



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

November 5, 2018

Chiefs: Eppler, Babcock, Hammick

Captains: Andresen, Fisher, Landry, Lucas, Maguda, McKinney, Muniz, Robertson, Shepard, Solito, Tautic

Ambulance: Marth

FMO: Walker, Call

Acting Fleet Mgr: Scanlon

Fire Police: Blume

Support Members: Carpenter, Galley

The meeting was called to order @ 19:03 hours by Fire Chief, Stephen Eppler. Motion was made/seconded (Galley/Solito) to accept the minutes from the October 1, 2018 meeting.

RECEIVED
VERNON TOWN CLERK
18 NOV 13 AM 9:45

ADMINISTRATION REPORT - A/C Babcock:

- Resumes for the position of Captain for the 2019-2020 term are due tonight. Written test, interviews, and Job Performance Reviews will be scheduled this month.
- Plymovent has serviced their equipment at the fire stations. Remaining issue at Station 541 has been reported and waiting follow up.
- New CAD scheduled to transition over tomorrow at TN. We'll be monitoring our paging and Active 911. Adjustments to how Active 911 interprets the new layout of information sent by the CAD will likely need to be made. Incidents may appear as "GENERAL ALERT" on Active 911 for a short time.
- Discussion was held about toning for additional apparatus for EMS assistance and that it would be helpful if specifics could be given to TN stating what is needed and why.
- The Fleet Manager position will be posted soon.

MEMBERSHIP:

- Resignation: Jayme Waldron (E-441)
- Termination: Josh Pearson (R-141)

- Leave of Absence: Duane Kelley (R-141, 90 Days)
- Reactivation: Don Westcott (E-441)
- Transfer: Danielle Solito JR to Recruit Training
Courtney Glidden JR to Recruit Training
- Full Membership: Daniel Moura (E-441)
- Other: Dan Morse (Approved for Life Membership at Oct. Dept. Meeting)

OPERATIONS and TRAINING REPORT – A/C Arel:

- Training Committee Minutes from October 25, 2018 are attached.
- November Operations and Training Report is attached.
- November Drill Schedule is attached.
- Fire Dept. EMS personnel will be trained on Centre Learn and Refusals on the 11/19 Dept. Drill at Station 641.

HEALTH & SAFETY - Hammick:

- November County Meeting will be hosted by Vernon @ Center Road School on 11/14/18. Specific Companies were asked to send apparatus for display.

FIRE MARSHAL: Walker/Call – See attached.

- Bill Call and Michael Patrizz are working on warrants for inspections at certain locations.
- Canopy sprinklers are being done at the Stop & Shops.
- If Ray is needed after hours, contact him via cell phone.
- Ray and his wife will be retiring and relocating out of state effective 11/23/18.
- Oriental Café fire is listed as undetermined.
- Santini fire is listed as undetermined.
- Sold Stream manufacturing at the Reservoir Rd. Industrial Park recently had a call as a result of titanium. The Fire Marshal's office talked with the owner and they will be wired to the Central Alarm soon.
- West side of Wendy's has temporary barriers for draining/trenching areas. There are hydrants on both East and West of building.

COMMUNICATIONS - Fisher:

- Fox Hill upgrade is moving along. We will probably start relocating radios in over the couple of weeks. There will most likely be some short duration communications losses during that period. We will try to give a little advanced notice. I suggest that if needed during those periods you revert back to using low band radios on 33.48 or the Bolton 33.44. Alpha pagers and Active 911 will not be impacted during any downtime.
- The bid for the new tower was awarded last week and will be started as soon as all radios are moved and old building is torn down. I would estimate it will not be fully erected and operational until early 2019.
- Jack reported an officer's portable radio recently became de-programmed. It is suspected that it happened from a cell phone wireless inductive charger in a car.

FINANCE – Fisher:

- Nothing new to add as we are still comfortably moving through this year's budget. We are starting to work on the next fiscal year's budget and with that suggest if you foresee any other than usual upcoming costs or requests for capital expenditures give us a heads up.

