

OTHER FORMS THAT MAY NEED TO BE SUBMITTED

(These follow the section, "Other Resources about Wetlands and Watercourses.")

Receipt issued by the Town Clerk for Documents Submitted for Public Inspection

This form is required for proposed changes to wetland regulations or wetland boundaries.

Statewide Inland Wetlands and Watercourses Activity Reporting Form

Applicants must complete and submit this form with the application. Refer to the accompanying map to identify the USGS Quadrangle map name and number for item 6, Location, on the form.

Public Water Supply Watershed Area Project Notification Form

See the map that follows the form entitled, "Areas Within the Town of Vernon Which Require Notice to CT Water Co. and CT Dept. of Public Health for Land Use Activities per CT General Statutes Sec. 8-3i and Sec. 22a-42f." If the proposed activity falls within one of the designated areas, the accompanying form must be completed and sent by certified mail, return receipt requested, within seven (7) days of submitting the application, to the address provided on the form and to the CT Department of Public Health via online registration at the web address provided on the form.

OTHER RESOURCES ABOUT WETLANDS AND WATERCOURSES

Connecticut Department of Environmental Protection (DEP)

General Information, including

A Citizen's Guide To Participating in the Municipal Regulation Of Inland Wetlands and Watercourses, (http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=325680&depNav_GID=1907) This informative section provides information on your participation in the Municipal regulatory process and the regulation of Inland Wetlands and Watercourses. Sections on participation in public hearings and becoming an "intervener" are included.

Inland Wetlands Management - The following six subsections provide an overview of the regulatory and permitting process for activities in and around wetlands and watercourses in Connecticut:

- How are Wetlands and Watercourses Defined in Connecticut?
(http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=325684&depNav_GID=1907)
- Municipal Permitting:
(http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=443566&depNav_GID=1907)
- State and Federal Permitting:
(http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=443562&depNav_GID=1907)
- History:
(http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=443548&depNav_GID=1907)

Connecticut Department of Environmental Protection (DEP) – continued

- Societal and Environmental Benefits of Wetlands and Watercourses:
(http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=443564&depNav_GID=1907)
- Education & Additional Information:
(http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=444734&depNav_GID=1907)
- Vernal Pools:
(http://www.ct.gov/dep/cwp/view.asp?a=2720&q=325676&depNav_GID=1907)
- Stream Crossing Guidelines:
(http://usasearch.gov/search?v%3aproject=firstgov&v%3afile=viv_1137%4032%)
- The streaming video called "Introduction: Connecticut's Inland Wetlands and Watercourses Act" is an introduction to issues related to wetlands and watercourses in Connecticut.
(http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=434010&depNAV_GID=1907)

Legislation and Related Guidance

Inland Wetlands and Watercourses Act: pertinent information is found at sections 22a-36 through 22a-45: (<http://www.cga.ct.gov/2007/pub/Chap440.htm>)

Upland Review Area Regulations, Connecticut's Inland Wetlands and Watercourses Act: This document provides a guideline for upland review area regulations as found in Appendix C of the DEP Model Regulations.
(http://www.ct.gov/dep/lib/dep/water_inland/wetlands/upland_review_document_june1997.pdf)

Agriculture, Forestry, and Wetlands Protection: Pamphlet explaining the relationship of agriculture, farming, and forestry activities to state and federal laws regulating the use of wetlands and watercourses.
(http://www.ct.gov/dep/lib/dep/water_inland/wetlands/agriculture_forestry_and_wetlands_protection_in_ct.pdf)

Literature from other sources

The Vernon Planning Department has literature from the US Army Corps of Engineers and other organizations that may be helpful in understanding the functions and value of wetlands. Many documents are in Portable Document Format (pdf) and can be emailed or printed. A few are listed here.

- *Recognizing Wetlands* (pdf). US Army Corps of Engineers.
- *Are You Planning Work in a Waterway Or Wetland?* (pdf) US Army Corps of Engineers, New England Division.
- *Riparian Buffers* Fact Sheet (pdf). Delaware Riverkeeper Network: www.delawareriverkeeper.org
- *The Massachusetts Buffer Manual* (pdf), prepared by the Berkshire Regional Planning Commission for the Massachusetts Department of Environmental Protection, 2003.

