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OFFICE OF THE MAYOR

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16 JAN - 7 AM 10:40

APPROVED MINUTES

Mayor's Ad Hoc Advisory Task Force on Library Finances

Library Community Room,  
Rockville Public Library  
52 Union Street  
December 14, 2015  
7:00 pm

Daniel A. Champagne  
Mayor  
(860) 870-3600

John D. Ward  
Town Administrator  
(860) 870-3665

1. **Roll Call** - Members present: Jim Luddecke, Thomasina Clemons, Ann Letendre, Brian Motola, Mark Summers, and Robert Hurd. John Ward entered at 7:30 pm. Absent was Julie Clay.

2. **Adoption of Minutes**

October 27, 2015 - Minutes were approved, as amended, Moved by Brian Motola; and seconded by Thomasina Clemons. The amendment was to add Bob Hurd to those members that were present.

3. **Citizen's Forum**

4. **Pending Business**

a. Finance – Mr. Luddecke presented the various Budget Models of Town support.

1. **Option A** – Model continually funds Operating Budget and New Endowment fund
2. **Option B** – Model continually funds Operating Budget and New Endowment fund until reaching \$12 million
3. **Option C** – Model continually funds Operating Budget and New Endowment fund until reaching \$12 million; AND in Year 2043 New Endowment supports Operating Budget with any earnings that exceed \$12 million threshold
4. **Option D** – Model continually funds Operating Budget, but does not fund New Endowment
5. **Option A-1 – through D-1** include increases to Other Revenue and varied contributions to New Endowment

Discussion took place regarding the various options presented. Topics included keeping Trust and enhancing the current endowment. Mr. Luddecke expressed that the revenue numbers need refinement.

5. **New Business**

6. **Recommendations to Mayor Champagne**

The Task Force recommended presenting to the Town Council the First week in February. Discussion took place regarding the outline for the presentation to the Mayor.

7. **Motion to Adjourn**

Meeting adjourned at 8:55 p.m.



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### 1. Roll Call

The following members were present: Ann Letendre, Mark Summers, Julie Clay, Brian Motola, Thomasina Clemons, Robert Hurd and John D. Ward.

### 2. Adoption of Minutes

- a. *October 13, 2015* – Mr. Hurd motioned to accept the minutes as presented, motion seconded by Thomasina Clemons with a correction of Marc to Mark.

### 3. Pending Business

- a. None

### 4. New Business

- a. *Discussion of fund-raising*

Chairwoman of the Library Fund Development Committee Susan Mason, Library Director Donna Enman, and Sharon Redfern, Fund Developer were present. Each provided a succinct review of the efforts to secure funding for the library.

### 5. Motion to Adjourn

Motion to adjourn the meeting was made by Mr. Hurd and seconded by Thomasina Clemons. Motion carried unanimously.

Meeting concluded at 9:15 pm