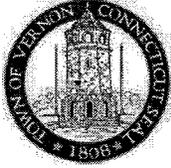


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TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

October 3, 2011

Chiefs: Call, Eppler, Landry
HSO: Hammick
Captains: Goric, Hahn, Johnston, Landry, Lavoie, Maguda, McKinney, Muniz, Shepard
Lieut: Crespo, Turkington
Fire Marshal: Walker
Ambulance: Gauthier
Communications: Fisher
Chief Engineer: Mylek
Fire Police: Konarski
EMD: Purcaro
Special Members: Carpenter, Graugard, Hahn, Marth

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The meeting was called to order at 7:00 p.m. by Chief William Call. Motion was made/seconded (Johnston/Lavoie) to accept the September Meeting Minutes.

Training Report:

- Training Committee Meeting Minutes from September 22nd are attached.
- October Drill Schedule is not yet available.
- Training Budget is shot. Keep receipts if members take any classes in case money becomes available for reimbursement.
- Target Safety new member logons will be coming. Classes will be selected and the date schedule will be assigned/communicated ahead of time.
- R-141 & T-141 Thermal Imagers are coming from Public Works. ET-241 now has a camera. Others will be assigned as they become available.
- Any new Station 141 apparatus/equipment needs to be communicated to Tami Hahn.

Membership:

New:

- David Woodrow – Junior Membership
- Bill Trimmer – Full Membership to Fire Police

Administration Report:

- Blue Light Certification Forms were distributed. Please return to A/C Landry for next Staff Meeting. Anyone who has an active blue light needs to complete annually.
- Lieutenant Resumes are due to night.
- License checks should be reviewed annually. A/C Landry will coordinate.

Health & Safety:

- IDF Card Accountability applications had to be in tonight. We need to determine how to roll out the plan.
- Problems were reported with having the doors worked on.
- Gear list has been determined.

Fire Marshal Report:

- Inspections continue. Schools have been finished.
- Easy to use policy needs to be created for victims who have been displaced from their homes because of fire. A plan for transportation, hotel, and food until the next day would be beneficial. Tami Hahn informed the Women's Auxiliary has a gift card program that may assist. Dottie Konarski can be contacted for additional information.
- We are still waiting for state lab reports on the recent large fires.
- Town Council Fire Prevention meeting tomorrow. Schools are waiting for firefighter visits. Contact Ray if anyone can attend schools.
- TN did not call for fire marshal on Saturday's fire.

EMD:

- CT Guide for Emergency Preparedness info was distributed.
- Community response FEMA team is in town. They are following up on 211 calls made as a result of the hurricane.
- The State has claimed over \$5,000,000 in Hurricane Irene damages so far.
- On behalf of the Vernon Office of Emergency Management, please join Michael Purcaro in welcoming Mr. William M. Turley, Jr. as the new Emergency Management Coordinator at the North Central Health District.

Mr. Turley brings a wealth of experience to this position including 30 years with the East Hartford PD where he held the rank of Detective for 20 years working undercover narcotics and major crimes. Mr. Turley has experience working with the FBI, DEA, ATF, State Wide Narcotics, Hartford PD and East Central Narcotics Task Forces as well as training and handling a narcotics detection K-9. He has been the Deputy Coordinator of Emergency Management for East Hartford since June of 2010 and since March of 2010 he has been an ESF-5 Duty Officer for Region 3, CREPC.

Mr. Turley has earned an Associates of Science in General Studies from Manchester Community College, a Bachelors of Science in Individualized Studies from Charter Oak College and in August of 2010, a Master's of Science in Management with a certificate in Homeland Security from St. Joseph College.

In addition to his many professional accomplishments, Mr. Turley is a head councilor and a member of the Board of Advisors for Camp Rising Sun, a camp that serves over 100 children with cancer.

Chief Engineer:

- ET-341 is out of service.
- Ladder Testing will be held on Saturday, 10/15 beginning @ 7:00 a.m. A driver is needed for each rig @ Station 141. Approximately 45 minutes per truck is needed to complete the test. The following time assignments were given to each company.

07:00 E-441
07:45 ET-141
08:30 R-441
09:15 ET-541
10:00 T-541
11:00 ET-341
11:45 T-141
12:45 ET-441
13:30 ET-241

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- T-541 has three+ injectors that are being replaced. The vehicles should be taken out on the highway for engine efficiency. The short duration/in-town trips damage the engines.
- Ambulance 741 is still out. Wiring harness replaced (warranty). Two blowers also need to be replaced.
- ET-441, R-441 did a great job on cleaning apparatus.

Communications:

- The PA system for Station 441 is blown. Jack is looking into obtaining another system.
- The paging radio @ Fox Hill was down. There were no pages all weekend. If there appears to be any paging issues, contact Jack to investigate.
- Staff Car problems need to be reported to Jack if they pertain to him. He doesn't see vehicle check forms.
- Radio upgrades were reviewed. They are going through well. Old Portables/chargers are being installed in the apparatus. Staff, please remember to remove this equipment if a truck is going out of service.
- The police department is moving off our radio channels. They are going digital. Cross banning may be looked at in the future so that we can hear them.