PLEASE SEE THE FORMS THAT FOLLOW

USE THIS FORM ONLY IF THE REQUIREMENTS OF
22-a-42a(b) OF THE C.G.S. MUST BE MET

RECEIPT FOR DOCUMENTS SUBMITTED FOR PUBLIC INSPECTION

TO: VERNON TOWN CLERK

FROM:

REFERENCE:

DATE"

The attached documents, consisting of:

are being submitted for public inspection under CGS 8-3(a)/22a-42a (b).

Received: _____

Vernon Town Clerk _____
Signature

Date: _____



Statewide Inland Wetlands & Watercourses Activity Reporting Form

Pursuant to section 22a-39(m) of the General Statutes of Connecticut and section 22a-39-14 of the Regulations of Connecticut State Agencies, Municipal Inland Wetlands Agencies (here after called the Agency) **must** complete the Statewide Inland Wetlands & Watercourses Activity Reporting Form for **each** action taken by such agency.

This form may be made part of a municipality's inland wetlands application package. If the municipality chooses to do this, it is recommended that a copy of the Town and Quadrangle Index of Connecticut and a copy of the municipality's subregional drainage basin map be included in the package as well.

Please remember, the Agency is responsible for ensuring that the information provided is accurate and that it reflects the **final** action of the Agency. Incomplete or incomprehensible forms will be mailed back to the Agency. Instructions for completing the form are located on the following page.

The Agency shall mail completed forms for actions taken during a calendar month no later than the 15th day of the following month to the Department of Environmental Protection (DEP). **Do not** mail this cover page or the instruction page. **Please print and mail only the completed reporting form to:**

WETLANDS MANAGEMENT SECTION
INLAND WATER RESOURCES DIVISION
DEPARTMENT OF ENVIRONMENTAL PROTECTION
79 ELM STREET 3RD FLOOR
HARTFORD, CT 06106

The form may also be opened and completed online, saved, and printed by accessing the DEP web site at (http://www.ct.gov/dep/cwp/view.asp?a=2720&q=419534&depNav_GID=1907&depNav=|)

Questions may be directed to the DEP's Wetlands Management Section at (860) 424-3019.

Instructions For Completing

THE STATEWIDE INLAND WETLANDS & WATERCOURSES ACTIVITY REPORTING FORM

PART I: To Be Completed By Agency Only

Please note: a) Incomplete or incomprehensible forms will be mailed back to the Agency; b) Use a separate form to report each action taken by the Agency; c) Utilize the instructions below and fill in the fields on page 4; d) Print, **sign**, and send to CT-DEP, Wetlands Management Section.

1. Enter the year and month the Agency took the action being reported.
2. Enter **ONE** code letter to describe the final action or decision taken by the Agency. *Do not submit a reporting form for withdrawn applications.* Do not enter multiple code letters (for example: if an enforcement notice was given and subsequent permit issued - two forms for the two separate actions are to be completed).
 - A** = A Permit Granted by the Agency (*not including map amendments, see code D below*)
 - B** = Any Permit Denied by the Agency
 - C** = A Permit Renewed or Amended by the Agency
 - D** = A Map Amendment to the Official Town Wetlands Map - or -
An Approved/Permitted Wetland or Watercourse Boundary Amendment to a Project Site Map
 - E** = An Enforcement Notice of Violation, Order, Court Injunction, or Court Fines
 - F** = A Jurisdictional Ruling by the Agency (i.e.: activities "permitted as of right" or activities considered non-regulated)
 - G** = An Agent Approval pursuant to CGS section 22a-42a(c)(2)
 - H** = An Appeal of Agent Approval pursuant to CGS section 22a-42a(c)(2)
3. Check "Yes" if a public hearing was held in regards to the action taken; otherwise check "No".
4. Enter the name of the Agency official verifying that the information provided on this form is accurate and that it reflects the **FINAL** action of the Agency.

PART II: To Be Completed By The Agency Or The Applicant - If Part II is completed by the applicant, the **applicant must return the form** to the Agency. The Agency must ensure that the information provided is accurate and that it reflects the **FINAL** action of the Agency.

5. Enter the name of the municipality for which the Agency has jurisdiction and in which the action/project/activity is occurring.

