



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

January 3, 2012

Chiefs: Call, Eppler, Landry
HSO: Hammick
Captains: Goric, Hahn, Johnston, Lavoie, Maguda, McKinney, Muniz, Schambach, Sereby, Shepard
Fire Marshal: Walker
Ambulance: Gauthier
Communications: Fisher
Chief Engineer: Mylek
Fire Police: Konarski
EMD: Purcaro
Special Members: Carpenter, Hahn, Marth

RECEIVED
VERNON TOWN CLERK
12 JAN -5 AM 11:17

The meeting was called to order at 7:00 p.m. by Chief William Call. Motion was made/seconded (Lavoie/Goric) to accept the December Meeting Minutes.

Chief Call circulated a listing of members still requiring submission of W-4 forms in order to receive quarterly stipend payments from the town.

Training Report:

- There was no Training Committee Meeting held December. The next meeting will be held on Thursday, January 19th @ 19:00. A representative from each company should plan to attend.
- CPR will be conducted in January. CPR Refresher will be held the 3rd/4th Monday in January.
- 2012 CT Fire Officers Weekend will be held March 23-25, 2012. There are no funds to cover attendance. The fee is \$125. Additional information will follow.
- A/C Eppler attended the graduation for Jake Micelli for completion of the Connecticut Fire Academy Recruit Training Program. Jake took and completed at his own time and expense. He graduated as part of class #48 on December 22, 2011.

- Target Safety assignments for January are due. Blood borne/Airborne Pathogens needs to be completed. It is the Captain's responsibility to monitor their member's completion of Target Safety activity for accurate pay consideration.

Administration Report:

- Lieutenant Election Results are attached. New promotions were announced. The swearing in ceremony will be completed @ the Annual Banquet before dinner.
- Duty Officer List for 2012 is attached.
- The next Training Class will begin on January 4th. Company assignments will not be made until the end of the session.

MEMBERSHIP:

- New
 - Christopher Duda
 - Robert Durante
 - Stacey Durante (amb)
 - Christopher Haas
 - Adam Holt
 - Richard Madden Jr
 - Christopher Oliver
 - Chester Yazwinski (amb)
 - Nicholas Bartos (Jr Division)
 - Landon Jazmine (Jr Division)
 - Brian Ranney (Jr Division)
 - Samantha Sawyer (Jr Division)
 - Cassandra Schambach (Jr Division)
 - David Woodrow (Jr Division)
- Full Membership
 - Christopher Deveuex
 - Westly Newth
 - Frank Poirier
 - Mathew Thibodeau
- LOA
 - Melissa Mazzola 6 month effective 1/17/12

Staff was informed that Steve Augustus has been promoted to Lieutenant for his outstanding effort to bring in new members & Training Class activities.

Health & Safety: Report is attached.

- Members are reminded that they must be on the LOSAP list as of January 1 in order to be qualified the year.

Fire Marshal Report: Attached.

- Hydrant Marker program is still being pursued before it snows.
- 21 Hartford Tpke. is now fully sprinklered.
- 709 Hartford Tpke. will be fully sprinklered.
- 425 Talcottville Road – Cardio Express is fully sprinklered.
- Knox Box Key issue was discussed. New keys will be coming.
- Alarm list @ Fashion Opticians may be wrong for zoning. Ray will check.

EMD:

- State Homeland Security Grant for Generator has been closed out.
- The new Emergency Performance Grant draft is being prepared.
- An after action review draft has been submitted to Mayor and Town Administrator regarding recent storm activity.
- ID Accountability machine is ready to go. It was suggested that we take care of our members soon.
- Jean inquired about status of AED purchase for the fire trucks/stations – formal request will need to be made to FEMA (after air compressor is purchased/bill received).

Communications:

- UHF radio upgrades for all stations are done. New Alerting system should be working. The alerting system will be utilized through portable radios also.
- UTV-441 portable is in (charger backordered).
- 21 portables are needed for Lieutenants. 11 are on order. Captains are asked to turn in their radio for reissue to Lieutenants when they receive their new radio. The next batch of portable orders will need to wait for the next budget. Timing of release of portables is being discussed. The Staff did not want to hold assignment of radios. Station 1, 2, 3 radios are on order, due in 2-3 weeks. The remainder will be ordered after 7-1-12.

Page 4

- All radios will need to be re-programmed at least 2 more times before year end. License is being requested of the FCC, but not yet received. TN will need to make narrow banding conversion. Ambulance will be the final phase for re-programming.
- PD channel will disappear by the end of the month. Funding will need to be confirmed by Council for next budget.

Chief Engineer:

- We are still waiting for the fuel tank for ET-241.
- ET-141 electronic siren is not working.
- Lengthy discussion was held regarding liquid salt application used by Public Works for snow/ice conditions. The liquid salt is eroding the apparatus. Get word back to members that undercarriages of the rigs must be rinsed following exposure to snow conditions to remove the material. When snow arrives and Public Works begins using the material, the cleaning must be completed. Calcium chloride used with salt is extremely corrosive.
- ET-541 & R-141 have been approved for sale. We will release the apparatus as soon as possible.
- New trucks are still being estimated for arrival in March.
- T-141 new thermal imaging camera is not mounted. Ask Dwight to get it installed.
- If any Station 141 equipment is moved, contact Tami Hahn for logging/tracking purposes.

Technology: None

Uniforms:

- Request for quotes to be done. Suggested to put Uniform Standard specs on the web. Captain Johnston will forward to A/C Landry.

Old Business:

- Duty Officer SOG will be re-sent. Lieutenants/Captains should have a back up for Duty Officer coverage in the event that you are not available to fill the duty. Captains please make sure Lieutenants know this.
- Captain Shepard requested if SOG's can be linked to Target Safety. A/C Eppler will investigate.

New Business:

- The Fire Dept. Annual Report was previously released on a fiscal calendar basis. The Town uses calendar year timeline. We will now publish following the calendar year guidelines.
- A two-year plan from all town departments was requested of the mayor for next week. An increase is planned in the Training account. Firefighter I and II will be pursued.
- Firehouse maintenance/repairs is absorbed by the Public Works Supervisor. Chief Call will discuss with the Mayor for funding to work on our stations. Master plan for Station replacement committee is being considered for future development.
- Our most valuable resource is our people and we need to keep bringing in new people to keep the rosters full.
- Tracking of employee records is out of date. Personal Information Form needs to be updated for all members ASAP. Kathleen and Tami will coordinate. It was discussed that this information be updated annually.
- Helmet shields for officers should be coming in. Send Capt. Goric an email of company needs. Copy Chief Call.

Upcoming Events:

- Banquet will be on February 4th beginning @ 6:00, Georgina's. The price is \$28 p/person.

Good & Well Being: None

Motion to adjourn was made/seconded (Goric/Muniz) @ 8:25 p.m.

Respectfully submitted,



Diane Carpenter, Secretary