



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

February 5, 2018

Chiefs: Eppler, Babcock, Arel

HSO: Hammick

Lieutenants: Avarista, Blume, Botteron, Cascario, Fischer, Johnston, Kerr, Konarski, Lafontaine, Lattimer, Miceli, Muniz, Oliver, Orłowski, Schambach, St. Jean, Thompson, Tuttle

Ambulance: Gauthier

FMO: Walker, Call

Fleet Mgmt: Westcott, Robinson

Support Members: Carpenter, Galley

RECEIVED
VERNON FIRE DEPARTMENT CLERK
FEB 12 AM 8:57

The meeting was called to order @19:03 hrs. by Fire Chief, Stephen Eppler. Motion was made/seconded (Lafontaine/Oliver) to accept the minutes from the January 2, 2018 meeting.

ADMINISTRATION REPORT - A/C Babcock:

- The 2017 Awards Ceremony will be held 2/26 at RHS. See attachment for further information regarding times/parking/etc. Newly elected officers will be sworn in at the Ceremony. One friend/family member may pin the newly elected officer on stage. All friends/family welcome to attend. Thank you to the Awards Committee for their diligence with this year's recommendations. Head count is needed by next Monday.
- Ten Recruits in the Recruit Training Program will be finishing tomorrow evening. Best of luck to them. Their company assignments have been completed and passed on to their respective Captains.
- Seven FF Candidates, one JR, and One Auxiliary member have started the initial training with LT Augustus this evening. Background Checks are now instant and done in-house for new recruits/applicants. Fingerprinting still done at PD.
- Active 911 monitors in the Fire Stations have now been set to auto refresh. This has been working well to prevent lock up's. Please ignore renewal emails if you receive them. The Dept. will renew in early March for all licenses.
- SOG Project ongoing. First section nearing completion of updates, new numbering.

MEMBERSHIP:

- New Members:
David Garrison, Jason Vincent, Layau Eulizier, Mikayla Baird, Anthony DeJesus, Joycelyn Gionfriddo, Ian Cady
- Resignation:
Jaron Cain, Larry Bradford, Jon Chew, Matt Isham
- Transfer:
Michael Bova removed from R-141 and to remain on OEM.
- Leave of Absence:
Jon Bush (3mo)
- Return from Leave of Absence:
Dan Moura (E-4), Larry King (R1) Medical Leave to Limited Duty

TRAINING REPORT – A/C Arel:

- Training Committee Minutes from January 18, 2018 are attached.
- February Operations and Training Report is attached.
- February Drill Schedule is attached.
- 2018 Junior Company Training Schedule is attached.
- EMT/EMR refresher starts February 8, 2018 1800-2200 hrs., February 10, 11, 2018 0800-1600 hrs., and February 13, 2018 1800-2200 hrs. This is the only department refresher we will pay for.
- CT DEEP Division of Forestry will be offering Free Introductory and Refresher Wildland Firefighting class on April 5, 2018 1830-2130 hrs. at the TAC building on Hyde Ave. Members interested in attending should email A/C Arel ASAP.
- CPR recertification was discussed - email will follow. We are a certified training center.
- Two calls for gas odor in vacant houses have recently occurred. It was reported that copper piping has been illegally removed from the buildings and gas lines damaged. Members are instructed to be aware of the possibility of a gas leak, PPE mandatory, have the gas company secure the area, and keep distance with apparatus.
- Target Safety Blood Borne Pathogen assignment was due. Several members have not completed the mandatory training. Company officers are to remind their members to complete this ASAP.

HEALTH & SAFETY - Hammick:

- LOSAP qualification list was distributed.
- AFG grant was submitted on February 1st. Thirty-five (35) sets of turnout gear and 2 power cot lift systems have been requested. Contact HSO Hammick if there are any questions.

FIRE MARSHAL: Walker/Call – See attached.

- Local poster contest has been completed. All Vernon student submissions are at the Rockville Library.
- Frozen/leaking/burst pipe instances were discussed.
- Initial testing of variable pumping system at 1100 Hartford Tpke. was completed today. Generator testing will be completed on 2/6/18. Additional details will follow.
- Grand Lofts fence posts near the hydrants were discussed. The owner will be making changes to the fence to allow better fire department access to the hydrants.

EMD –Purcaro: No Report.

COMMUNICATIONS: - Fisher:

- Progress is beginning to move on the Fox Hill radio / tower upgrade project. Hopefully will be complete by the end of the year. Other than a reported problem with a headset on ET 541 and still the missing portable from ET 141 nothing more to report this month.

