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**TOWN OF VERNON
Planning & Zoning Commission (PZC)
Meeting Minutes – APPROVED
Thursday, December 18, 2014
7:30pm
Council Chambers, Third Floor
Memorial Building
14 Park Place, Vernon, CT**

1. Call to Order & Roll Call

- Meeting was called to order by Chairman Francis Kaplan at 7:30 pm.
- **Regular members present:** Francis Kaplan, Charles Bardes, Peter Hobbs, John Kleinhans, and Wes Shorts.
- **Alternate members present:** Hector Reveron sitting in for Victor Riscassi
- **Staff Present:** Brianan Nolan Town Planner, Shaun Gately Economic Developer
- **Recording Secretary:** Audrey Lanz

2. Administrative Actions / Requests

2.1 Amendment / Adoption of Agenda - Additional business to be considered under agenda item #5 "Other Business".

- Strike agenda item 2.4 from the agenda as a CGS-8-24 referral is not needed when taking possession of property.

A motion was not made in accepting the agenda.

2.2 Communications received NOT related to agenda items.

No communications where received.

2.3 Acceptance of Minutes from the 12/4/2014 PZC meeting.

A motion to accept the minutes from PZC 12/4/2014 meeting was made by Peter Hobbs and seconded by Wes Shorts. Motion passed unanimously.

3. Public Hearings and Action on Applications

None

4. Other Business

4.1 Discussion: Cancellation of regularly scheduled Planning & Zoning Commission meeting.

- A discussion ensued on the legality of the commission's chairman speaking on behalf of the commission to schedule Public Hearings.
 - Town Planner Brianan Nolan will check into this.
- This discussion is tabled until the next scheduled PZC meeting on 1/8/2015.

4.2 Receipt of Application

4.1.1 Application (PZ-2014-14) of Kenneth Boynton for a Subdivision of 10 Building lots at #263 South Street (Assessor's ID: Map #24, Block #65, Lot/Parcel #6)

- The Commission accepted the application and scheduled the Public Hearing for Application (PZ-2014-14) at the January 8, 2015 PZC meeting.

4.3 Additional business to be considered should be introduced under PZC meeting agenda item "#2.1 Amendment / Adoption of Agenda" at the beginning of the meeting.

No additional business.

5. Adjournment

A motion was made by Wes Shorts and seconded by Hector Reveron to adjourn the meeting. The motion was carried unanimously. Meeting adjourned at 8:00 pm.

Respectfully Submitted,

Audrey Lanz

Recording Secretary