



OFFICE OF THE MAYOR

14 Park Place
Vernon, CT 06066
www.vernon-ct.gov

APPROVED MINUTES

Mayor's Ad Hoc Advisory Task Force on Library Finances

Daniel A. Champagne
Mayor
(860) 870-3600

Library Community Room,
Rockville Public Library
52 Union Street
July 20, 2015
7:00 pm

John D. Ward
Town Administrator
(860) 870-3665

1. Roll Call

Members present: Bob Hurd, James Luddecke, Thomasina Clemons, John Ward, Julie Clay, Marc Summers and Brian Motola.

2. Adoption of Minutes

- a. **June 22, 2015**– Thomasina Clemons motioned to approve minutes as presented. Motion seconded by Bob Hurd. Motion carried.

3. Citizen's Forum

There was no one present for Citizen's Forum

4. Pending Business

- a. None

5. New Business

Thomasina Clemons requested to begin discussion with 5. (b)(i) *Short Term goals*.

a. Finances

- i. Review of Past Finances - No discussion
- ii. Projected Finances - No discussion

b. Goal-Setting

- i. **Discussion of short-term goals:** A prepared document titled *Highlights for Discussion July 20, 2015* was presented to the Advisory Committee by Thomasina Clemons. Discussion took place on the following topics:
 - 1. Health Insurance: The Library currently has five employees on medical/dental, 3 of which are on Medicare.
 - 2. Electricity: John Ward will check on options available
 - 3. Natural Gas: John Ward will check on options available
Note – Library is 21,000 sq. feet. New furnaces were recently put in with one new air handling unit.
 - 4. Snow-plowing/Landscaping: Investigate whether it is more cost effective to utilize in-kind services.
 - a. Current expenses for landscaping
 - b. Current expenses for snow – plowing

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5. Jim Luddecke will investigate Unemployment expenses.
6. Bibliomation: Thomasina Clemons will check into the length of the current contract.
7. Pension/payroll: Mr. Summers suggested having the town start paying some salaries.

ii. Discussion of long-term goals

1. Mr. Motola – Take \$1 Million from the library endowment and add \$136,000 from the Town each year. At 5% return, that will equal 12,014,000 in 30 years.

c. Future Agenda items – No discussion

6. Motion to Adjourn

Motion to adjourn was made by Robert Hurd and seconded by Julie Clay Meeting concluded at 9:05 pm.

Next meeting is August 31, 2015 at 7:00 pm