



# TOWN OF VERNON FIRE DEPARTMENT

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## *Department Meeting Minutes*

August 30, 2010

The meeting was called to order at 7:02 p.m. by Chief William Call. Motion was made/seconded (Robertson/Talty) to accept the minutes from the June 1, 2010 meeting.

- The remaining Mayor Citations for Training Activities were given to Scott McDonald, Tim Moore and Steve Landry. Certificates were previously distributed to Alex Wilson, Jay Karliner, Tony Muniz and Stan Landry. This was in recognition of the roof training prop that was constructed at Station 241.

### *Training Report:*

- Following some issues at the July Department Drill, members are reminded to actively participate in the training sessions they attend. There should be no horseplay during these exercises either. Please give the instructors (both internal and outside) your attention and respect.
- Target Safety was discussed. Of 130 members, 85 have logged in and various levels of activities have been completed. 31% of the membership has not looked at the system yet. It was further discussed that many people fall through the cracks for department training. By completing courses online (i.e., Sexual Harassment, Bloodborne & Airborne pathogens, as examples) they will not need to be done as a department level drill freeing up time for other hands on drills and activities instead of sitting through lectures. Additionally, doing these courses online will provide documentation for the member's protection.
- Hose Testing will be completed on October 6<sup>th</sup> by a commercial vendor. In house testing will no longer be needed.
- Aerial Tactics class was held. Five members attended. Information on this course had been provided in the Training Committee Minutes. It is discouraging that more interest was not shown.
- A weekend Pump Class conducted by the State has been scheduled for October 2 & 3<sup>rd</sup>.
- Live Burn for the new recruits has been scheduled for September 25<sup>th</sup>.
- 2Q Driver test has been delayed until mid-October to allow for additional practice. It is hoped the members will pass the course.

- Discussion was held regarding members complaints of a lack of communication and late announcements for training activities. All training activities are outlined in the Training Committee Meeting Minutes that are distributed with the Staff Meeting material. By a show of hands it was determined that there are a few members without email access. It is the responsibility of company representatives attending the Training Committee Meetings to relay the important information to their companies. It is also the Captains responsibility to discuss important items and dates with their companies. A copy of the current Staff/Dept. Minutes should be posted in all stations for the viewing purposes of members. At the next Staff Meeting a discussion will be held with the Captains regarding the importance of communication of information to the staff.
- Certain Target Safety classes can be included as part of a Firefighter I program, reducing the length of time for the overall class and allowing the classroom activities fo focus on practical skills. FFI modules are being investigated for next year's Target safety renewal.

***Administration Report:***

- Posting for Administrative Assistant Position ends tonight.
- The Department Website is again under construction by Jay Karliner & Zane Pearson. The Duty Officer List and By-Laws will also be included in the Resources section of the site.
- An email was sent regarding re-broadcasting of 33.48 and Vernon PD frequencies for listening.
- A great job was done at the Stone Street fire. Scene preservation was done extremely well on everyone's part.
- Steve Augustus (Retention/Recruitment Officer) was thanked for his effort with bringing in new members. 10 people are currently in the Basic Training Class and there are approximately 14 applications awaiting the next course.

***Health & Safety Report:***

- Gas Meters and testing device have been received.

***Uniform Committee Report:***

- Rob Talty reported that 6 people have been fitted. Names are needed from ET-141, R-141, ET-341, ET-441 and ET-541 of members needing uniforms.
- Hardware needs are being worked on.
- A booklet was distributed at a recent Staff Meeting that included a diagram of the proper placement of hardware on the uniform.

***Board of Firefighters:*** No action at this time.

***Old Business:*** None

***New Business:***

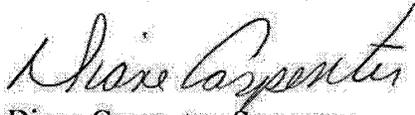
- Hose Testing will be conducted on October 6<sup>th</sup> at the Industrial Park. A driver for each rig and small crew is needed to assist with the testing.
- Rockville Rocks (aka Rockville Festival) will be held on September 25<sup>th</sup>. There will be bands and venues for this event. Volunteers are requested to participate & interact with the public. R-441 will participate. T-541 is also requested to attend. The C.E.R.T. Team will also be requested.

***Correspondence:*** None

***Good & Welfare:*** None

Motion was made/seconded (Sereby/Talty) to adjourn the meeting at 7:40 p.m.

Respectfully submitted,



Diane Carpenter, Secretary

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