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North Central District Health Department

- Enfield - 31 North Main Street, Enfield, CT 06082 - (860) 745-0383 FAX 745-3188
- Vernon - 375 Hartford Turnpike, Room 120, Vernon, CT 06066 - (860) 872-1501 FAX 872-1531
- Windham - Town Hall, 979 Main Street, Willimantic, CT 06226 - (860) 465-3033 FAX 465-3032
- Stafford -Town Hall, 1 Main Street, Stafford Springs, CT 06076 - (860) 684-5609 FAX (860) 684-1768

Board of Directors
SPECIAL MEETING
Wednesday, October 14, 2015
Vernon Office Conference Room
375 Hartford Turnpike
Vernon, Connecticut
7:00 p.m.

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VERNON TOWN CLERK
15 OCT - 9 AM 10: 26

1. Call to Order/Determination of Quorum
2. Executive Session to discuss Matters Concerning Security Strategy, Personnel Matters, Pending or Threatened Litigation and/or Real Estate Negotiations
3. Approval of Minutes of Regular Meeting of September 9, 2015
4. Communications
 - a. From the Board - Member towns wishing to raise or discuss any issue may do so at this time.
 - b. From the Public
5. Old Business
 - a. Generator/Electrical Requirements Update – (attached)
 - b. Imageworks – Web Design (attached)
 - c. Purchase of New Copier (attached)
6. New Business
 - a. Medical Insurance Renewal – Presented by Jeff Knapp (attached)
 - b. Pension Consultants – Michael Roach
 - c. Freeze on Off Line Item Spending
 - d. Monthly Income/Expense Report and September Cash Disbursements (attached)
 - e. Board Authorization Request (attached)
 - f. Health Educator Report (attached)
 - g. BT Program Report (attached)
 - h. Monthly Reports – Food, Temp. Events, Complaints (attached)
 - i. Clarification of Salon Fees
 - j. Approval of Job Description – Part-Time Secretary (attached)
7. Committee Reports
 - a. Finance - Maria Whelden, Chair
 - b. Short & Long Term Planning
 - c. Capital Improvement Ad Hoc - Mary Ann Turner, Chair
 - Landscaping Company
 - Sewer Smoke Test
 - Second Floor Heating/Air Conditioning Unit
 - d. Personnel Committee - Linda DeGray, Chair
8. Chairperson's Report
9. Next Special Meeting – November 4, 2015 – NCDHD Vernon Office Conference Room, 375 Hartford Turnpike, Vernon, Connecticut
10. Adjournment