Technology:

- It was reported there are problems with names missing from TOVD Email List when distributed as a group. For time being Captains are asked to provide names of members with problems to A/C Landry and please forward info to the member. The group email lists will be reviewed.
- Captain Goric is having problems with generator kicking off TVFD document file. It continues to need rebooting by Dave Galley.
- IT Aaron Nash at Town Hall & several of our members have Geo coded all hydrants. A program has been written for hydrant maps with much detail are available on Droid phones. If anyone is interested, send A/C Landry an email with Gmail address and he will communicate the information for sign up. Chief Call would ultimately like to have info available in the apparatus.
- Fiber drop loop for station 141 needs to be investigated by Chief Call.
- Web page changes have been made. Home page has been updated and some things removed. There is a lot more to do.

Uniforms:

- The following members have been asked to obtain Uniform fittings on Thursday, 10/6 @ 7:00, Station 441.

Jonathan Bush
Brian McKinney
Larry Carter
Zachary Lopez
Reilly Tuttle
Anthony Lutwin
Ashley Shepard
Mitch Dlubac
Dick Harding

- All pieces of uniforms need to be spec'd out because it is required by Town Hall to go out for bid. Three quotes are needed.

Chaplain: No Report.

Old Business:

- Grant progress 60 sets of turnout gear, leather boots, and black helmets have been ordered. Gloves can be done this week. Vests need to be ordered. Chris is to discuss vests with Clint – (velcro vs. zipper needs to be reviewed). Masks will be ordered with 2-3 different sizes; they need to be fit tested. Captain Shepard is to contact Chico regarding his involvement to help. OSHA or Redon test methods were discussed. The OSHA plan will take more time for testing and the aggressive timeline desired by the Chief will be difficult to achieve. Capt. Shepard will proceed.
- Thanks to HSO Hammick & Michael Purcaro for preparation of grant to upgrade SCBA equipment. The grant amount requested is \$450,000.
- New Apparatus is being built. Feb/March delivery is anticipated. All three will happen at the same time. Pierce has a website that shows the assembly. Additional info will be coming.

ET-541 & ET-141 were requested to remove bells from apparatus for rebuilding.

R-141 bell will most likely not be purchased due to a \$1,800 expense.

Crews need to review preliminary prints. Review of where equipment will be placed on new equipment needs to be started. Pumpers should have equipment identically placed. ET-141 & ET-541 need to work together.

- Insurance package had been distributed last year. A/C Landry will scan & re-send to the membership. Every member needs a beneficiary form.

Workmen's Comp and Wilcox & Reynolds (supplemental policy) provide coverage that will bring your salary to 100%. It takes about 5 days to become effective. There is an AD&D policy that goes with it. Members are covered.

- Chief Call gave thanks to members that participated in the Rockville Fest.
- Thanks were also given to those who participated in the bench dedication for Chief Kelley. The Kelley family is very appreciative of our efforts. Diane read a card received from Gay with her thoughts.
- Road Maps with private roads status needs to be reviewed.

New Business:

- The CT Water Company has informed that it will reimburse municipalities for the purchase of hydrant markers & bolts. Public Works will not do the project. Electronic equipment is needed to install. Fire Marshal Walker proposed that 550 markers be purchased by the town and the reimbursement money from CWC be used to pay any members that assist with the installation process. Additional information will follow and a list will be generated of volunteers willing to do the job. It will also be discussed at the Council meeting tomorrow.
- On October 1st new laws were enacted:
 - Fire Departments are protected if giving out smoke detectors.
 - Liability/Indemnification of EMT/firefighters in the course of their duties. We should review/understand this thoroughly.
 - Review the photo policy of the fire department. The law states that you cannot take pictures of the victim.
- Wires down calls were discussed by Chief Call. There are true wires down situations where safety needs to be monitored. At this time, we need to respond to these calls. Duty Officers are responsible to respond or a fill the duty with another member if you cannot fulfill the spot.
- Hose Testing agency will be contacted with hope to hold off until next April so that the new pumper hose can also be tested at the same time.
- Pump Testing is on hold.
- 10/13 Shipman's will be attending for fit testing
- Stipend check delivery has been delayed until Monday, October 10th. Captains are asked to pick up checks before attending their company meetings.

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- The Federal Government has informed that member remunerations issued by municipalities will be taxed in the future. In an attempt to minimize the impact, Jim Luddecke has suggested that the stipend money be forwarded to the Association and handled by them to provide checks to the members. BobTurkington discussed the legal reasons why we cannot do this; mainly our Not For Profit Tax filing status of 501(c)4 provides many reasons why this option would not work. Bob was asked to document the negatives of the Association's involvement as discussed at the meeting and provide the information in writing to Chief Call. Much discussion was held regarding possibly increasing the stipend amount to cover additional taxes. Bottom line, members will be responsible for the tax impact of approximately \$75 - \$125 per year, depending on their duty level.
- James Robinson and Brian Johnston did recent demo for Pepsi. As a thank you from Pepsi, 2 pallets of water have been donated.