Check "Yes" if the action/project/activity crosses municipal boundaries and enter the name(s) of the other municipality(ies) where indicated. Check "No" if it does not cross municipal boundaries.
6. Enter the USGS Quad Map name and number (1 through 115) as found on the Connecticut Town and Quadrangle Index Map (the directory to all USGS Quad Maps) that contains the location of the action/project/activity. See reverse side of the reporting form for the Connecticut Town and Quadrangle Index Map or at: (http://ct.gov/dep/lib/dep/gis/resources/Index_NamedQuadTown.pdf)

ALSO enter the four-digit identification number of the corresponding Subregional Drainage Basin in which the action/project/activity is located. If the action/project/activity is located in more than one subregional drainage basin, enter the number of the basin in which the majority of the action/project/activity is located. A town subregional drainage basin map has been mailed to each Agency. Further, sub-regional drainage basin maps can be found at UCONN-CLEAR (http://clear.uconn.edu/map_set.htm) for each town in an easy to understand format.
7. Enter the name of the individual applying for, petitioning, or receiving the action.
8. Enter the name and address or location of the action/project/activity site. Also provide a brief description of the action/project/activity. Select if the action/project/activity impacts are **TEMPORARY** or **PERMANENT** in nature.

9. **CAREFULLY REVIEW** the list below and enter **ONE** code letter which best characterizes the action/project/activity. All state agency projects must code "N".

A = Residential Improvement by Homeowner

B = New Residential Development for Single Family Units

C = New Residential Development for Multi-Family / Condos

D = Commercial / Industrial Uses

E = Municipal Project

F = Utility Company Project

G = Agriculture, Forestry or Conservation

H = Wetland Restoration, Enhancement, Creation

I = Storm Water / Flood Control

J = Erosion / Sedimentation Control

K = Recreation / Boating / Navigation

L = Routine Maintenance

M = Map Amendment

N = State Agency Project

P = Other (this code includes the approval of concept plans with no-on-the-ground work)

10. Enter between one and four codes to best characterize the project or activity being reported. Enter "NA" if this form is being completed for the action of map amendment. You must provide code 12 if the activity is located in an established upland review area (buffer, setback). You must provide code 14 if the activity is located **BEYOND** the established upland review area (buffer, setback) or **NO** established upland review area (buffer, setback) exists.

1 = Filling

2 = Excavation

3 = Land Clearing / Grubbing (no other activity)

4 = Stream Channelization

5 = Stream Stabilization (includes lakeshore stabilization)

6 = Stream Clearance (removal of debris only)

7 = Culverting (not for roadways)

8 = Underground Utilities (no other activities)

9 = Roadway / Driveway Construction

10 = Drainage Improvements

11 = Pond, Lake Dredging / Dam Construction

12 = Activity in an Established Upland Review Area

14 = Activity in Upland

Examples: Jurisdictional ruling allowing construction of a parking lot in an upland where the municipality *does not* have an established upland review area must use code 14, other possible codes are 2 and 10. Permitted construction of a free standing garage (residential improvement by homeowner) partially in an established upland review area with the remainder in the upland must use code 12 and 14, other possible codes are 1 and 2. Permitted dredging of a pond must use code 11, other possible codes are 12 and 5.

11. Leave blank for **TEMPORARY** alterations but please indicate action/project/activity is temporary under question #8 on the form (description). For **PERMANENT** alterations, enter in acres the area of wetland soils or watercourses altered. Include areas that are permanently altered, or are proposed to be, for all agency permits, denials, amendments, and enforcement actions. For those activities that involve filling or dredging of lakes, ponds or similar open water bodies enter the acres filled or dredged under "open water body". For those activities that involve directly altering a linear reach of a brook, river, lakeshore or similar linear watercourse, enter the total linear feet altered under "stream". Remember that these figures represent only the acreage altered not the total acreage of wetlands or watercourses on the site. You **MUST** provide all information in **ACRES** (or linear feet as indicated) including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no alteration.

12. Enter in acres the area of upland altered as a result of an **ACTIVITY REGULATED BY** the Agency, or as a result of an **AGENT APPROVAL** pursuant to 22a-42a(c)(2). Leave blank for **TEMPORARY** alterations but please indicate action/project/activity is temporary under question #8 on the form (description). Include areas that are permanently altered, or proposed to be permanently altered, for all agency permits, denials, amendments, and enforcement actions. Inland wetlands agencies may have established an upland review area (also known as a buffer or setback) in which activities are regulated. Agencies may also regulate activities beyond these established areas. You **MUST** provide all information in **ACRES** including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no alteration. Remember that these figures represent only the upland acreage altered as a result of an activity regulated by the Agency, or as a result of an agent approval.

