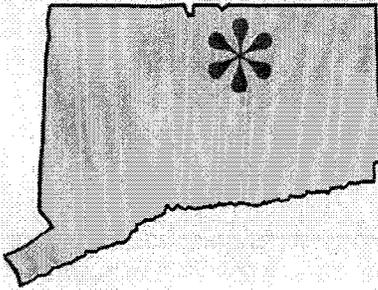


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# NORTH CENTRAL DISTRICT HEALTH DEPARTMENT

- ENFIELD - 31 North Main Street • P.O. Box 1222 • Enfield, CT 06083 • 860-745-0383 • Fax 745-3188
- VERNON - 375 Hartford Turnpike, Room 120 • Vernon, CT 06066 • 860-872-1501 • Fax 872-1531
- WINDHAM - Town Hall, 979 Main Street • Willimantic, CT 06226 • 860-465-3033 • Fax 465-3032
- STAFFORD - Town Hall, 1 Main Street • Stafford Springs, CT 06076 • 860-684-5609 • Fax 684-1768

Board of Directors  
 REGULAR MEETING  
 Wednesday, October 16, 2013  
 Enfield Town Council Chambers  
 7:00 p.m.

MICHAEL A. PIRRO, M.P.H., M.P.A., R.S.  
 DIRECTOR OF PUBLIC HEALTH

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1. Call to Order/Determination of Quorum
2. Approval of Minutes of Regular Meeting of August 21, 2013
3. Election of Officers
4. Treasurer's Report
5. Communications
  - a. Vote on Change of Meeting Day of the Month
  - b. From the Board - Member towns wishing to raise or discuss any issue may do so at this time.
6. Committee Reports
  - a. Finance - Maria Whelden, Chair - Budget Cycle Starts Soon: Confirm Finance Committee Membership, Time Line of the Process
  - b. Short & Long Term Planning - David Wawer, Chair - Review of CADH Report, Implementation Plan, Goals and Time Lines, Approval
  - c. Personnel - Linda DeGray, Chair - Last meeting on September 11, Update on Policies and Director's Evaluation, Updated Time Line
  - d. Capital Improvement Ad Hoc - Mary Ann Turner, Chair - Update on Renovation Plans, Next Steps, Current Design Highlights
  - e. Technology Improvement Ad Hoc - Status of Chairperson, Goals and Deliverables, Next Steps
7. Chairperson's Report
  - a. Recap of Expectations in Communicating with Appointing Towns
  - b. Discussion of reports from the Director of Health Related to Inspections and Finances
  - c. Introduction of New Board Members - Victor Mathieu, and Faith Roebelen
  - d. Review New Committee Meeting Minutes Form
8. Report of Director of Health
  - a. Proposed Changes to Sections 13 and 8 NCDHD Sanitary Code - Tattoo Parlors
  - b. New Employee
  - c. Digitizing Files
  - d. IT Update
  - e. Strategic Plan Update
9. Other Business
10. Next Meeting - November 20, 2013 - Enfield Room, Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut
11. Executive Session: Personnel Committee to Collect Structured Feedback for Director of Health Mid Year Review
12. Adjournment