Correspondence:

- A donation of \$200 has been received from Rein's Deli from a fundraising event held in memory of 9/11. A thank you letter will be sent.

Upcoming Events:

- Public Fire Safety Day 10/9 from 10:00 – 2:00. Company assignments were discussed. All apparatus/equipment should be present with at least a driver. Captains are to contact Capt Muniz with their company plan by Thursday. Chief Call will review companies not responding. Recruitment Table needs to be set up.
- Bus Trip 11/12 to Mohegan Sun. The price is \$25 p/person – Contact Brian Johnston for add'l info.

Good & Well Being: None

Motion to adjourn was made/seconded (Johnston/Shepard) @ 9:00 p.m.

Respectfully submitted,



Diane Carpenter, Secretary



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Training Division Training Meeting Minutes ~ September 22, 2011

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Open Meeting

Meeting started @ 18:58 with the following members in attendance:

Exec.	A/C Eppler	ET-441	Lt. Solito
ET-141	No Representation	R-441	No Representation
R-141	Lt. Schambach	ET-541	Lt. Turkington
T-141	No Representation	T-541	Capt. Maguda, Lt. Dube
ET-241	Excused	Fire Police	Lt. Fluckiger
ET-341	Lt. Crespo	Ambulance	Tech. Males
E-441	Lt. Robertson	Special	

Reading of the minutes from the August 18, 2011 meeting was waived.

Review of the August Department Drills

- Night Drills: (All Companies)

8/15/11: Ambulance Drill: Overall went very well, good interaction between the ambulance members who showed up and the fire company members. Good general overview of some basic assistance skills.

8/22/11: Power Equipment Drill: Another very good drill with hands on practical evolutions for cutting wood and metal with power equipment as well as an overview on care and maintenance of the saws.

- Day Drills:

No day drill to report on, the Training Committee is still looking for an additional Day Drill Coordinator to assist with planning regularly scheduled day drills.

- Junior Drill

8/6/11 E-441, fire Streams, a very good hands on presentation by E-441 on fire streams for the Junior Division members.

October Department Drills

- Night Drills

Still waiting confirmation on hosting a Propane Safety presentation as the October department drills.

September Department Drills (cont.)

- Day Drills
Nothing scheduled.
- Junior Drill
Salvage and Overhaul with ET-541

Feedback From Staff Meeting / Executive Board / Standing Committees

- Staff Meeting Highlights – (Staff meeting notes were distributed via email)
Looking at outside (manufacturers) training to be brought in-house for chain saws
- Recruitment Committee / New Recruit Training – Class is in session.

Training Committee Issues

Old Business

- 2Q Class successfully passed 7 for 7 with the DMV inspector, excellent job by Lt. Solito, we will certainly look to do this again.
- Still waiting for confirmation from Superior Energy on scheduling the Propane Safety Training for October. Mutual Aid Departments will be invited.
- Police emergency Response Plan was distributed at the September Staff meeting, members should be made aware of the plan and copies kept on the apparatus in case it is ever required..
- Foam educators are in for ET-341 and ET-441 (?). Old equipment must be turned in prior to issuing new ones.
- Other Old Business – None

New Business

- Looking at doing new CPR at the New Recruit Training level and keeping department CPR to refreshers only.
- Some discussion on NRT program, please provide written comments to A/C Eppler regarding new members coming out of the class. We are continually refining the program and encourage the feedback from Company officer versus comments be made around the fire houses.
- Due to very few funds left in the training budget we will again explore the possibility of an internal FFI program again.
- Target safety has been renewed for the year, member updates should be completed soon, new assignments will be announced via email.
- Other New Business – None.

Close Meeting

The meeting was adjourned at 19:52. ***The next scheduled Training Committee meeting is Thursday, October 20, 2011, 19:00 at the Public Safety Building.*** All companies need to be represented and all interested members are welcome.



TOWN OF VERNON FIRE DEPARTMENT

55 West Main St.
Vernon, CT 06066
www.vernonfire.com



From the office of the Fire Marshal

Fire Marshal's Monthly Report September 6th, 2011

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Ongoing FMO Projects:

Regular inspections based upon a periodic schedule, in response to complaints, and inspections of new work continue. During August 53 existing facilities and 10 sites of new work were inspected.

The FMO and members of the TVFD completed a walk thru of the Amerbelle complex. This included information shared re their emergency plans.

The FMO, in partnership with the Building Department, provided a variety of services during the Hurricane. These services included responding to damaged buildings, fire investigations, and participation at the EOC.

The annual school fire safety inspections are underway and are being handled by Deputy FM Call

Upcoming FMO Projects:

Based upon the recent successful tours at the Florence Mill and Amerbelle complexes those members present have asked for similar opportunities at Ano-Coil, the Hockanum Mill, and the Talcottville Mill. Also to be added will be 114 Brooklyn St. The FMO will be setting these up for the fall and early winter months.

The FMO will be preparing for participation in Safety Day and Fire Prevention Week.