13. Enter the acres that are, or are proposed to be, restored, enhanced or created for all agency permits, denials, amendments, and enforcement actions. **NOTE:** "restored" or "enhanced" applies to previously existing wetlands or watercourses. "Created" applies to a non-wetland or non-watercourse area which is converted into wetlands or watercourses (question #10 must provide 12 and/or 14 as an answer, and question #12 must also be answered). You **MUST** provide all information in **ACRES** including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no restoration, enhancement or creation.

PART III: To Be Completed By The DEP - Please leave this area blank.



Statewide Inland Wetlands & Watercourses Activity Reporting Form

Complete, print, sign, and mail this form in accordance with the instructions on pages 2 and 3.

PART I: To Be Completed By The Municipal Inland Wetlands Agency Only

1. DATE ACTION WAS TAKEN (use drop-down box): Year Month
2. ACTION TAKEN (use drop-down box):
3. WAS A PUBLIC HEARING HELD? (select one only) Yes No
4. NAME OF AGENCY OFFICIAL VERIFYING AND COMPLETING THIS FORM:
 (print): _____ (signature) _____

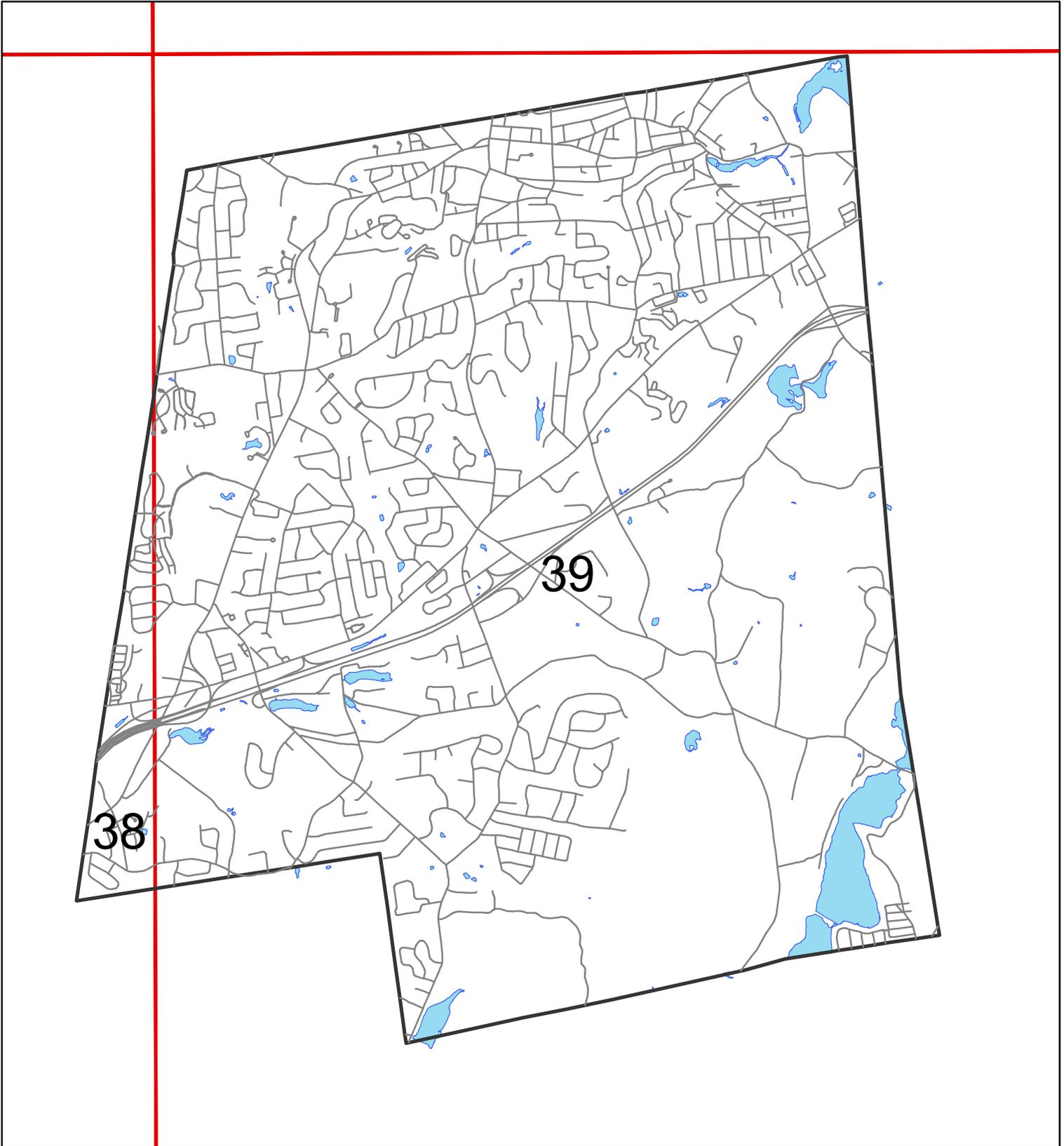
PART II: To Be Completed By The Municipal Inland Wetlands Agency Or The Applicant

