

HUMAN SERVICES ADVISORY COMMISSION

Minutes of Meeting

June 20, 2011

Meeting Location: Vernon Youth Services Bureau, 9 Elm Street, Vernon, CT 06066

Those members in attendance were: Wes Shorts – Chairperson, James Krupienski, staff liaison: Marina Rodriguez, Director of Vernon Social Services and Alan Slobodien, Vernon Youth Services Director. Bill Fox via speaker phone

Absent: Phil Bunick, Jean Bostrom

Agenda items covered were as follows:

1. The meeting was called to order at 7:30 PM
2. The minutes of January 24, 2011 and February 5, 2011 were approved as mailed out. It was noted that the minutes of the February 5, 2011 meeting were never filed with the Town Clerks Office. Alan will forward a copy in the morning.
3. Marina Rodriguez reviewed with the Commission the Agency Budget balances as of June 15, 2011. Shelter Services has a balance of \$2,776.00 and Visiting Nurse and Health Services has a balance of \$3,304.65.
4. The budget as submitted by the Commission to the Mayor was approved by the Town Council without any changes. When the Commission presented the budget to the Town Council, there was a piece of information (how many Vernon residents were served last year) that was requested. We had available about 95% of this information but as we go forward we will be asking all the agencies for this information on their reporting form. It was noted that HVCC, Visiting Nurse & Health Services and Shelter Services do report these figures on a monthly basis. CT Legal Services, Hockanum Industries, MARC, KIDSAFE, HV School Readiness and Child Guidance Clinic report on a quarterly basis. YWCA Sexual Assault Services and Hartford Interval House report yearly. All report a little differently so that we have decided to standardize our reporting form. James has volunteered to update our form requesting this information and Marina will communicate with the agencies the need to use this standard form in addition to any other form they usually submit. With this new form, the terminology will become consistent and they will know we are interested in only Vernon residents accessing services.
5. Other Family Shelter Services – The Mayor added this item to the Human Services Advisory Commission Budget with a funding of \$6,000. The purpose is to be able to provide shelter for families when there is no other place for them. The Commission discussed ways to administer this budget line item through the Social Services Department. After talking through several suggestions, Alan will meet with Marina, Joy and Christie at Social Services to come up with a workable plan which will then be presented to the Mayor for approval. Marina to survey local motels for rates they would be willing to offer the Town of Vernon for this purpose.
6. The Commission is currently short two members. W. Shorts to contact John Ward, Town Administrator.

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7. Meeting adjourned at 8:45 PM

Prepared by:

Wes Shorts
Chairperson, Human Services Advisory Commission
June 30, 2011