FLEET MGMT REPORT – Scanlon: See attached

- The boat is still out of service; not holding proper air pressure.

TECHNOLOGY - Galley:

- TVFD Documentation Folder is fixed as of today.
- Work around for thumb drives can be resolved by accessing files through the share drive.
- Let Dave know if there are any full hard drive issues (on-going Microsoft issue).
- Station 441 Active 911 Monitor is fixed.
- If anyone is having any issues, please let Dave know quickly. Send him a txt or email and he will look at it on a timely basis.

CENTRAL SUPPLY/UNIFORMS - Goric:

- New turnout gear has come in for members who were fitted. Remember in order to pick up new gear; the old gear must be turned in clean.

SCBA - Shepard:

- Flow testing was done last month. Some of the packs were taken back for repair and they've been returned to the SCBA shop.
- Report from Chico that the Fit test machine may be broken. Scott to confirm.

- Scott needs batteries for required replacements in January & July for all air packs. He will get purchase request into Jack Fisher.

PUBLIC RELATIONS EVENTS - Muniz:

- I wanted to start off by saying thank you to everyone that helped out in October. It was a very busy month for the Fire Prevention and Public Relations Division. I'll list down below what we did in October.

2 Trunk-A-Treats (Center Road School / Skinner Road School)

4 Fire Prevention events at Vernon Elementary Schools except Skinner Road School

4 Day cares within the Town of Vernon

Public Relations at Kmart and both Stop & Shops

- Items for November - Out fitting all trucks in TVFD - Christmas tree safety within a residential dwelling\indoor-outdoor extension cord safety.

OLD BUSINESS:

- No word on the status of R-441 saws at Rockville Equipment for repair. A/C Arel will contact them for return.

NEW BUSINESS:

- Manchester Road Race was discussed. Lt. Robertson will not be able to bring the UTV. Capt. Robertson may have an interested member to drive the UTV.
- TN CAD cutover will be 11/6. Data may not push to Firehouse during the cutover. Keep paper logs as back up until cutover is complete.
- Run card changes discussed last month and at Department meeting will go into effect once the CAD cutover is completed. Also another new CFS has been made for Cardiac Arrest. For a dispatched cardiac arrest, both Rescue companies will be part of the initial assignment.
- Manchester Tower 1 is going out to Greenwood 11/9 – 11/19. Vernon may be getting some automatic mutual aid requests from Manchester 8th District.
- Tolland's new Ambulance is being put into service. They will have only 1 ambulance this week until the new one comes on line.
- Coventry Station 18 designation numbers have been extended to the Ambulances, "Medic" numbers, Service vehicles, Fire Marshal's office and EMD.
- December Firehouse Magazine will have a cover photo of the Oriental Café fire.
- The Annual HVCC Food Drive will be held November 17th and 18th from 9 to 3pm. Jean is looking for the FD to help with the food drive. We will need trucks at both Stop and Shops and 1 Ambulance to get the food and delivery it to HVCC. If we could do 3 hr. shifts that would be great. Please contact Jean Gauthier if you can assist.

- Saturday December 1st is the 10th annual Arctic Splash fundraiser. A water rescue team, ambulance and warming tent are requested. Registration check-in is at 12:30, event starts at 1:00pm. Weather pending we will also have the bonfire. R-141, ET-241 and Ambulance will attend.
- Winterfest Parade – Friday, December 7th. All apparatus to line up on Hale Street by 17:30 for judging. The parade steps off at 18:15. Flyer is attached and an email will follow once details are available.

CORRESPONDENCE: None

UPCOMING EVENTS:

- Engine 4 Mohegan Sun Casino Trip will be held on November 10th. Leaving DPW commuter lot @ 4:00 p.m. There are still tickets to sell. A/C Babcock will send email to the Dept.
- The Department Gala will be held on February 23, 2019 at Georgina's in Bolton.

GOOD & WELFARE: None

ADJOURNMENT:

Motion was made/seconded (Fisher/Maguda) to adjourn the meeting @ 20:45 hrs.

Respectfully submitted,



Diane Carpenter, Secretary