16, Fire Marshall 4/7/16.
- Peter Olson, property owner, presented the application.
- There will be no changes made to the outside of the building or landscaping.
- There is adequate parking spaces for both handicap and non-handicap.
- Christopher Jolly, applicant, answered the Commission's questions.
- All necessary NCDHD paperwork is in process and being completed.
- There will be no neon signs or flashing signs.
- Pre-existing signage will be utilized to promote business.
- There was no comment from the public.

Chairman Charles Bardes closed the Public Hearing at 8:08pm.

Chairman Charles Bardes made a motion to approve the application. Hector Reveron seconded the motion and the motion passed unanimously.

4. Other Business

4.1 Receipt of Application
None

4.2 Additional business to be considered should be introduced under PZC meeting agenda item "#2.1 Amendment / Adoption of Agenda" at the beginning of the meeting.
None

5. Adjournment

Wes Shorts made a motion to adjourn the meeting. Victor Riscassi seconded the motion and the meeting adjourned at 8:12pm.

Respectfully Submitted,

Audrey Lanz

Audrey Lanz
Recording Secretary