5. TOWN IN WHICH THE ACTION IS OCCURRING:
 Does this project cross municipal boundaries? (select one only) Yes No
 If Yes, list the other town(s) in which the action is occurring:
6. LOCATION: [USGS Quad Map Name](#) (see hyperlink):
[Quad Number](#) (see hyperlink):
 Subregional Drainage [Basin Number](#) (see hyperlink):
7. NAME OF APPLICANT, VIOLATOR OR PETITIONER:
8. NAME & ADDRESS/LOCATION OF PROJECT SITE:

 Briefly describe the action/project/activity: Temporary Permanent
9. ACTIVITY PURPOSE CODE (Use drop-down box):
10. ACTIVITY TYPE CODE(S) (Use drop-down box) , , ,
11. WETLAND / WATERCOURSE AREA ALTERED [must be provided in acres or linear feet as indicated]:
 Wetlands: acres Open Water Body: acres Stream: linear feet
12. UPLAND REVIEW AREA ALTERED [must be provided in acres]: acres
13. AREA OF WETLANDS AND / OR WATERCOURSES RESTORED, ENHANCED OR CREATED: acres
 [must be provided in acres]

PART III: To Be Completed By The DEP

- DATE RECEIVED: _____ DATE RETURNED TO DEP: _____
 FORM COMPLETED: YES NO FORM CORRECTED / COMPLETED: YES NO



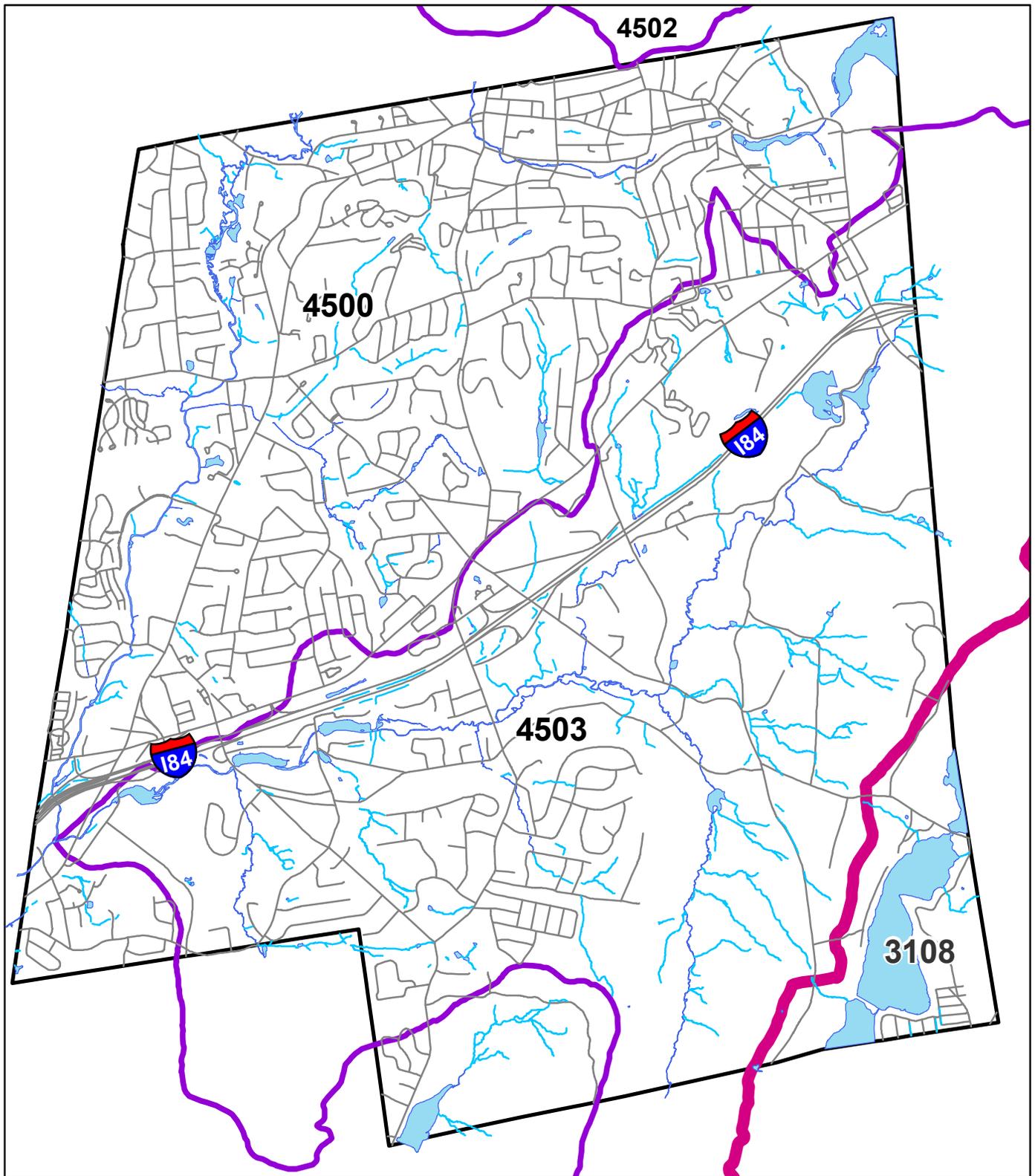
Legend

- Street Center Line
- ▭ Town Line
- Water Bodies
- ▭ Quad Index NAD83

USGS Quadrangles for Vernon, CT

38 - Manchester
39 - Rockville





Legend

-  Water Bodies
-  Major Basin
-  Subregional Basin
- 4503 Basin ID#

**Town of Vernon
Subregional Drainage Basins**

Source: CT DEP

This map was created by the
Vernon Planning Department
June 2010



This map is for information only, and its utilization and verification shall be the sole responsibility of the user. No warranty, expressed or implied, is made by the Town of Vernon as to the accuracy or completeness of this map, nor shall the fact of distribution constitute any such warranty.

Public Water Supply Watershed Area
Project Notification Form

Requirement:

