

Posted 5/12/2020 SBurgos



# North Central District Health Department

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- Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 \* (860) 872-1501 Fax (860) 872-1531
- Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 \* (860) 465-3033 Fax (860) 465-3034
- Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 \* (860) 684-5609 Fax (860) 684-1768

Patrice A. Sulik, MPH, R.S.  
Director of Health

**RECEIVED BY EMAIL**

**AGENDA**  
 NORTH CENTRAL DISTRICT HEALTH DEPARTMENT  
 Special Meeting  
 Teleconference  
 Call In Number: 605-313-6220  
 Access Code: 229585  
 Wednesday, May 13, 2020  
 5:00 PM

RECEIVED  
VERNON TOWN CLERK  
20 MAY 12 PM 4:19

- A. Call to Order/Determination of Quorum
- B. Executive Session N/A
- C. Public Hearing N/A
- D. Chairman's Report
- E. Director of Health

Monthly Report Review and Update of Pending Business Items – Provided in written form by the Director to the NCDHD Board. Discussion and clarification – no action required at this time.  
Attachments 1 & 2

- F. Action on Consent Agenda – Items requiring routine approval
- G. Committee Updates and Discussion – (reports provided in written form for discussion - any action would follow in New Business)
  - 1. Finance – Maria Whelden, Chair Attachment 4
  - 2. Short and Long-Term Planning – Ben Rodriguez, Chair
  - 3. Capital Improvements – Shannon Grant, Chair
  - 4. Personnel – William Meier, Chair

- H. New Business
  - 1. Motion: The NCDHD Board of Directors to approve filling the Sanitarian I position with a Sanitarian II, acknowledging that there may need to be a budget transfer for FY 20-21 to cover the additional costs.

2. **Motion**: The NCDHD Board of Directors to allow staff to carry over remaining paid time off in excess of the 1 week currently allowed for carryover (not including sick time), to the 2020-2021 fiscal year due to limitations in utilizing the time due to COVID-19. The additional time carried over must be used by December 31, 2020. Attachment 6
3. Discussion of vehicle replacement.

I. **Identification/Adoption of Additional Agenda Items**

J. **Informational Items**

K. **Adoption of Minutes**

Minutes of the Regular Meeting of the NCDHD Board on March 11, 2020, to be provided in the future.

L. **Informational Items, Petitions, Communications, Correspondence, Reports, etc. Not Requiring Action**

M. **Adjournment**

**Next Board Meeting**: Wednesday, June 10, 2020 - Location to be determined