



# TOWN OF VERNON

P.O. Box 54  
Vernon, CT 06066  
[www.vernonfire.com](http://www.vernonfire.com)



---

## *STAFF MEETING MINUTES*

---

February 7, 2011

Chiefs: Eppler, Landry  
HSO: Hammick  
Captains: Goric, Hahn, Johnston, Lavoie, Maguda, McKinney, Shepard  
Lieut: Crespo, Muniz, Pearson  
Ambulance: Gauthier  
FMO: Walker  
EMD: Sheridan  
Fire Police: Konarski  
Chief Engineer: Mylek  
Communication: Fisher  
Special Members: Carpenter, Kalos, Hahn, Marth

RECEIVED  
VERNON TOWN CLERK  
11 FEB 14 AM 8:48

The meeting was called to order at 7:00 p.m. by Assistant Chief Steve Eppler. Minutes from the January Staff Meeting were accepted.

### ***Training Report:***

- January Training Committee Meeting minutes will follow.
- February Drill Schedule will follow. Included in the schedule will be training for lifting and building collapse.
- EMT-R will be held on February 19, 20, 26 & 27.

***Administration Report:***

- Updated Duty Officer List was distributed.
- 19 Grove Street collapsed roofs were discussed. Per the Fire Marshal, in the event of fire, exterior attack should be pursued. The owner has been given permission to retrieve belongings and will arrange entry/exit with the police department.

***Health & Safety:***

- 2010 injury statistics were distributed. Captains please post. 30 injuries were reported for the year.

***Fire Marshal Report:*** See attached.

- The Hydrant Ordinance is being investigated.
- Public assembly buildings are being visited for hydrant search.
- Upgrade of Knox Box list will follow. Mutual aid fire house Knox boxes will also be reviewed.

***EMD:***

- The State of Emergency plan was called by the Mayor and headquarters was based at the Public Safety complex. The C.E.R.T. Team was also activated. Overall response from the fire department was successful. The operation concluded at 16:30 today.
- The Town Council Meeting was held at the EOC on Saturday and the Mayor was able to view some of our space, technology and a need for improvement.
- Excellent effort was given by the fire department staff for school snow removal. Thanks were given.

***Chief Engineer:***

- ET-441 is out of service for a brake problem.
- Members are reminded that when John requests a review of the apparatus be conducted prior to contacting mechanics, please ensure this is done. Issues such as low fluids can be resolved internally during truck checks.
- The Trailers need to be plowed out.
- Request will be made to Public Works to Plow fire houses. Parking lot drainage at Station 141 also needs to be cleared prior to extreme melting.
- 2 Truck checks are missing.
- Station sub-pumps should be checked for efficiency prior to extreme melting.

***Communications:***

- New list of re-programming UHF radios should be available soon. All portables and UHF mobile radios need to be re-programmed. Weather permitting; Jack will visit stations for programming apparatus and company portables if they can be done at the same time.
- Captain Shepard requested 2 alpha pagers. He was instructed to send the request via email to Jack.

***Uniforms:***

- The next meeting will be held on February 15<sup>th</sup>, 7:00, Station 441.

***Chaplain:***

- Tom Walsh was able to provide many members from his church to assist with the RHS snow removal.

***Membership:***

**Full Membership:**

- Linda Lukas has been approved for Special Member Status to assist Jon Andresen with the Junior Program.

**Resignation:**

- Dean James – R-441
- Alicia Potash resigned from ET-441 however, will continue duties with the Ambulance.

**Promotion:**

- Tim Fluckiger has been promoted to Fire Police Lieutenant.

***Old Business:***

- The Network is totally down. The town is working on this problem.
- John Ward has requested an itemized list of damage done to the fire houses that can be attributed to the snow storms.
- Compliments were given to those helping with the roof calls.
- Community Alert Service is being investigated in lieu of Reverse 911. Over 10,000 calls were placed and confirmed to be received through the Reverse 911 system.

**Old Business** (Continued):

- Captain Goric requested Station 141 key unlock modification to allow for all members to enter at designated times, i.e., during department meeting and drill night activities.
- Public Works needs FOB for mechanics entry to Station 441.
- The Capital Improvement Committee has approved the first step of replacement of R-141, ET-541 and ET-141. Breathing apparatus and tools will not be included in this agreement.
- Dean James has resigned from R-441 and the Captain Eligibility list has been re-opened. Three resumes have been received and will be reviewed after Chief Call returns.

**New Business:**

- Ken Kalos informed that Safety Day will be held in October. He is looking for two volunteers to assist with planning and understanding the flow of the event. Captains are asked to discuss with their companies and provide names at the next Staff Meeting.
- HSO Hammick discussed Grant Status. The ET-541 request has been denied. The 2010 General Safety Equipment Grant request for \$217,000 (30 sets of turn out gear, thermal imaging cameras, cascade system and containment device) is on hold pending the close of the 2005 grant request.

Chris needs the following information to close out that request ASAP:

2 ATV's – Make, Model, Year, and Serial Number  
Boat – Hull or Serial number, year, size

Please email to Chris ASAP.

- Proper Radio usage was discussed.

**Upcoming Events:**

- St. Patrick's Day Parade – No information has been received.

**Good & Well Being:**

- Don Westcott has had recent knee replacement surgery.

Motion to adjourn the meeting was made/seconded (Lavoie/Johnston) @ 8:00 p.m.

Respectfully submitted,

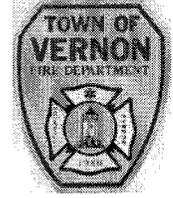


Diane Carpenter, Secretary



# TOWN OF VERNON FIRE DEPARTMENT

55 West Main St.  
Vernon, CT 06066  
[www.vernonfire.com](http://www.vernonfire.com)



---

*From the office of the Fire Marshal*

## **Fire Marshal's Monthly Report February 7, 2011**

### **Ongoing Projects:**

Regular inspections based upon a periodic schedule and in response to complaints continue.

Significant effort and time of the Office has been directed to storm related problems and many of these have been addressed in conjunction with the Building Dept. These efforts have also included issuing press releases and other publicity re the need to clear snow and ice away from hydrants, exits, etc.

Recently the Asst Bldg Off and Fire Marshal provided cell numbers to facilitate TVFD Incident Commanders access to these people. As a reminder this is intended to assist when the IC has questions or concerns about a situation and is looking for advice, seeking to confirm a decision, or assistance before giving information to the community. All requests of an emergency nature or where officials are needed on scene are to go thru TN as usual.

### **Upcoming Projects:**

As a result of the continuing snow fall many of the public utility assets are buried in the snow. These include fire hydrants, fire dept. hose connections to sprinklers and standpipes, electrical shut offs, transformers, gas (natural and propane) valves and meters, shut offs, etc.

The FMO will continue to visit sites utilizing the maintenance requirements of the codes to address as many of these issues as possible. But this process is slow and requires giving owners / tenants a reasonable time to comply. Your thoughts, ideas, etc are sought

With an anticipated break in weather related calls the Knox Box location lists and Key Secure Box access codes will be updated during this week. If you believe any changes are needed for your apparatus or qualifying officers pls advise the Chief or the Fire Marshal ASAP.

### **Other Activities:**

The FMO and the Bldg Dept will begin to plan to adjust inspection, education, and response services to accommodate community needs in anticipation of a spring thaw, rapid melting, and run off issues. Both Depts. are available to work with the TVFD and EMD re this.