All applicants before a municipal Inland Wetland Commission for any project located within a public water supply watershed area are required by Section 22a-42f of the CT General Statutes to notify Connecticut Water Company of the proposed project by certified mail not later than 7 days after the date of the application. The notice should be sent to: Cindy Gaudino, Manager Source Protection and Real Estate, Connecticut Water Company, 93 West Main Street, Clinton, CT 06413. The State Department of Public Health must also be notified via on-line registration at: http://www.dir.ct.gov/dph/Water/Web_form.htm

General Information:

1. Location map of the project site (please show enough information to locate site).
2. Site plans, including soil erosion and sediment control plan which have been submitted to the town commission for review.
3. Project address _____
4. Total acreage of project site _____
5. Existing land use _____
6. Description of proposed project _____

7. Acreage of area to be disturbed including structures, additions, paving, and soil disturbance _____

8. Type of sanitary system (circle one)- septic system/public sewer/none
9. Number of **existing or proposed** floor drain and their point of discharge e.g. sanitary sewer, holding tank, or ground _____

10. Water accessed by (circle one)- private well/public water/none;
If other, please specify _____

11. Distance of site disturbance to nearest watercourse or wetland_____

12. Brief description of **existing or proposed** stormwater management system, including roof drainage, paved areas etc., and discharge points e.g. municipal sewers, drywells, streams, vegetated areas, detention basins etc. _____

13. Type of heat for facility_____

14. List of **existing and proposed** underground or above-ground storage tanks including age, capacity and contents_____

15. List of potentially harmful chemicals stored or used on property (**existing and proposed**) and typical onsite volumes, including but not limited to petroleum products, lubricants, solvents, detergents and pesticides_____

