

Human Services Advisory Commission

Draft Minutes of Regular Meeting

September 23, 2019

Commissioners Present: William Campbell, Karen Roy-Guglielmi, Teri Rogers

Commissioners Absent: Judge Purnell, Ann Letendre

Staff Liaisons Present: Michelle Hill, Allison Maynard

Approval of Minutes: Regular meeting minutes from 6/24/19 meeting were approved.

Communication and Correspondence: Allison Maynard updated the commission on programs happening in the Social Services Department (Energy Assistance, Back-To-School clothing). Michelle Hill provided updates on programs within the Youth Services Department (Summer Meals).

Review revised grant application: Commission reviewed revised grant application for FY '21. Commission members suggested additional questions to be added to the application. Allison Maynard will revise and send to commission members via email for final review.

Finalize grant submission timeline: Commission reviewed timeline for release of grant applications, submission deadline and when the commission would meet to review the received applications. Commission approved timeline.

Submitted by: Allison Maynard

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