



North Central District Health Department

- Enfield—31 North Main Street, Enfield, CT 06082 * (860) 745-0383 Fax (860) 745-3188
- Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 * (860) 872-1501 Fax (860) 872-1531
- Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034
- Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 * (860) 684-5609 Fax (860) 684-1768

Patrice A. Sulik, MPH, R.S.
Director of Health

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NORTH CENTRAL DISTRICT HEALTH DEPARTMENT
BOARD OF DIRECTORS
MINUTES OF SPECIAL MEETING
Stafford Town Hall
1 Main Street, 2nd Floor Conference Room
Stafford, CT 06076
Wednesday, October 23, 2019
7:00 PM

RECEIVED
VERNON TOWN CLERK
19 OCT 31 PM 6:12

Members Present: Diane Wheelock - Chair, Trish Vayda, Len Norton, Dianne Trueb, Dawn Hunt, Shannon Grant, William Meier, Jason Walsh (arrived at 7:45 PM), Dawn Maselek, William Meier (arrived at 8:10 PM),

Members Absent: Cathy Rebai, Maria Whelden, Fred Journalist, Michele Kervick, Ken Nelson Jr., Richard Zulick, Victor Mathieu, Ben Rodriguez, Matthew Maynard

Also Present: Patrice Sulik, Director of Health

Call to Order/Determination of Quorum

Chairman Diane Wheelock convened the meeting at 7:00 PM after determining there was a quorum present.

Director of Health Update

Patrice reviewed highlights from her report including Eastern Equine Encephalitis, Vaping-related lung injuries in CT and the plane crash at Bradley Airport which resulted in contaminants from fire-fighting foam and other contaminants getting into the Farmington River via Rainbow Brook.

Patrice mentioned cost-savings that have been accomplished with Cox for internet and the District's life insurance policy.

Action on Consent Agenda Items

Dianne Trueb made a **motion**, seconded by Shannon Grant to approve the pre-construction bid from Enfield Builders for \$9,500. The motion carried unanimously.

Committee Updates and Discussions (Committee Chairs were not present)

1. Finance – Maria Whelden, Chair –

2. Short- and Long-Term Planning – Ben Rodriguez, Chair –
3. Capital Improvements – Chair is vacant–
4. Personnel – William Meier, Chair –

New Business

1. Dianne Trueb made a motion, seconded by Trish Vayda, to move the matured CD of \$103,017.23 to a 24-month CD at United Bank at 2.60%. The motion carried unanimously.
2. The potential disconnection of the sprinkler system was discussed. Current repairs are estimated in excess of \$10,000 and we have been told that replacement parts are not available for our system. The District-owned building is not required to have a sprinkler system, but one is present due to the previous use of the building. If the Fire Department approves deactivation, there are costs associated with draining water and disconnecting sprinkler heads. If deactivated, the water would need to be drained prior to the occurrence of freezing temperatures.

As components of the system may be removed during the remodeling project, Board Members would like to know if the system can be shut-off for a period of time, if the Fire Department approves deactivation as well as what the Builder's recommendation is. This information will be brought to the Board for the November meeting.

Adoption of Minutes

A **motion** was made by Trish Vayda, seconded by Diane Wheelock, to waive the reading of the Minutes of the Regular Meeting of the Board of September 11, 2019, and that Minutes of said meeting be approved. The motion carried with Dianne Trueb, Len Norton and Dawn Maselek abstaining.

Adjournment

There being no further business to discuss, a **motion** was made by Len Norton and seconded by Dawn Hunt to adjourn. The motion carried unanimously, and the meeting adjourned at 8:24 PM.

Respectfully submitted,

Patrice A. Sulik
Director of Health

Next Board Meeting: Wednesday, November 13, 2019, Vernon Office Conference Room,
375 Hartford Turnpike, Vernon, CT 06066