16. Describe any wastes generated and their means of disposal_____

17. Date application will be heard by Inland Wetlands Commission_____

18. Date application will be heard by Planning and Zoning Commission_____

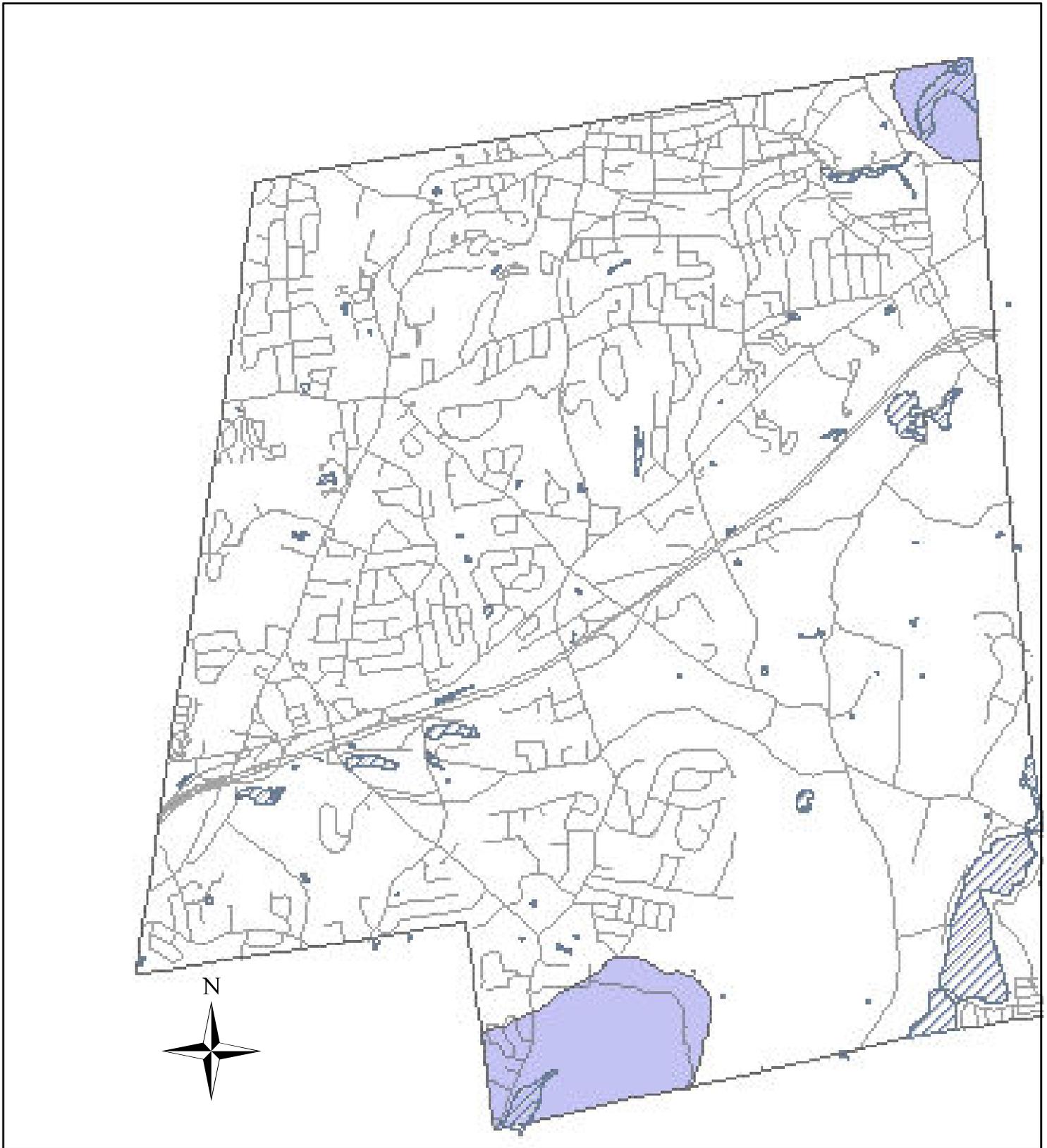
19. Date application will be heard by Zoning Board of Appeals_____

20. Name, address and telephone number of contact person for the project:

Name of person completing form

Signature

Date



Legend

-  Vernon Streets
-  Water Bodies
-  Protected watersheds

Areas Within the Town of Vernon
Which Require Notice to CT Water Co.
and CT Dept. of Public Health
for Land Use Activities per
CT General Statutes Sec. 22a-42f



Prepared by the Vernon Planning Dept.
This map is for information only, and its
utilization and verification shall be the sole
responsibility of the user. No warranty,
expressed or implied, is made by the
Town of Vernon as to the accuracy or
completeness of this map, nor shall the fact
of distribution constitute any such warranty.

Data Source: CT Water Co.
GIS data source: CT Dept. of
Environmental Protection