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TOWN OF VERNON
Planning & Zoning Commission (PZC)
Meeting Minutes – *DRAFT*
Thursday, November 5, 2015
7:30pm
Council Chambers, Third Floor
Memorial Building
14 Park Place, Vernon, CT

1. Call to Order & Roll Call

- Meeting was called to order by Chairman Charles Bardes at 7:33 pm.
- **Regular members present:** Susan Reudgen, Victor Riscassi, Charles Bardes, Roland Klee sitting in for Peter Hobbs, Hector Reveron, Wes Shorts, Ron Scussel and Chet Morgan.
- **Staff Present:** Shaun Gately, Economic Developer and Town Planner Marina Rodriguez.
- **Recording Secretary:** Audrey Lanz

2. Administrative Actions / Requests

2.1 Amendment / Adoption of Agenda - Additional business to be considered under agenda item #5 "Other Business".

- None

A motion to accept the agenda as presented was made by Chet Morgan and seconded by Ron Scussel. Motion passed unanimously.

The Commission would like to welcome new member Susan Reudgen and new Town Planner Marina Rodriguez.

2.2 Communications received NOT related to agenda items.

- None

2.3 Acceptance of Minutes from the 10/15/15 PZC meeting.

A motion to accept the minutes from the 10/15/15 PZC meeting was made by Wes Shorts and seconded by Chet Morgan. Motion passed unanimously.

2.4 Request for Extension of time for Site Plan / Special Permit for Thomas Tomko, 64 Hartford Tpke. (PZ-2007-20).

- Shaun Gately, Economic Developer, handed into record the Approval for Recording and site plan from PZC meeting 9/20/2007.
- Thomas Tomko, applicant, asked for a 2 year extension and explained the reasoning for the extension.
  - No tenant has been found for the approved building.
- A discussion ensued on the building regulations and whether they would change in the two year period.

A motion to approve an extension until 2018 was made by Roland Klee and seconded by Wes Shorts. Motion passed unanimously.

3. Public Hearings and Action on Applications

- None

4. Other Business

4.1 Design Review Commission suggested Design Guidelines.

- Shaun Gately, Economic Developer, gave an overview of the guidelines.

A motion to accept the Design Review Guidelines was made by Charles Bardes and seconded by Hector Reveron. Motion passed unanimously.

4.2 Receipt of Application

4.2.1 Application (PZ-2015-16) of Krause Realty Trust for a Zone Change from R-27 to Commercial at #34 & 42 Acorn Rd. (Assessor's ID: Map #01, Block #159, Lot/Parcel #0001 & #0002).

A motion to hold the Public Hearing for Application (PZ-2015-16) on December 3, 2015 was made by Wes Shorts and seconded by Victor Riscassi. Motion passed unanimously.

4.3 Additional business to be considered should be introduced under PZC meeting agenda item "#2.1 Amendment / Adoption of Agenda" at the beginning of the meeting.

- None

5. Adjournment

A motion was made by Hector Reveron and seconded by Wes Shorts to adjourn the meeting. The motion was carried unanimously. Meeting adjourned at 7:55 pm.

Respectfully Submitted,

Audrey Lanz

Audrey Lanz
Recording Secretary