FINANCE – Fisher:

- All bills are being paid but the budget still remains frozen. Next year's budget has been submitted. Capital Improvement continuation of firehouse improvement projects will be pursued as well as refurbishing the 3rd ambulance and a power stretcher. Replacement of ET-341, ET-441, T-541, R-441, S-141 and the Duty Car are all in the 6 year capital plan.
- The last 15 air packs and the gear washer for Station 141 were approved and have been ordered.

FLEET MGMT - Westcott/Robinson:

- Driver Training/sign-off has been completed for 2nd Lt. Oliver, and 2nd Lt. Tuttle.
- Repairs by DPW:
 - S-341 – Service, DOT inspection, battery replaced.
 - R-441 – Scott Pack holders installed; door handle, passenger side rear.
 - ET-541 - Seatbelt issue (passenger side). No defect – dirty.
 - E-441 - Quartz light – glass and frame, strobe light above driver side rear wheel repaired. Rivets (driver door) replaced.
 - Note: Ladder rack in need of oil. Will go to DPW to get some.

- S-141 – 2 way radio blown fuse.
 - ET-341 – primer oil \$51 per gallon. There is ½ gallon left.
 - Wash down trucks after calls & undercarriage
 - Spare hose @ Station 141. Pony lengths?
 - New hose needs to be ordered.
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- Some truck checks are missing, please turn them in ASAP..
 - Group emails are now going out regarding trucks going/coming for service.
 - Trailer check form is needed for UTV 441 flatbed trailer.
 - ET-641 checks and service truck checks are not getting done.
 - Form for the van will be provided to Captain Prue. Driver training and truck checks can begin soon.

TECHNOLOGY - Galley:

- Dave displayed & discussed the current mapped drives. He needs to confirm which folders are being used/who is using them prior to relocating.
- Station 341 PC is all set. Lt. Thompson to work with Capt. Galley on some network cables.
- Station 241 printer is dead. Three printers are now needed.

CENTRAL SUPPLY/UNIFORMS - Goric:

- Uniform and hardware needs should be requested through the Captain.

SCBA: - Shepard:

- Battery changes on R-141 air packs was discussed. There was 1 battery missing out of 4 packs. This disables the heads up display, PAS device and is life threatening. Fortunately, this was caught within 2 days of the last equipment check. HSO Hammick responded that it is a felony to tamper with equipment. Members are urged to be vigilant and make sure checks are being done weekly, to ensure everyone's safety.

If batteries are low, get the information to Scott Shepard or James Robinson so that proper batteries are used and replaced. Per the manufacturer, this must be done by only by trained personnel.

- High pressure line that connects air bottle to regulator may have chafing issues. Check SCBA's for chafing that might be occurring.

PUBLIC RELATIONS EVENTS - Muniz:

- Rescue 441 and Engine 441 did a “hero dance” for Northeast school Feb. 2.
- Saturday, February 24th, two trucks are still needed for VCMS community day event. Time is 9:30 to 1pm. Please contact Capt. Muniz ASAP if any company wants to go.
- Still working on Community training for the public.

OLD BUSINESS:

- Thank you to those submitting agenda items early. If agenda topics are needed, please email to Diane at dcarpenter@vernon-ct.gov on the Sunday before Staff Meetings.
- Sunset Terrace was discussed. It was noted that the Assistant Building Official showed up but was not readily identifiable which caused some confusion. FMO Walker stated, depending on timing, an assistant may be in transit without ID and/or vest. He will work with them to provide I.D. Fire Police are usually the first to encounter people arriving at incidents and will head people to the Incident Commander so they can be identified and accounted for on the scene.

NEW BUSINESS: None

CORRESPONDENCE:

- The 135th Annual CT State Firefighters Association Convention & Parade will be held September 14-16, 2018. Is R-141 interested in attending? Registration fee of \$130 is required and must be received by August 15, 2018. TBD discussed when closer.

UPCOMING EVENTS:

- Fire Department Awards Ceremony on Monday, February 26, 2018 at Rockville High School. Doors open at 1845hrs –refreshments at 1900 hrs. and award presentation will begin at 1930 hrs.

GOOD & WELFARE:

ADJOURNMENT:

Motion was made/seconded (Galley/Fischer) to adjourn the meeting @ 20:15 hrs.

Respectfully submitted,



Diane Carpenter, Secretary